

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 7, 2025

COUNTY COMMISSIONERS

**Anthony Sabatini, District #1
Sean Parks, District #2
Kirby Smith, District #3
Leslie Campione, District #4
Timothy Morris, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 7, 2025

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- November 5, 2025 (Regular Meeting)
- November 12, 2025 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk's Consent Agenda:

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

V. CONSENT AGENDA (Tabs 3-10):

A. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 3 Recommend approval to modify the Employment Policies Manual, Section 2.3, Outside Employment, Item II. Directives as follows:

Add letter E. Employees will be required to report both Registered Agent and Authorized Person status for outside businesses.

Add letter F. Employees will be required to update their outside employment status with HR on an annual basis.

B. DEVELOPMENT SERVICES

Planning and Zoning

Tab 4 Recommend approval of the Interlocal Agreement with Mount Dora for a consultant cost share to update the Mount Dora Joint Planning Agreement (JPA). The fiscal impact is \$12,500 (expenditure) and is within the Fiscal Year 2025 Budget. Commission District 4.

C. PUBLIC SAFETY

Emergency Management

Tab 5 Recommend approval of the updated Memorandum of Agreement between the Florida Division of Emergency Management and Lake County regarding two (2) State-owned Generators. The fiscal impact will depend on usage and cannot be determined at this time.

D. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 6 Recommend approval to accept the final plat for Las Colinas Phase 2 Tract 1 and all areas dedicated to the public as shown on Las Colinas Phase 2 Tract 1 final plat. The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 3.

Tab 7

Recommend adoption of a resolution supporting and authorizing County staff to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant for funding of design, right of way acquisition, and construction of the Wekiva Trail segment 1 and segment 5 in Tavares, Mount Dora, and Sorrento.

The estimated fiscal impact is \$12,000 (expenditure) for the application preparation cost and is within, and will not exceed, the Fiscal Year 2025 Budget. After construction, the anticipated annual fiscal impact to the County for maintenance of the approximate 4 miles of the 11.5 mile length, is \$23,000, to be funded from the Parks Municipal Service Taxing Unit (MSTU). Commission Districts 3 and 4.

Transit Services

Tab 8

Recommend approval:

1. To apply to the Florida Department of Transportation (FDOT) under the Section 5310 Capital and Operating Grant Program for Fiscal Year 2026; and
2. To adopt the Supporting Resolution authorizing the signing and submission of the Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation; and
3. To procure vehicles under the State's bid list through FDOT's Transit Research Inspection Procurement Services (TRIPS) program.

If awarded, the estimated fiscal impact is \$1,044,414 (revenue/expenditure - grant funded) and \$476,046 (expenditure - county match).

Tab 9

Recommend approval:

1. To apply to the Florida Department of Transportation (FDOT) under the Section 5311 Operating Grant Program for Fiscal Year 2026; and
2. To adopt the Supporting Resolution authorizing the signing and submission of the Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation.

If awarded, the estimated fiscal impact is \$800,000 - \$400,000 (revenue/expenditure - grant funded) and \$400,000 (expenditure - county match).

E. PARKS AND WATER RESOURCES

Parks and Trails

Tab 10

Recommend Approval:

1. Of Contracts 24-712 for Restoration Land Management and Related Services as needed with the following pool of vendors: Bird Dog Fire and Land Management (Morrison, FL), Gold Coast Land Management (Deland, FL), Habitat Restoration and Land Management (Orlando, FL), Promise Habitat Services, LLC (Plant City, FL), Southern Habitats (Greenville, FL), and Yewtree Environmental Services, LLC (Atlantic Beach, FL)
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$400,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

VI. PRESENTATIONS

Tab 11

A presentation by Public Works to give an overview of current stormwater standards/regulations and provide recommendations for adopting enhanced standards.

VII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

Tab 12

Public Hearings on Rezonings, Conditional Use Permits, and Comprehensive Plan Amendments.

VIII. OTHER BUSINESS

Tab 13

Request appointments for two vacancies on the Parks, Recreation and Trails Advisory Board for Commission Districts 2 and 5.

Applicants:

- District 2: Jim Peacock **or** Mark Rabinowitz (*for a term ending June 30, 2026*)
- District 5: Amir Asghar (*for a term ending June 30, 2025*)

Additional applicants:

Grace Oswalt (new applicant but resides in District 1)

Adam Graham (new applicant but resides in District 1)

Stephanie Young (new applicant but resides in District 3)

Matthew Lyon (new applicant but resides in District 3)

All applicants are qualified electors of Lake County. The Board may make appointments without regard to district residency if a qualified applicant is not available within the district.

IX. REGULAR AGENDA

A. COUNTY MANAGER

Tab 14

Request approval:

1. Of a Bond Resolution authorizing the issuance by Lake County of not exceeding \$22,075,000 in principal amount of a Capital Improvement Revenue Bond, Series 2025.
2. For the Chairman to execute a loan agreement with Pinnacle Bank.
3. For the Chairman to execute all closing documents.

The total estimated fiscal impact is \$30,322,937 for the life of the loan (expenditure).

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Sabatini - District #1

B. Commissioner Parks - District #2

- C. **Commissioner Smith - District #3**
- D. **Commissioner Morris - District #5**
- E. **Commissioner Campione - Chairman and District #4**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.