

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

April 22, 2025

COUNTY COMMISSIONERS

**Anthony Sabatini, District #1
Sean Parks, District #2
Kirby Smith, District #3
Leslie Campione, District #4
Timothy Morris, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

April 22, 2025

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. STUDENT RECOGNITION - LAKE COUNTY HISTORY DAY

Tab 1 Lake County Schools History Day

III. MINUTES APPROVAL

Tab 2 Recommend approval of the following minutes:

- March 4, 2025 (Regular Meeting)
- March 11, 2025 (Regular Meeting)
- March 25, 2025 (Regular Meeting)

IV. ANNUAL COMPREHENSIVE FINANCIAL REPORT PRESENTATION

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 3 Recommend approval and presentation of a proclamation designating May 4, 2025, as Firefighter Appreciation Day.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 4 Recommend approval of Clerk's Consent Agenda (Items 1-3)

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Founders Ridge Community Development District's proposed budget for Fiscal Year 2026 in accordance with Chapter 190.008, Florida Statutes, for purposes of disclosure and information only.
2. Notice is hereby provided of having received the County Road 33 Community Development District's proposed budget for Fiscal Year 2026 in accordance with Chapter 190.008, Florida Statutes, for purposes of disclosure and information only.
3. Notice is hereby provided of having received a list of property placed on the Lands Available List.

VII. CONSENT AGENDA (Tabs 5-13 and 22-23)

A. HUMAN RESOURCES AND RISK MANAGEMENT

- Tab 5** Recommend approval of an amendment to County Policy 6.2 Holidays to add Christmas Eve, December 24th as a designated holiday.

B. COMMUNITY SERVICES

Office of Housing and Community Services

- Tab 6** Recommend approval of a Subrecipient Agreement with Lake Cares, Inc., for Community Development Block Grant (CDBG) Fiscal Year 2024-2025, to purchase a mobile food distribution vehicle and food to be used in a mobile food pantry project.

The fiscal impact shall not exceed \$422,511 (expenditure - 100 percent grant funded) and is within the Fiscal Year 2025 Budget.

- Tab 7** Recommend approval to adopt a Resolution for the Operation of the Housing Finance Authority of Polk County, in Lake County, to issue its Multifamily Housing Revenue Bonds to finance a Multifamily Residential Rental Project in Tavares. There is no fiscal impact. Commission District 3.

C. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

- Tab 8 Recommend approval to accept public Non-Exclusive Utility Easement Deeds that have been secured in conjunction with the Distributed Wastewater Treatment Systems. There is no fiscal impact.
- Tab 9 Recommend approval of a Development Agreement with Burgland LH Haines Creek Estates, LLC, to resurface approximately 5,200 square yards of Goose Creek Road. There is no fiscal impact. Commission District 3.
- Tab 10 Recommend approval to accept the final plat for Johns Lake North Phase 2 and all areas dedicated to the public as shown on the Johns Lake North Phase 2 final plat.
- Tab 11 Recommend approval to adopt a Resolution declaring specific County-owned right of way as surplus and approval to donate the property to the City of Clermont for municipal purposes; and authorization for the Chairman to execute the corresponding County Deed.

The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 2.

The fiscal impact is \$18.50 (expenditure), and is within, and will not exceed, the Fiscal Year 2025 Budget. Commissioner District 1.

Transit Services

- Tab 12 Recommend approval:
1. To accept the Florida Department of Transportation's (FDOT) Section 5311 Rural Operating Grant Agreement for Fiscal Year 2025 and 2026; and,
 2. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$324,344 for the FDOT Section 5311 Rural Operating Grant Agreement for the portion of the funding to be included in the Fiscal Year 2025 Budget.

The total fiscal impact is \$800,000 - \$400,000 (revenue/expenditure - grant funded) and \$400,000 (expenditure - county match).

D. PARKS AND WATER RESOURCES

Parks and Trails

Tab 13 Recommend approval of an amendment requested by the Florida Department of Transportation (FDOT) to the Federal Highway Administration (FHWA) Subrecipient Agreement FM# 450898-1-58-01 to correct an inconsistency in the grant funding amount.

The fiscal impact is \$1.00 (revenue - 100 percent grant funded).

VIII. PRESENTATIONS

Tab 14 Lake County Historical Society's Annual Report.

IX. PUBLIC HEARINGS

Tab 15 Recommend approval to issue a Certificate of Public Convenience and Necessity for Riteway BLS Services, Inc.

The fiscal impact is \$1,250 (revenue) and is within the Fiscal Year 2025 Budget.

Tab 16 Recommend approval:
1. Of an amended budget for the Lake County Board of County Commissioners Fiscal Year 2025 to include a reconciliation of beginning fund balance and other adjustments; and
2. To adopt a resolution for a supplemental budget for the Lake County Board of County Commissioners Fiscal Year 2025.

Tab 17 Recommend adoption of a resolution to vacate platted right of way in the Mount Dora area.

The estimated fiscal impact is \$2,295 (revenue). Commission District 4.

X. REGULAR AGENDA (Tabs 18-20 and Tab 24)

A. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 18

Recommend Approval:

1. Of a local government contribution in the amount of \$460,000 for proposed development of affordable housing units to be located in Lake County, which is contingent upon the developer receiving funding through the Low-Income Housing Tax Credit (LIHTC) Program offered through the Florida Housing Finance Corporation;
2. Of funding through the County's existing allocation of HUD HOME funds, if the project meets the necessary HOME program eligibility criteria; and
3. To authorize the Chairman to execute the Local Government Verification of Contribution Loan Form to be submitted with the LIHTC Program application.

The fiscal impact is \$460,000 (expenditure - 100 percent grant funded). Commission District varies by project.

B. COMMISSIONERS

Commissioner Sabatini - District #1

Tab 19

Discussion and direction on a prohibition of unauthorized aliens in unincorporated Lake County

Commissioner Campione - Chairman and District #4

Tab 20

Recommend approval of a resolution to be submitted to the Florida Fish and Wildlife Conservation Commission requesting Lake County's participation in the rule-making process regarding the imposition of a Springs Protection Zone for Silver Glen Springs. There is no fiscal impact.

XI. OTHER BUSINESS

Tab 21

Recommend approval to fill two (2) vacancies on the Library Advisory Board.

- Elske Palmer as the alternate member, representing the City of Montverde. This appointment would fill a vacant unexpired term ending 2/28/2027.
- Linda Voigt as the primary member, representing the City of Minneola. This appointment would fill a vacant unexpired term ending 2/28/2026, plus an additional term ending 2/28/2030.

Commissioner Morris is the liaison to the Library Advisory Board.

XII. REPORTS

A. **COUNTY ATTORNEY**

B. **COUNTY MANAGER**

XIII. COMMISSIONER REPORTS

A. **Commissioner Sabatini - District #1**

B. **Commissioner Parks - District #2**

C. **Commissioner Smith - District #3**

D. **Commissioner Morris - District #5**

E. **Commissioner Campione - Chairman and District #4**

XIV. ADDENDUM

CONSENT AGENDA (Tabs 22-23)

County Attorney

Tab 22 Recommend adoption and execution of a Resolution Initiating the Conflict Resolution Process set forth in Chapter 164, Florida Statutes, with the City of Mount Dora.
There is no fiscal impact. Commission District #4.

Management and Budget

Tab 23 Recommend approval for the Lake County Sheriff's Office to accept the U.S. Department of Justice Law Enforcement Mental Health and Wellness Act (LEMHWA) Grant in the amount of \$200,000 and authorization for the Chairman to execute any necessary grant documents.

The fiscal impact for the Lake County Sheriff's Office is \$200,000 (revenue/expenditure - 100 percent grant funded).

REGULAR AGENDA (Tab 24)

County Manager

Tab 24 Discussion and direction regarding the Districts 5 and 24 Medical Examiner Services.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.