

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

October 8, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

October 8, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS & QUARTERLY AWARDS

IV. PRESENTATION BY ALAN HAYS, SUPERVISOR OF ELECTIONS

V. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- August 13, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk's Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the City of Groveland's Community Redevelopment Agency budget for Fiscal Year 2025, per Florida Statute 163.387(6), and Ordinance 2024-18 adopting the budget.
3. Notice is hereby provided of having received the Deer Island Community Development District annual meeting schedule for Fiscal Year 2025 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.
4. Notice is hereby provided of having received the Fiscal Year 2025 budget and meeting schedule resolutions for the Avalon Groves Community Development District.

VII. CONSENT AGENDA (Tabs 3-11):

A. PROCLAMATIONS

Tab 3 Recommend approval of the Hispanic Heritage Month Proclamation, per Commissioner Parks.

B. COUNTY ATTORNEY

Tab 4 Recommend approval to advertise an Ordinance creating Article XIII, Chapter 3, Lake County Code, to be entitled *Property Assessed Clean Energy (PACE) Programs*. There is no fiscal impact.

C. COUNTY MANAGER

Tab 5 Recommend approval to change the October 2025 meeting dates for the Board of County Commissioners to October 7, 2025, October 14, 2025, and October 28, 2025.

The revised 2025 BCC meeting dates are:

1/7/2025, 1/21/2025, 2/4/2025, 2/11/2025, 2/25/2025, 3/4/2025, 3/11/2025, 3/25/2025, 4/1/2025, 4/8/2025, 4/22/2025, 5/6/2025, 5/20/2025, 6/3/2025, 6/10/2025, 6/24/2025, 7/1/2025, 7/8/2025, 7/22/2025, 8/5/2025, 8/12/2025, 8/26/2025, 9/2/2025, 9/9/2025, 9/23/2025, 10/7/2025, 10/14/2025, 10/28/2025, 11/4/2025, 11/18/2025, 12/2/2025, 12/16/2025

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 6

Recommend approval:

1. Of Contract 24-514 Digital Insurance, LLC d/b/a RobinsonBush Consulting (Atlanta, GA) for employee benefit consulting services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$54,000 (expenditure) and is within the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future Fiscal Year Budgets.

E. PUBLIC SAFETY

Fire Rescue

Tab 7

Recommend approval:

1. Of a Modification to Subgrant Agreement with the Florida Division of Emergency Management for Hazard Mitigation Grant Program (HMGP) Contract Number H0166/Project Number 4337-062-R, Wind Mitigation; and
2. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$697,437 for HMGP grant funds.

The fiscal impact is \$929,915 – \$697,436.25 (revenue/expenditure – grant funded) and \$232,478.75 (expenditure – county match).

F. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 8

Recommend approval of funding for the Lake County School Board Driver's Education Program - Behind the Wheel Training.

The fiscal impact is \$174,200 (expenditure - Traffic Education Trust Fund) and is included in the Fiscal Year 2025 Budget.

Tab 9

Recommend approval of the annual Core Contract with the Lake County Department of Health, which is effective from October 1, 2024, through September 30, 2025. The fiscal impact is \$477,793 and is within, and will not exceed, the Fiscal Year 2025 Budget.

G. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 10

Recommend approval:

1. Of a Local Agency Program Supplemental agreement; and
2. Adoption of a supporting resolution with the Florida Department of Transportation (FDOT) regarding funding the construction and inspection services for Ray Goodgame Boulevard from Lost Lake Road to Good Hearth Boulevard in the Clermont area.

The fiscal impact is \$2,412,496 - \$1,206,248 (revenue/expenditure – grant funded) and \$1,206,248 (expenditure – county match) and is within the Fiscal Year 2025 Budget. Commission District 2.

Tab 11

Recommend approval to execute three Subordination of Easement Agreements for Centurylink, Sumter Electric Cooperative, Inc. and MCImetro Access Transmission Services, LLC. There is no fiscal impact. Commission District 1.

VIII. PUBLIC HEARINGS

Tab 12

Recommend approval: 1. To hold a Tax Equality and Fiscal Responsibility Act (TEFRA) Public Hearing regarding the Family Christian Center of Clermont, Inc. Project's Refinancing its Industrial Development Bonds, Series 2017; and 2. To adopt a Resolution approving the issuance of the Bonds in the aggregate principal amount not to exceed \$10,500,000 solely for the purposes of Section 147(f) of the Internal Revenue Code.

The estimated fiscal impact is \$52,500 (revenue) and is within the Fiscal Year 2025 Budget. Commission District 1.

IX. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Campione - District #4

Tab 13

Discussion and direction regarding the Expansion of the Mount Dora Northeast Community Redevelopment Agency to include the Mount Dora Groves South parcel located between US 441 and Limit Avenue. There is no fiscal impact.

B. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 14

1. Discussion and direction regarding the North Hancock Road Pedestrian Tunnel.

2. If the Pedestrian Tunnel is approved:

A. Approval is sought for a Task Order under Contract 20-0918A with Halff Associates, Inc. (Tavares, FL) to provide engineering and design services; and

B. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$140,635 (expenditure) and is within, and will not exceed, the Fiscal Year 2025 Budget. Commission District 2.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith- Chairman and District #3

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.