

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

November 19, 2024

COUNTY COMMISSIONERS

**Anthony Sabatini, District #1
Sean Parks, District #2
Kirby Smith, District #3
Leslie Campione, District #4
Timothy Morris, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

November 19, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

IV. SALES SURTAX OVERSIGHT COMMITTEE PRESENTATION

Tab 1 Presentation of the Sales Surtax Oversight Advisory Committee report from the April 2024 Advisory Committee meeting.

V. MINUTES APPROVAL

Tab 2 Recommend approval of the following minutes:

- September 24, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. PRESENTATION OF PROCLAMATIONS

Tab 3 Recommend approval and presentation of the National Hunger & Homelessness proclamation, per Commissioner Smith.

Tab 4 Recommend approval and presentation of a proclamation honoring Star Athletics, per Commissioner Smith.

VII. CLERK OF COURT'S CONSENT AGENDA

Tab 5 Recommend approval of the Clerk's Consent Agenda (Items 1-5):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Southwest Florida Water Management District's proposed 2025 Five-Year Water Resource Development Work Program in accordance with Section 373.536(6), Florida Statutes.
3. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District Resolution 2024-06 identifying the Fiscal Year 2024/2025 meeting schedule in accordance with Section 189.015(1), Florida Statutes.
4. Notice is hereby provided of having received the Estates at Cherry Lake Community Development District Resolution 2024-05 identifying the Fiscal Year 2024/2025 meeting schedule in accordance with Section 189.015(1), Florida Statutes.
5. Notice is hereby provided of having received Comprehensive Plan Amendment Ordinance 2024-23 from the City of Minneola.

VIII. CONSENT AGENDA (Tabs 6-24):

A. COUNTY ATTORNEY

Tab 6 Recommend approval of a Lease Agreement with State Senator Keith Truenow for Office Space within the Lake County Agricultural Center. The fiscal impact is \$5,400 (revenue). Commission District 3.

B. COUNTY MANAGER

Tab 7 Recommend approval of disclosure of contracts entered under Local State of Emergency for Hurricane Milton pursuant to Section 2-182, Lake County Code, entitled *Waiver of Procedures; formalities otherwise required*.

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 8 Recommend approval and adoption of a resolution to adjust the fire assessment fee for the industrial/warehouse land uses while an evaluation of the assessment methodology is completed.

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 9

Recommend approval:

1. Of Contracts 24-529A and 24-529B with AUE Staffing, Inc. (Altamonte Springs, FL), and Lyneer Staffing Solutions, LLC (Lawrenceville, NJ) for employee leasing and temporary staffing services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$150,000 (expenditure) and will not exceed available funding in fiscal year budgets.

Tab 10

Recommend approval:

1. Of Contracts 24-505A - D, to A & Associates, Inc. (West Palm Beach, FL), CD Staffing Inc. (Hollywood, FL), PeopleReady Florida, Inc. (Tacoma, WA, office in Eustis, FL), and Waterfield Florida Staffing, LLC (West Palm Beach, FL) for supplemental employment services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$300,000 (expenditure) and is within, and will not exceed, available funding in any Fiscal Year Budget.

Tab 11

Recommend retroactive approval:

1. Of Contract 23-500 for County Medical Plan for Employees to Blue Cross Blue Shield of Florida, Inc. (Jacksonville, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$600,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future Fiscal Year Budgets.

Tab 12

Recommend retroactive approval:

1. Of First Amendment to Contract 22-500 with Healthstat Wellness, Inc., now doing business as Marathon Health, LLC (Indianapolis, IN) for the Employee Health and Wellness Center Operations retroactive to October 1, 2024; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$1,402,082 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future Fiscal Year Budgets.

E. PUBLIC SAFETY

Emergency Management

Tab 13

Recommend approval:

1. Of Contract 24-462 for Hazard Vulnerability Assessment to Geosyntec Consultant, Inc. (Boca Raton, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$502,198 (expenditure – grant funded) and is within, and will not exceed, the Fiscal Year 2025 Budget.

Public Safety Support

Tab 14

Recommend approval:

1. To authorize the Chair to execute the Second Amendment to the Computer Aided Dispatch System Agreement for Maintenance and Support; and
2. To authorize the Office of Procurement Services to execute all supporting documentation; and
3. To authorize the County Manager, or designee, to execute all future supporting documentation and related expenditures.

The estimated fiscal impact is \$190,807 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget.

F. COMMUNITY SERVICES

Library Services

Tab 15

Recommend approval to place the Veterans of Foreign Wars (VFW) toy donation box at the Astor Library on an annual basis. No fiscal impact. Commission District 4.

Office of Housing and Community Services

Tab 16

Recommend approval:

1. Of the Annual State Housing Initiatives Partnership Closeout Report for SHIP Fiscal Year 2019-2020; and
2. Adoption of a resolution delegating signature authority to Maria AbdoulKarim, Director of Housing and Community Services, for execution of the Local Housing Incentives Certifications.

There is no fiscal impact.

G. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 17 Recommend approval of a Road Transfer Agreement to transfer the south portion of Green Valley Boulevard from Lake County to the City of Groveland.

The fiscal impact is \$102 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 1.

Tab 18 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$659.50 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget.

Tab 19 Recommend approval of a Resolution declaring specific County-Owned Property as surplus (Portion of Alternate Keys 1524083/Parcel 104 and 1523729/Parcel 105) as part of a property donation to the Florida Department of Transportation (FDOT) to be used as right of way for the State Road 50 improvements and authorizing the Chairman to execute two corresponding Donation Forms to FDOT. There is no fiscal impact. Commission District 1.

Tab 20 Recommend adoption of a resolution to advertise a public hearing to vacate right of way and cease maintenance on a portion of Island Boulevard located east of Ray Goodgame Parkway and south of State Road 50. The closest municipality is the City of Clermont.

The fiscal impact is \$2,295 (revenue) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

Tab 21 Recommend approval of a budget transfer in the amount of \$4,649,030 from General Fund Resurfacing Reserves to General Fund Public Works Resurfacing to complete two road resurfacing projects.

The fiscal impact is \$4,649,030 (expenditure).

Transit Services

Tab 22 Recommend approval of the Office of Transit Services' revised Public Transportation Agency Safety Plan and approval for the Office of Transit Services' Director to execute the Annual Certification and adopt the plan. There is no fiscal impact.

H. PARKS AND WATER RESOURCES

Parks and Trails

Tab 23

Recommend approval:

1. To accept the TRAIL-GO Grant from the State of Florida Department of Environmental Protection in the amount of \$175,000; and
2. To authorize the Director of the Office of Parks and Trails to execute the TRAIL-GO Grant from the State of Florida Department of Environmental Protection in the amount of \$175,000; and
3. To authorize the Director of the Office of Parks and Trails to execute future amendments/modifications that do not have a financial impact; and
4. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$175,000 for the TRAIL-GO Grant.

The fiscal impact is \$350,000 - \$175,000 (revenue/expenditure - grant funded) and \$175,000 (expenditure - county match).

Tab 24

Recommend approval:

1. To accept the TRAIL-GO Grant from the State of Florida Department of Environmental Protection in the amount of \$3,750; and
2. To authorize the Director of the Office of Parks and Trails to execute the TRAIL-GO Grant from the State of Florida Department of Environmental Protection in the amount of \$3,750; and
3. To authorize the Director of the Office of Parks and Trails to execute future amendments/modifications that do not have a financial impact; and
4. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$3,750 for the TRAIL-GO Grant.

The fiscal impact is \$7,500 - \$3,750 (revenue/expenditure - grant funded) and \$3,750 (expenditure - county match).

IX. PRESENTATIONS

Tab 25

Recommend approval of additional proposed 2025 Legislative Priorities.

- Policy proposal for freshwater fishing licenses
- Policy proposal for waste disposal
- Support of funding for the construction of the new Supervisor of Elections building

X. PUBLIC HEARINGS

Tab 26 Recommend approval of budget adjustments for the year-end closeout of Fiscal Year 2024 in accordance with County Policy LCC-36, and Section 129.06 (2) (a), Florida Statutes.

XI. OTHER BUSINESS

Tab 27 Request approval to appoint members to the Lake County Water Authority and approval of applicable waivers. The Lake County Water Authority Board has three (3) members seeking reappointment and seven (7) new applicants. Members should reside in the district unless the Board determines a more qualified applicant is available.

The following individuals have applied:

District 1: Gavin Rollins, new applicant, or Marty Proctor for reappointment

District 3: Jeff Stuecklen, Susan Fetter and Stephanie Young, new applicants or Kristan Zenishek for reappointment

District 5: Eduard Moes and Jonathan Germeroth (and waiver), new applicants or Richard Donohue (and waiver), who resides in District 4, for reappointment.

Other Applicants:

John Adams, resides in District 4 but has requested to be considered for District 1

Tab 28 Request approval:
1. To appoint one (1) member representing District 5 to fill an unexpired term on the Planning & Zoning Board ending January 31, 2025, plus an additional term ending January 31, 2029. The following individual has applied:

- **Dan Tatro (District 5 Resident)**

2. To adjust the following member terms to comply with Section 13.04.02, Land Development Regulations:

- Laura Jones Smith (District 2 representative): Term adjusted to end January 31, 2027
- Dan Matthys (At Large representative): Term adjusted to end January 31, 2027
- Bill Mathias (School Board Alternate): Term adjusted to end January 31, 2025

XII. REPORTS

- A. County Attorney**
- B. County Manager**

XIII. COMMISSIONER REPORTS

- A. Commissioner Sabatini - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Smith- District #3**
- D. Commissioner Campione - District #4**
- E. Commissioner Morris - District #5**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.