

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

April 8, 2025

COUNTY COMMISSIONERS

Anthony Sabatini, District #1

Sean Parks, District #2

Kirby Smith, District #3

Leslie Campione, District #4

Timothy Morris, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

April 8, 2025

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. EMPLOYEE SERVICE AWARDS & QUARTERLY AWARDS

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- February 25, 2025 (Regular Meeting)
- February 26, 2025 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a Proclamation designating April 13-19, 2025, as National Public Safety Telecommunicators Week.
There is no fiscal impact.

Tab 3 Request approval and presentation of a proclamation proclaiming Sunday, April 6, 2025, as Parents and Children's Day in Lake County, per Commissioner Campione.

V. CLERK OF COURT'S CONSENT AGENDA

- Tab 4 Recommend approval of the Clerk's Consent Agenda (Items 1-3)
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the Emerald Creek Community Development District Annual Financial Audit Report for the Fiscal Year ended September 30, 2024, pursuant to Section 11.45 and Section 189.418, Florida Statutes.
 3. Notice is hereby provided of having received the City of Mascotte and Mascotte Community Redevelopment Agency financial reports for the Fiscal Year ended September 30, 2024.

VI. CONSENT AGENDA (Tabs 5-25)

A. PROCLAMATIONS

- Tab 5 Recommend adoption of the Memorial Day 2025 proclamation, per Commissioner Parks.
- Tab 6 Request approval of a proclamation congratulating Pastor William Hawkins, Jr., Gethsemane Baptist Church of Eustis, on his upcoming retirement.

B. COUNTY ATTORNEY

- Tab 7 Recommend approval and execution of an Interlocal Agreement between Lake County, Florida and the City of Mount Dora regarding Tax Increment Revenues related to the expansion of the Mount Dora Northeast Community Redevelopment Area (CRA). The final legal description and map will be attached to the Interlocal once finalized. Fiscal impact is undetermined at this time. Commission District 4.

C. COUNTY MANAGER

- Tab 8 Recommend approval and adoption of a Resolution supporting legislation requiring hands-free cell and handheld device use while driving.

D. HUMAN RESOURCES AND RISK MANAGEMENT

- Tab 9 Recommend approval of a Liability Claim Settlement from a motor vehicle accident on September 12, 2022. The fiscal impact is \$175,619.59.

E. PUBLIC SAFETY

Fire Rescue

Tab 10

Recommend approval:

1. Of the Professional Firefighters of Lake County, IAFF, Local 3990, Collective Bargaining Agreement for Fiscal Year 2025 through Fiscal Year 2027; and
2. To authorize the Chairman to execute the agreement.

The estimated fiscal impact for Fiscal Year 2025 is \$5,266,893 (expenditure).

Tab 11

Recommend approval to advertise a public hearing for the renewal of the Certificate of Public Convenience and Necessity for Riteway BLS Services, INC. There is no fiscal impact.

F. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 12

Recommend approval:

1. To proceed with filing a foreclosure action on a Lake County mortgage/note originally funded by the Community Development Block Grant (CDBG) Program for Ruby Jean Gall for property located at 20332 Wood Duck Road, in Altoona (a/k/a Alternate Key 1270251); and
2. To authorize the County Manager or designee to allow a short sale of the property at the foreclosure sale, if necessary.

The fiscal impact is indeterminable at this time.
Commission District 4.

Tab 13

Recommend:

1. Retroactive (March 31, 2025) renewal of Contract 20-0526 with King Insurance Partners, LLC (Gainesville, FL) (f/k/a Hunt Insurance Group, LLC) to provide catastrophic inmate insurance services;
2. To grant the County Manager the authority to approve future contract renewals: and
3. For the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$100,000 (expenditure) and is within, and will not exceed, this or any future Fiscal Year Budget.

Library Services

Tab 14

Recommend approval:

1. Of purchase of two system-wide library courier vans with Infrastructure Sales Tax funding;
2. Of a budget transfer in the amount of \$98,532 from Infrastructure Sales Tax Reserves to Machinery and Equipment; and
3. To authorize the County Manager to execute all supporting documentation for the purchase.

The estimated fiscal impact is \$98,532 (expenditure).

G. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 15

Recommend approval:

1. Of Contract 24-530 for Armed Security Services to Buena Vista Security and Protection Agency, LLC dba Vista Security Services International (Miami, FL - Lakeland office assigned); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$306,500 (expenditure). Annual expenditures will not exceed available funding in the Fiscal Year Budget.

Tab 16

Recommend approval of a budget transfer in the amount of \$163,800 from Facilities Repair & Maintenance to Facilities Buildings to fund a Construction Project Manager for the construction of Fire Station 71. The fiscal impact is \$163,800 (expenditure).

Public Works

Tab 17

Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$2,206.30 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget.

Tab 18

Recommend approval of a Roadway Improvement Agreement with the City of Minneola to construct Citrus Grove Road Phase II.

The estimated fiscal impact is \$15,000,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

<u>Tab 19</u>	Recommend approval of a budget transfer in the amount of \$1,470,970 from General Fund Resurfacing Reserves to General Fund Public Works Resurfacing to complete Phase II resurfacing projects. The fiscal impact is \$1,470,970 (expenditure).
<u>Tab 20</u>	Recommend adoption of a Resolution rescinding Resolution No. 2025-10 approved on January 21, 2025, and denying Vacation Petition 1301 heard at the Public Meeting on February 25, 2025, to vacate a platted Park in the Mount Plymouth area. The closest municipality is Mt. Dora. Commissioner District 4.
<u>Tab 21</u>	Recommend approval: 1. To increase the expenditure limits of Contracts 22-931 for Geo-Technical Engineering Service with: Ardaman Associates, Inc. (22-931A), Central Testing Laboratory, Inc. (22-931B), Nadic Engineering Services, Inc. (22-931C), S&ME, Inc. (22-931D), and Tierra, Inc. (22-931E) from not to exceed \$75,000 to an estimated annual total expenditure of \$150,000; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. The estimated fiscal impact is \$150,000 (expenditure) and will not exceed available funding in each fiscal year's budget.
<u>Tab 22</u>	Recommend approval of a Purchase Agreement with Diana Barber for the right of way and easement needed for CR455/Ray Goodgame Parkway extension project in the Clermont area and authorize the Chairman to execute all necessary documentation. The fiscal impact is \$493,054.60 plus closing costs - \$246,527.30 (revenue/expenditure - grant funded) and \$246,527.30 (expenditure - county match). Commission District 2.
<u>Tab 23</u>	Recommend approval: 1. Of a Purchase Order with Missing Link Mitigation Preserve, LLC (Tampa, Florida) to provide state mitigation bank credits needed for Ray Goodgame Parkway Phase 2; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. The estimated fiscal impact is \$230,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

Tab 24 Recommend approval to accept the final plat for Grove House and all areas dedicated to the public as shown on the Grove House final plat.

The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 4.

Transit Services

Tab 25 Recommend approval:
1. To accept the Florida Department of Transportation's (FDOT) Section 5310 Small Urban Operating Grant Agreement for Fiscal Year 2025; and
2. To adopt an Unanticipated Revenue Resolution to accept and appropriate \$200,000 for the FDOT Section 5310 Small Urban Operating Grant Agreement for Fiscal Year 2025.

The fiscal impact is \$400,000 - \$200,000 (revenue/expenditure - grant funded) and \$200,000 (expenditure - county match).

VII. PRESENTATIONS

Tab 26 Presentation by Geosyntec regarding the Countywide Hazard Vulnerability Assessment (HVA). There is no fiscal impact.

VIII. REGULAR AGENDA

A. COUNTY MANAGER

Tab 27 Discussion and direction regarding the repair and re-opening of Britt Road.

B. DEVELOPMENT SERVICES

Planning and Zoning

Tab 28 Discussion and direction regarding staff reports for voluntary municipal annexations.

IX. OTHER BUSINESS

Tab 29

Request approval to appoint members to the Children's Services Council and applicable waivers, as follows:

District 2

Diana Violette - Reappointment to a two-year term beginning 5/15/2025, and ending 5/14/2027

District 3 (*Two Seats Available*)

Amir Asghar - To serve the remainder of a two-year term ending 5/14/2026.
Sara McClain (and waiver) - To serve a two-year term beginning 5/15/2025, and ending 5/14/2027.

Lake County School Board Representative

Kristin McCall - To serve the remainder of a two-year term ending 5/14/2025 (interim appointment and waiver) and re-appointment for the next two-year term ending 5/14/2027.

Tab 30

Request approval to appoint members to the Elder Affairs Coordinating Council and applicable waivers, as follows:

District 1

Eileen Titus - To fill a vacant seat with a term ending 1/31/2026.

District 2

Pamela Orr - To be reappointed and serve a term ending 1/31/2027.

District 4

Cheryl Rumbley - To be reappointed and serve a term ending 1/31/2027.

At-Large Member

Debbie Brazill - To be reappointed and serve a term ending 1/31/2027.

Tab 31

Request approval:

1. To appoint Alison Strange to the Tourist Development Council (TDC) as an Elected Municipal Officer to complete an unexpired term ending December 1, 2026, and approval of the applicable waiver; and
2. To adjust the term of Alan Reisman (City of Leesburg) so that it coincides with the end of his municipal term and aligns with the unexpired term of the second Elected Municipal Officer; and
2. To adopt the associated Resolution required by Section 13-48, Lake County Code, confirming appointment of the TDC member and term.

Commissioner Smith is the liaison to the Tourist Development Council.

X. REPORTS

A. COUNTY ATTORNEY

B. COUNTY MANAGER

XI. COMMISSIONER REPORTS

A. Commissioner Sabatini - District #1

B. Commissioner Parks - District #2

C. Commissioner Smith - District #3

D. Commissioner Morris - District #5

E. Commissioner Campione - Chairman and District #4

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.