

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 11, 2025

COUNTY COMMISSIONERS

Anthony Sabatini, District #1

Sean Parks, District #2

Kirby Smith, District #3

Leslie Campione, District #4

Timothy Morris, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 11, 2025

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- January 07, 2025 (Regular Meeting)
- January 21, 2025 (Regular Meeting)
- January 22, 2025 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

III. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a proclamation designating March 2025 as Irish American Heritage month, per Commissioner Campione.

Tab 3 Request approval and presentation of a proclamation declaring March 16-22, 2025, as Florida Surveyors and Mappers week.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 4 Recommend approval of the Clerk's Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received a list of property placed on the Lands Available List.
3. Notice is hereby provided of having received Comprehensive Plan Amendment Ordinance 2024-25 from the City of Minneola.
4. Lake County's Semi-Annual Investment Report of December 31, 2024, is hereby provided.

V. CONSENT AGENDA (Tabs 5-19 and Tab 22)

A. PROCLAMATIONS

Tab 5 Request approval of a proclamation designating May 2025 as Law Enforcement Month in Lake County, per Commissioner Campione.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 6 Recommend approval of updates to the Fiscal Year 2025 Fee Schedules for the Office of Planning and Zoning and the County Attorney's Office.

The fiscal impact (revenue) cannot be determined at this time.

Procurement Services

Tab 7 Recommend approval to declare the items on the attached list as surplus, authorization for their removal from the County's official fixed asset inventory system records, and authorization for the Office of Procurement Services Director to execute any required title documents. The fiscal impact cannot be determined at this time (revenue).

C. DEVELOPMENT SERVICES

Economic Development

Tab 8

Recommend approval:

1. Of a Task Order on Contract 24-432E to OM Engineering, Inc. for the design of the Orange Street and Sorrento Avenue roundabout in the Mount Plymouth Area;
2. Of a budget transfer in the amount of \$314,830 to reallocate funding from Reserves to Professional Services for this project; and
3. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$314,830 (expenditure). Commission District 4.

Planning and Zoning

Tab 9

Recommend approval to advertise an Ordinance amending Section 14.00.05, Lake County Code, Land Development Regulations, entitled *Notice Procedure*. There is no fiscal impact.

D. COMMUNITY SERVICES

Solid Waste

Tab 10

Recommend approval:

1. Of Contracts 25-409A, 25-409B, and 25-409C for geological and hydrogeological services on an as-needed basis to Andreyev Engineering, Inc. (Sanford, FL), HSA Golden, Inc. (Orlando, FL), and Integrity Environmental Solutions, LLC. (Tampa, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$300,000 (expenditure). Annual expenditures will not exceed available funding in any Fiscal Year Budget.

E. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 11

Recommend approval:

1. Of Contract 24-530 for Armed Security Services to Buena Vista Security and Protection Agency, LLC dba Vista Security Services International (Miami, FL - Lakeland office assigned); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$306,500 (expenditure). Annual expenditures will not exceed available funding in the Fiscal Year Budget.

Public Works

Tab 12

Recommend adoption of a resolution to post “No Trucks over 10 Tons Local Delivery Exempt” signs on South Buckhill Road between County Road 455 and Turnpike Road and Turnpike Road between South Buckhill Road and County Road 561 in the Clermont and Howey-In-The-Hills areas.

The estimated fiscal impact is \$400 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission Districts 2 and 3.

Tab 13

Recommend approval of Real Estate Purchase and Sales Agreement with Andrew Lutin for Property for the Lake Wekiva Trail Segment 2 - Phase A Project and authorization for the Chairman to execute any necessary closing documents.

The estimated fiscal impact is \$93,580 plus due diligence and closing costs (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 4.

Tab 14

Recommend approval of an Interlocal Agreement with the City of Minneola regarding the installation and maintenance of street lighting on North Hancock Road between the intersections of North Hancock Road and Gatewood Avenue and North Hancock Road and Bridger Trail Court.

The fiscal impact is \$152,940.18 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2

Tab 15

Recommend approval of an Amendment to the Interlocal Agreement with the City of Minneola for traffic sign maintenance and emergency repairs. The estimated fiscal impact is \$30,000 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 2.

Tab 16 Recommend approval to accept the final plat for Cagan Crossing West Phase 3 and 4 and all areas dedicated to the public as shown on the Cagan Crossing West Phase 3 and 4 final plat.

The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 1.

Transit Services

Tab 17 Recommend approval of an Interlocal Agreement with the City of Leesburg related to the relocation of a Bus Stop Shelter and a Right of Entry with the District Board of Trustees of Lake-Sumter State College for Removal of a Bus Stop Shelter. There is no fiscal impact. Commission Districts 3 and 5.

Tab 18 Recommend approval:
1. Of the submittal of the 2026 Public Transit Block Grant application; and
2. Of the adoption of the Resolution supporting the 2026 Public Transit Block Grant application.

The estimated fiscal impact is \$1,945,244 (expenditure - \$972,622 in grant funding and \$972,622 in County match), if awarded.

F. PARKS AND WATER RESOURCES

Parks and Trails

Tab 19 Recommend approval of an Interlocal Agreement with the City of Clermont, in partnership with Kiwanis Club of South Lake, to provide Infrastructure Sales Tax funds to assist in the purchase of adaptive playground equipment for Lake Felter Park.

The fiscal impact is \$110,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

VI. PRESENTATIONS

Tab 20 Presentation of the Economic Development Strategic Plan by Lake Economic Area Development (LEAD). Bi-annual update by Abel Biri, LEAD Board Chairperson, and Heather Shubig, Chief Growth Officer for LEAD.

The Economic Development Partnership Agreement between Lake County and LEAD has a fiscal impact of \$500,000 (expenditure) which is within the Fiscal Year 2025 Budget.

VII. PUBLIC HEARINGS

Tab 21 First Public Hearing of an Ordinance amending Chapter II, *Definitions*, and Section 3.01.03, entitled *Schedule of Permitted and Conditional Uses*, Lake County Code Appendix E, Land Development Regulations, regarding Resiliency Facilities and Solar Facilities. There is no fiscal impact. These changes are required by Section 163.3210, Florida Statutes, and Section 163.3205, Florida Statutes.

VIII. COMMISSIONER REPORTS

- A. **Commissioner Sabatini - District #1**
- B. **Commissioner Parks - District #2**
- C. **Commissioner Smith - District #3**
- D. **Commissioner Morris - District #5**
- E. **Commissioner Campione - Chairman and District #4**

IX. ADDENDUM

- A. **CONSENT AGENDA**

COUNTY ATTORNEY

Tab 22 Recommend approval:
1. Of Letter of Engagement with Ralph A. DeMeo with Guilday Law for Environmental Legal Services; and
2. Of Authorization for the County Attorney to execute the Letter of Engagement.

Fiscal impact is unable to be determined at this time.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.