

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 21, 2025

COUNTY COMMISSIONERS

**Anthony Sabatini, District #1
Sean Parks, District #2
Kirby Smith, District #3
Leslie Campione, District #4
Timothy Morris, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 21, 2025

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS & QUARTERLY AWARDS

IV. MINUTES APPROVAL

Tab 1 Recommend approval of the following Minutes:

- November 19, 2024 (Regular Minutes)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk's Agenda (Items 1 -2):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

2. Notice is hereby provided of having received Annexation Ordinance 2024-1 and map of the Annexation from the City of Umatilla as required by Chapter 171.091, Florida Statutes.

VI. CONSENT AGENDA (Tabs 3-14):

A. COUNTY ATTORNEY

Tab 3

Recommend approval:

1. Of Lease Agreement with Southridge Shoppes (US), Inc. for commercial lease space located at 4215 County Road 561, in Tavares, for the Lake County Sheriff's Office; and
2. Of an Interlocal Agreement with the Lake County Sheriff for funding regarding the commercial lease space; and
3. To Terminate the Specialty Lease Agreement with the Lake Square Mall Realty Management, LLC, for the Sheriff's lease space (Unit 0130 containing approximately 3,409 sq. ft.) effective February 28, 2025, and provide the written termination notice.
4. Of a budget adjustment to reallocate funds from General Fund Reserves to various expenditure lines for operating and capital costs in the amount of \$387,112.

The estimated fiscal impact is \$387,271.76 for Fiscal Year 2025. Commission District 3.

Tab 4

Recommend approval to advertise an Ordinance amending Section 2-4, entitled *Trespass Notices For Public Property*, Lake County Code, and Section 2-5, entitled *Control of Access to County-Owned, and Leased Property*, Lake County Code. There is no fiscal impact.

B. COUNTY MANAGER

Tab 5

Recommend approval of an Interlocal Agreement between Lake County and Seminole County for Cost Share of Medical Examiner Services and Related Matters and authorization to petition the Florida Medical Examiner's Commission for a redistricting change to add Lake County to District 24. The fiscal impact is unable to be determined at this time.

C. ADMINISTRATIVE SERVICES

Procurement Services

Tab 6

Recommend approval to declare the items on the attached list as surplus, authorization for their removal from the County's official fixed asset inventory system records, and authorization for the Office of Procurement Services Director to execute any required title documents. The fiscal impact cannot be determined at this time (revenue).

D. DEVELOPMENT SERVICES

Code Enforcement

Tab 7 Recommend approval to advertise an Ordinance repealing and replacing Lake County Code, Section 15-7, entitled *Maximum rates for towing services and storage*. The fiscal impact is undeterminable at this time. Required pursuant to HB 179, effective July 1, 2024.

E. PUBLIC SAFETY

Fire Rescue

Tab 8 Recommend approval to advertise an Ordinance repealing and replacing Chapter 10.5, Article III, Lake County Code, entitled Open Burning Regulations. There is no fiscal impact.

F. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 9 Recommend approval of the Affordable Housing Advisory Committee Incentive Plan Report recommendations previously approved by the Affordable Housing Advisory Committee. There is no fiscal impact.

Visit Lake

Tab 10 Recommend approval to advertise an Ordinance amending Section 2-101, Lake County Code, entitled *Lake County Arts and Cultural Advisory Committee* and Section 2-104, Lake County Code, entitled *Membership*. There is no fiscal impact.

G. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 11

Recommend approval:

1. Of a Local Agency Program (LAP) agreement;
2. To adopt a supporting resolution with the Florida Department of Transportation (FDOT) for design services for traffic safety improvements on County Road 44 from US 441 to State Road 19; and
3. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$652,000 for the Local Agency Program agreement with the Florida Department of Transportation.

The fiscal impact is \$724,595 - \$652,000 (revenue/expenditure – grant funded) and \$72,595 (expenditure - county match). Commission Districts 3,4, and 5.

Tab 12

Recommend approval of a Road Transfer Agreement to transfer the south portion of Teague Trail/CR 25 (CR 7804) from Lake County to the Town of Lady Lake.

The estimated fiscal impact is \$102 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 5.

Tab 13

Recommend approval of an amendment to the Traffic Signal and Maintenance Compensation agreement and supporting resolution with the Florida Department of Transportation (FDOT).

The fiscal impact is estimated at \$919,626 (revenue) and is within the Fiscal Year 2025 Budget.

Transit Services

Tab 14

Recommend approval:

1. To accept the Florida Department of Transportation's (FDOT) Public Transit Block Grant Agreement for Fiscal Year 2024-2025; and
2. To authorize the execution and administration of the FDOT Public Transit Block Grant agreement by the Office of Transit Services Director.

The fiscal impact is \$1,844,848 - \$922,424 (revenue/expenditure - grant funded) and \$922,424 (expenditure - county match).

VII. PRESENTATIONS

Tab 15

Presentation on Transfer of Development Right (TDR) Programs by Rachel Curran, Staff Attorney for the Stetson University Jacobs Public Interest Law Clinic for Democracy and the Environment.

VIII. PUBLIC HEARINGS

- Tab 16 Recommend approval:
1. Of an amended budget for Fiscal Year 2025, which includes a reconciliation of the beginning fund balance and other adjustments; and
 2. To adopt a resolution for a supplemental budget for Fiscal Year 2025.
- Tab 17 Recommend approval and adoption of an Ordinance amending Section 10.01.03, and Chapter II, Lake County Code, Appendix E, Land Development Regulations, entitled *Accessory Dwelling Units and Definitions*, respectively, and Section 22-14, Lake County Code, entitled *Refund of Impact Fees Paid*. The fiscal impact is indeterminable at this time.
- Tab 18 Recommend adoption of a resolution to vacate platted Park. The site location is in Mount Plymouth.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 4.

IX. OTHER BUSINESS

- Tab 19 Request approval to re-appoint members to the Planning & Zoning Board representing the Lake County School District to serve a term ending January 31, 2029:

- Mollie Cunningham (School Board Representative); and
- Bill Mathias (Alternative School Board Representative)

- Tab 20 Request approval to appoint a member to the Affordable Housing Advisory Committee (AHAC) to serve terms as indicated below.

- Resident who is actively engaged as a real estate professional in connection with affordable housing: Vivienne Cunningham (**New - Term will end 11/30/26**)

Commissioner Morris is the liaison to the Affordable Housing Advisory Committee.

- Tab 21 Request approval to reappoint Mr. Gary Cooney, Lake County Clerk of the Circuit Court and Comptroller, and appoint Mr. Alan Hays, Lake County Supervisor of Elections, to the Sales Surtax Oversight Advisory Committee.

- Tab 22 Request appointment of a Commissioner to the LEAD Board of Directors to fill a one-year term.

X. REGULAR AGENDA

- Tab 23 Recommend adoption of a resolution supporting the Lake County list of projects to be included on the Lake-Sumter Metropolitan Planning Organization's (MPO) List of Priority Projects (LOPP). There is no fiscal impact.

XI. REPORTS

- A. County Attorney**
- B. County Manager**

XII. COMMISSIONER REPORTS

- A. Commissioner Sabatini - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Smith - District #3**
- D. Commissioner Morris - District #5**
- E. Commissioner Campione- Chairman and District #4**

XIII. ADDENDUM

CONSENT AGENDA

County Attorney

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| <u>Tab 24</u> | Recommend approval to conduct a Closed Session of the Board of County Commissioners to be held on February 11, 2025, to discuss <i>David W. Jordan, Lake County Tax Collector and Lake County, Florida vs. Florida Pace Funding Agency</i> , Circuit Court of the Fifth Judicial Circuit in and for Lake County, Florida, Case No. 2023-CA-002974. |
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OTHER BUSINESS

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| <u>Tab 25</u> | Request approval to appoint: <ul style="list-style-type: none">1. One (1) Elected Municipal Representative: Judith Fike (with conflict waiver), City of Groveland Council Member, to fill an unexpired term ending May 31, 2028. |
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2. Two (2) Citizen Representative appointees each serving a term ending May 31, 2027.

- Jacqueline Arndt
- John Clark
- Pam Hayes
- Addie Owens
- Terri Pfister Soos
- Mark Rabinowitz
- Stephanie Young
- Matt Weber

Commissioner Campione is the liaison for the Keep Lake Beautiful Advisory Committee.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.