

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

December 3, 2024

COUNTY COMMISSIONERS

**Anthony Sabatini, District #1
Sean Parks, District #2
Kirby Smith, District #3
Leslie Campione, District #4
Timothy Morris, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

December 3, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ARPA UPDATE

IV. MINUTES APPROVAL

Tab 1

Recommend approval of the following minutes:

- October 1, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period.

Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2

Recommend approval of the Clerk's Consent Agenda (1 item):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

VI. CONSENT AGENDA (Tabs 3-10):

A. COUNTY ATTORNEY

- Tab 3 Recommend approval to conduct a Closed Session regarding Collective Bargaining Negotiations on December 17, 2024, pursuant to Section 447.605, Florida Statutes. There is no fiscal impact.
- Tab 4 Recommend approval to advertise an Ordinance establishing a Municipal Services Taxing Unit for the unincorporated area of Lake County to provide for law enforcement services through the Lake County Sheriff's Office. The fiscal impact is undeterminable at this time.

B. PUBLIC SAFETY

Emergency Management

- Tab 5 Recommend:
1. Ratification of Contract 24-512 with Thompson Consulting Services, LLC (Maitland, FL), signed by the County Manager, for disaster recovery grant related project management services; and
 2. Authorizing the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact of \$130,000 (expenditure) is recognized only when a triggering event occurs and is based on the level of damage incurred from the event.

Fire Rescue

- Tab 6 Recommend approval for payment in accordance with the Interlocal Agreement with the Village Center Community Development District (VCCDD) to allow the VCCDD to provide Emergency Medical Services to the Lake County sections of The Villages.

The fiscal impact is \$704,277.98 (expenditure) and is within the Fiscal Year 2025 Budget. Commission Districts 1 and 5.

Public Safety Support

- Tab 7 Recommend approval:
1. Of the Second Amendment to Adoption of Sourcewell Contract Solicitation Number: RFP #042021 for site preparation, construction, and installation of infrastructure and equipment in the area of Wellness Way in Clermont;
 2. To authorize the Office of Procurement Services to execute all supporting documentation;

3. Use of the American Rescue Plan Act (ARPA) approved funding in the amount of \$1,804,307.34 allocated for this project in addition to the previously approved State Legislative Appropriations of \$1,000,000; and
4. To authorize the County Manager, or designee, to execute all future supporting documentation and related expenditures.

The fiscal impact is \$2,804,307.34 (revenue/expenditure) and is 100 percent grant funded (\$1,000,000 in State Legislative Appropriation funding and \$1,804,307.34 in ARPA funding). Commission District 2.

C. COMMUNITY SERVICES

Office of Housing and Community Services

- Tab 8 Recommend approval for Habitat for Humanity of Lake-Sumter, Florida, to sell Alternate Key 1401470 (28512 Hibiscus Avenue, Paisley), previously donated through an Affordable Housing Partnership Agreement with Lake County, and allow Habitat to use the funds towards another affordable housing project, under the same terms and conditions. There is no fiscal impact. Commission District 4.

Library Services

- Tab 9 Recommend approval to adopt the Lake County Library System Combined Operating Budget and Annual Plan of Service for State Aid to Libraries Funding for Fiscal Year 2025. The fiscal impact (revenue) cannot be determined at this time.

D. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

- Tab 10 Recommend approval: 1. Of the purchase of a Building Automation System and related software for additional County buildings (Phase III); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$815,090 (expenditure -100 percent grant funded) and is within, and will not exceed, the ARPA project budget for Building Ventilation Improvements. Commission District 3.

VII. PRESENTATIONS

Tab 11 A presentation by the County Floodplain Manager regarding FEMA's regulations and their enforcement.

VIII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

Tab 12 Public Hearings on Rezoning, Conditional Use Permits, and Comprehensive Plan Amendments.

IX. OTHER BUSINESS

Tab 13 Request approval to appoint members to the Affordable Housing Advisory Committee to serve terms as indicated below.

- Resident who is designated as an advocate for low income persons in connection with affordable housing: **Jeannette McIntosh (Reappointment - Term will end 11/30/26)**
- Resident who actively serves on the Local Planning Agency: **Addie Owens (New - Term will end 11/30/26)**
- Resident who represent essential services personnel: **B.E. Thompson (Interim - Term will end 11/30/25) with conflict waiver**

Commissioner Campione is the liaison to the Affordable Housing Advisory Committee.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Sabatini - District #1

B. Commissioner Parks - District #2

C. Commissioner Smith - District #3

D. Commissioner Morris - District #5

E. Commissioner Campione- Chairman and District #4

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.