

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

June 10, 2025

COUNTY COMMISSIONERS

Anthony Sabatini, District #1

Sean Parks, District #2

Kirby Smith, District #3

Leslie Campione, District #4

Timothy Morris, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

June 10, 2025

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. SALES SURTAX OVERSIGHT COMMITTEE PRESENTATION

Tab 1 Presentation of the Sales Surtax Oversight Advisory Committee report from the September 2024 Advisory Committee meeting.

III. MINUTES APPROVAL

Tab 2 Recommend approval of the following minutes:

- April 22, 2025 (Special Meeting)
- May 5, 2025 (Special Meeting)
- May 6, 2025 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Recommend approval of Clerk's Consent Agenda (Items 1-5)

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the following ordinances from the City of Fruitland Park: Ordinance 2024-27; Ordinance 2024-28; Ordinance 2024-29; Ordinance 2024-30; Ordinance 2024-31; Ordinance 2025-01; Ordinance 2025-02; Ordinance 2025-03; Ordinance 2025-04; Ordinance 2025-05; and Ordinance 2025-06.
3. Notice is hereby provided of having received the Grace Key Groves Community Development District proposed budget for Fiscal Year 2025/2026 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information.
4. Notice is hereby provided of having received the Hammock Oaks Community Development District proposed budget for Fiscal Year 2025/2026 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information.
5. Notice is hereby provided of having received the City of Leesburg's Annual Comprehensive Financial Report for Fiscal Year 2024.

V. CONSENT AGENDA (Tab 4 – 23 and Addendum Tab 31)

A. PROCLAMATIONS

- | | |
|--------------|---|
| <u>Tab 4</u> | Recommend approval of a proclamation designating July 2025 as Park and Recreation Month in Lake County. |
| <u>Tab 5</u> | Recommend approval and adoption of Pride in America Proclamation |

B. COUNTY ATTORNEY

Tab 6 Recommend approval for the Assistant County Manager, Thomas Carpenter, or designee, to execute a Receipt of Inventory and any subsequent documentation required to disburse funds to the Office of Fire Rescue from the Estate of Bonnie J. Kowalk a/k/a Bonnie Jean Kowalk.

The estimated fiscal impact is \$162,465.90 (revenue).

C. ADMINISTRATIVE SERVICES

Information Technology

Tab 7 Recommend approval:

1. Of the grant agreement for the Local Government Cybersecurity Grant Program with the State of Florida Department of Management Services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

There is no fiscal impact.

Management and Budget

Tab 8 Recommend approval of the Veterans Treatment Intervention Program Agreement that provides financial support to Lake County for aid in felony and/or misdemeanor pretrial or post-adjudicatory veteran treatment intervention programs.

This is a cost reimbursement agreement based on actual expenses incurred by the County. The County will be reimbursed on a monthly basis by the State of Florida for the actual service-related expenditures.

The estimated total fiscal impact is \$93,850 (revenue), which includes \$22,850 in Fiscal Year 2025 and \$71,000 in Fiscal Year 2026.

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 9 Recommend approval of a Liability Claim Settlement for a motor vehicle accident on June 1, 2021. The fiscal impact is \$70,000 (expenditure).

E. PUBLIC SAFETY

Emergency Management

Tab 10 Recommend approval of a Non-Exclusive License Agreement with Peoples Gas System, Inc. to utilize the Lake County Fairgrounds in Eustis (Alternate Key 1122767) as a temporary staging area and base camp for their disaster response contingency plans and activities during federal, state, or local emergencies. There is no fiscal impact. Commission District 4.

Fire Rescue

Tab 11 Recommend approval:

1. To authorize the purchase of an alerting system for Fire Station 56 and future fire stations on the previously approved platform;
2. To authorize the County Manager, or designee, to execute all future fire station alerting system purchases and supporting documentation as funding is approved during each fiscal year's budget process; and
3. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$99,630.29 (expenditure) and is within the Fiscal Year 2025 Budget. Additional fire station configurations cannot be determined at this time and will escalate the annual costs as they are funded and installed. Annual expenditures will not exceed available funding in each Fiscal Year's budget. Commission District 5.

Tab 12 Recommend approval:

1. To increase the expenditure limits of Contract 22-706 for Uniforms for the Office of Public Safety with Gall's, LLC (Lexington, KY) from \$75,000 to an estimated \$250,000; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$250,000 (expenditure) and will not exceed available funding in each Fiscal Year's budget.

Public Safety Support

Tab 13

Recommend approval:

1. Of the Verizon Tower Lease Agreement and Memorandum of Tower Lease Agreement for co-location of communications equipment on/at a County tower; and
2. To authorize the County Manager, or designee, to execute all future supporting documentation and related expenditures; and
3. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$33,000 for Fiscal Year 2025 in the support of Lake County Public Safety towers.

The annual fiscal impact is \$33,000 (revenue).
Commission District 3.

F. COMMUNITY SERVICES

Visit Lake

Tab 14

Recommend approval of a contract amendment and extension with the Central Florida Sports Commission, d/b/a The Greater Orlando Sports Commission (GO Sports). The annual fiscal impact is not to exceed \$165,000 through Fiscal Year 2030 (expenditure - Tourism Development Tax funding).

G. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 15

Recommend approval:

1. Of a change order in the amount of \$150,668 to PO 20241142 for the chilled water isolation valves; and
2. Of a budget transfer in the amount of \$150,668 from Jail and Sheriff Facility Maintenance - Repair and Maintenance to Jail and Sheriff Facility Maintenance - Improvements Other Than Buildings.

The fiscal impact is \$150,668 (expenditure).

Tab 16

Recommend approval of a budget transfer in the amount of \$348,360 from Facilities Improvements Other Than Buildings to Facilities Buildings to fund a Project Manager for the Fleet Building Renovation project.

The fiscal impact is \$348,360 (expenditure).

Tab 17

Recommend approval:

1. To increase the expenditure limits of Contract 23-705 for Water Well and Water Treatment Systems Repair, Maintenance, and Installation from \$75,000 to an estimated \$125,000; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$125,000 (expenditure) and will not exceed available funding in each Fiscal Year's budget.

Public Works

Tab 18

Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$176.70 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 budget.

Tab 19

Recommend approval of a resolution accepting Pine Mill Court (County Road Number 0637A), Nellie Crossing Circle (County Road Number 0637), and True Life Way (County Road Number 0740) into the County's maintenance system.

The estimated annual fiscal impact is \$30,353.75 (expenditure), which is within the Fiscal Year 2025 Budget, and will be included in future year's budget requests. Commission District 1.

Tab 20

Recommend approval to accept the final plat for Hillside at Mount Dora and all areas dedicated to the public as shown on the Hillside at Mount Dora final plat.

The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 4.

Transit Services

Tab 21

Recommend approval and execution of revised Policy LCC-80, governing the use of Disadvantaged Business Enterprises and small businesses within Lake County's federally funded public transportation system and support for a revised participation goal of 3.75 percent rather than the current goal of 6.13 percent. There is no fiscal impact.

Tab 22

Recommend approval:

1. To apply for the Florida Commission for the Transportation Disadvantaged Trip and Equipment Grant for FY 2025-2026; and
2. To adopt the supporting resolution.

The fiscal impact is \$958,138 - \$862,235 (revenue/expenditure - grant funded) and \$95,813 (expenditure - of County in-kind match). If approved, the match will be budgeted for in Fiscal Year 2026.

H. PARKS AND WATER RESOURCES

Water Resources

Tab 23

Recommend approval to advertise an Ordinance amending Chapter 24, Lake County Code, entitled *Lake County Water Authority*. There is no fiscal impact.

VI. PRESENTATIONS

Tab 24

Presentation of the 2025 Hurricane Season Outlook.

Tab 25

Presentation of the Fiscal Year 2026 Lake County Water Authority recommended tentative budget and recommended millage rate.

Tab 26

Presentation of the Fiscal Year 2026 Proposed Budget Summary.

VII. PUBLIC HEARINGS

Tab 27

Public Hearing of an Ordinance repealing and replacing Section 2-144, Lake County Code, entitled *Membership*, related to the Public Lands and Trails Acquisition Advisory Committee. There is no fiscal impact.

VIII. REGULAR AGENDA

A. COUNTY MANAGER

Tab 28

Recommend approval:

1. Of a revised proposal from Forefront Architectural + Engineering for 100 percent design services for the new Supervisor of Elections lease with The Marketplace Tavares; and
2. Of the Asbestos Survey report.

The estimated fiscal impact is \$146,530.00 (expenditure) in Fiscal Year 2025. Commission District 3.

B. COMMISSIONERS

Commissioner Parks - District #2

Tab 29

Recommend approval:

1. Discussion and direction related to Districts 5 and District 24 Medical Examiner Services.
2. To reimburse Marion County for costs associated with design of a new Medical Examiner Facility in the amount of \$25,044.93.

The estimated fiscal impact is \$25,044.93 (expenditure).

IX. OTHER BUSINESS

Tab 30

Recommend approval to appoint members to the Elder Affairs Coordinating Council (Elder Affairs Council) and applicable waivers, as follows:

District 4

Marcella Bland - To fill a vacant seat with a term ending 1/31/2027.

At-Large Member

Carol Clendenin - To fill a vacant seat with a term ending 1/31/2027.

Commissioner Leslie Campione is the Board of County Commissioners' liaison for the Elder Affairs Council.

X. REPORTS

A. COUNTY ATTORNEY

B. COUNTY MANAGER

XI. COMMISSIONER REPORTS

A. Commissioner Sabatini - District #1

B. Commissioner Parks - District #2

C. Commissioner Smith - District #3

D. Commissioner Morris - District #5

E. Commissioner Campione - Chairman and District #4

XII. ADDENDUM (Consent Tab 31)

A. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 31

Recommend Approval of Fire Station 85 change order request with Habitat Restoration & Wildlife Protection Services, LLC in the amount of \$50,390.00 for additional permitting and relocation costs due to the increased number of gopher tortoises that have moved onto the Montverde Fire Station 85 site.

The fiscal impact is \$50,390 (expenditure), and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.