

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

September 24, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

September 24, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. SPECIAL RECOGNITION

IV. PRESENTATION BY ALAN HAYS, SUPERVISOR OF ELECTIONS

V. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- July 23, 2024 (Regular Meeting)
- August 6, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval of a proclamation declaring October 6-12, 2024, as National 4-H Week in Lake County, Florida.

Tab 3 Request presentation of the Florida Native Plant Society Proclamation, per Commissioner Sean Parks.

VII. CLERK OF COURT'S CONSENT AGENDA

Tab 4

Recommend approval of the Clerk's Consent Agenda (Items 1-9):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Annexation Ordinance 2024-E and map of the Small-Scale Comprehensive Plan Amendment from the City of Umatilla as required by Chapter 171.091, Florida Statutes.
3. Notice is hereby provided of having received the Hammock Oaks Community Development District Resolution 2024-14 designating dates, time and location for the regular meetings of the Board of Supervisors for Fiscal Year 2024/2025, in accordance with Section 189.015(1), Florida Statutes.
4. Notice is hereby provided of having received a Notice of Public Hearing for Annexation Ordinance 2024-6 and Comprehensive Plan Amendment Ordinance 2024-7 from the City of Groveland.
5. Notice is hereby provided of having received Rezoning Ordinance 2024-19 and Comprehensive Plan Amendment Ordinance 2024-20 from the City of Minneola.
6. Notice is hereby provided of having received the Hammock Oaks Community Development District Fiscal Year 2024/2025 Final Adopted Budget for purposes of Section 190.008(b), Florida Statutes.
7. Proof of publication of unclaimed moneys and payment to the Board for those non-court related moneys advertised less claims and publication costs.
8. Notice is hereby provided of having received the County Road 33 Community Development District's Fiscal Year 2025 Meeting Schedule in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.
9. Notice is hereby provided of having received a list of property placed on the Lands Available List.

VIII. CONSENT AGENDA (Tabs 5-39):

A. COUNTY ATTORNEY

Tab 5

Recommend approval of Second Amendment to Agreement #17-0214 for On Call Attorney for Closings. The fiscal impact is indeterminable at this time.

Tab 6 Recommend approval of a Waiver of Conflict for Bryant Miller Olive, P.A. for its representation of Family Christian Center of Clermont, Inc. in relation to the issuance of certain conduit bonds and authorize the County Attorney to countersign the Letter of Request. There is no fiscal impact.

Tab 7 Recommend approval to conduct a Closed Session regarding Collective Bargaining Negotiations on October 1, 2024, pursuant to Section 447.605, Florida Statutes. There is no fiscal impact.

B. COUNTY MANAGER

Tab 8 Recommend approval of the 2025 meeting dates for the Board of County Commissioners:
1/7/2025, 1/21/2025, 2/4/2025, 2/11/2025, 2/25/2025, 3/4/2025, 3/11/2025, 3/25/2025, 4/1/2025, 4/8/2025, 4/22/2025, 5/6/2025, 5/20/2025, 6/3/2025, 6/10/2025, 6/24/2025, 7/1/2025, 7/8/2025, 7/22/2025, 8/5/2025, 8/12/2025, 8/26/2025, 9/2/2025, 9/9/2025, 9/23/2025, 10/1/2025, 10/7/2025, 10/21/2025, 11/4/2025, 11/18/2025, 12/2/2025, 12/16/2025

Tab 9 Recommend approval to hold a special meeting on November 12, 2024, for County Commission Districts 1, 3 and 5 Investiture Ceremony.

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 10 Recommend approval of a resolution adopting the fee schedules for Fiscal Year 2025. The fiscal impact (revenue) cannot be determined at this time

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 11 Recommend approval of a modification to the Employment Services Manual in Section 4, Workplace Policies, Section D, paragraph 4. Specifically, to change the status of Administrative Leave from non-productive to productive.

Tab 12 Recommend approval to modify the Employment Policies Manual, Section 6 as follows: Item 1. A. Annual Leave, 2. Accrual Limits by inserting "Full-time" for completed years of service and Item 2. A. Annual Leave, 3. Payout Options by inserting "Full-time" for completed years of service.

- Tab 13 Recommend approval:
1. Of the County's annual loss control insurance policies with various insurance companies; and
 2. To authorize the Office of Procurement Services to execute the supporting documentation.

The estimated fiscal impact is \$108,204 (expenditure) and is included in the Fiscal Year 2025 Budget.

E. DEVELOPMENT SERVICES

Economic Development

- Tab 14 Recommend approval of a Sub-Lease Agreement with the Central Florida Disasters Medical Coalition, Inc., for a portion of the Lake Square Mall leased property, located at 10401 U.S. Highway 441, in Leesburg.

The fiscal impact is \$61,863.48 (revenue). Commission District 5.

- Tab 15 Recommend approval:
1. To authorize the Chairman to execute the Agreement between Lake County and the University of Central Florida Board of Trustees (UCF) for the purpose of providing Small Business Development Center (SBDC) services in Lake County; and
 2. To authorize the County Manager to execute up to four additional one-year renewals of the Agreement, provided funding is available.

The fiscal impact is \$150,000 (expenditure) and will be included in the Fiscal Year 2025 Budget. The fiscal impact will be \$150,000 (expenditure) for each additional one-year renewal and will not exceed available funding in future fiscal year budgets.

Planning and Zoning

- Tab 16 Recommend approval of a Release of Conservation Easement granted by Christine Thompson in favor of the Lake County Board of County Commissioners recorded in OR Book 4222, Page 1165, Public Records of Lake County. Commission District 4. There is no fiscal impact.

- Tab 17 Recommend approval of a request to allow the transfer of DTR Leasing Corporation's Transportation Impact Fee Credits between the Northeast/Wekiva Benefit District and North Central Benefit District, to be used within the Mount Dora Groves South Planned Unit Development Boundary. There is no fiscal impact.

F. PUBLIC SAFETY

Animal Services

Tab 18 Recommend approval and execution of an Interlocal Agreement between Lake County, the Lake County Sheriff, and the Town of Lady Lake for Animal Services. The estimated fiscal impact is \$314,282 (expenditure) and is within the Lake County Sheriff's proposed Fiscal Year 2025 Budget.

Public Safety Support

Tab 19 Recommend approval:
1. To authorize the Chairman to execute the State-Funded Grant Agreement DMS-24/25-203 between the Florida Department of Management Services and Lake County; and
2. To authorize the Office of Procurement Services to execute all supporting documentation; and
3. To authorize the County Manager, or designee, to execute the selected vendor contract and all future supporting documentation and related expenditures.

The estimated fiscal impact is \$3,308,027 - \$1,000,000 (revenue/expenditure - grant funded) and \$2,308,027 (expenditure - ARPA funded) and will be included in the Fiscal Year 2025 Budget.

Tab 20 Recommend approval:
1. To authorize continued utilization of the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program as a competitive procurement tool for future County services; and
2. To utilize the H-GAC Contract for monitoring services; and
3. To authorize the County Manager, or designee, to execute the selected vendor contract and all future supporting documentation and approve related expenditures; and
4. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$87,400 (expenditure) and will be included in the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

Tab 21 Recommend approval:
1. Of adoption of a competitively awarded contract from another Florida County to provide a fire station alerting and dispatch automation system; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$250,000 (expenditure) and will be included in the Fiscal Year 2025 Budget.

Tab 22 Recommend approval and execution of the Amended and Restated Agreement between Lake County, Florida, and Leesburg Regional Medical Center, Inc. d/b/a UF Health Leesburg Hospital, for County-wide Public Safety Communications System use. The annual fiscal impact is \$336.00 (revenue). Commission Districts 2, 3, and 5.

G. COMMUNITY SERVICES

Extension Services

Tab 23 Recommend approval of the employment of Maria Bautista, Extension Agent I.

Office of Housing and Community Services

Tab 24 Recommend approval of a Sub-Recipient Agreement with YMCA of Central Florida for Community Development Block Grant (CDBG) Fiscal Year 2024-2025 to operate a middle school after-school program.

The fiscal impact shall not exceed \$100,000 (expenditure - 100 percent CDBG funded) and is included in the Fiscal Year 2025 Budget.

Tab 25 Recommend approval of a Sub-Recipient Agreement with LifeStream Behavioral Center for Community Development Block Grant (CDBG) Fiscal Year 2024-2025 to expand homeless services. The fiscal impact shall not exceed \$130,000 (expenditure - 100 percent CDBG funded) and will be included in the Fiscal Year 2025 Budget.

Tab 26 Recommend approval of a Sub-Recipient Agreement with the City of Eustis for Community Development Block Grant (CDBG) Fiscal Year 2024–25 funds to complete the construction of the roadway and sewage and drainage infrastructure on Coolidge Street.

The fiscal impact shall not exceed \$400,000 (expenditure - 100 percent CDBG funded) and will be included in the Fiscal Year 2025 Budget.

Library Services

Tab 27 Recommend approval to extend the interlocal agreements for a third, additional 12-month period between Lake County and the municipal governing bodies of the Lake County Library System, which is administered by Lake County.

The fiscal impact is \$1,207,294 (expenditure) and will be included in the Fiscal Year 2025 Budget.

H. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Fleet Management

- Tab 28 Recommend approval:
1. Of Contract 24-725 with JF Acquisition, LLC, d/b/a JF Petroleum Group (Morrisville, NC) to provide fuel and fluid storage, management, and dispensing systems, and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated at \$250,000 (expenditure) and will be included in the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

Public Works

- Tab 29 Recommend adoption of a resolution to post “No Trucks over 10 Tons Or Over 8 Feet Wide Local Delivery Exempt” signs on Orange Street and Vine Street and to reduce the speed limit from 35 MPH to 25 MPH on Orange Street in the Sorrento area.

The estimated fiscal impact is \$750 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

- Tab 30 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects. The fiscal impact is \$507.40 (expenditure) and is within the Fiscal Year 2024 Budget.

- Tab 31 Recommend approval to donate a portion of County-owned property to the State of Florida - Department of Transportation needed for the State Road 50 Improvements (Parcels 104 and 105) near the Marion Baysinger Memorial Library in the Groveland area and authorize the Chairman to execute two County Deeds or any other closing documents. There is no fiscal impact. Commission District 1.

- Tab 32 Recommend approval of a resolution supporting the designation of a portion of Sorrento Avenue beginning from the intersection with County Road (CR) 437 (south), then east approximately 3.15 miles, to end at County Road (CR) 46A intersection in honor of Catherine C. Hanson.

- Tab 33 Recommend adoption of a resolution to advertise a public hearing to vacate unnamed platted right of way as shown on the Groveland Farms plat, recorded in Plat Book 2, Pages 10 & 11 of the public records. The closest municipality is Groveland.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 1.

- Tab 34 Recommend adoption of a resolution to advertise a public hearing to vacate platted right of way. The closest municipality is Leesburg. The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 5.
- Tab 35 Recommend approval to accept the final plat for Lake Nellie Crossing and all areas dedicated to the public as shown on the Lake Nellie Crossing final plat. The fiscal impact is \$1,551 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 1.

Transit Services

- Tab 36 Recommend approval of the Amendment to Agreement with Mid-Florida Community Services, Inc. (MFCS), doing business as "You Thrive Florida," to provide transportation services for nutritional purposes.
- The estimated fiscal impact is \$124,396 - \$83,099 (revenue/expenditure) and \$41,297 (expenditure - county funded) and is included in the Fiscal Year 2025 Budget.
- Tab 37 Recommend approval to accept the Florida Department of Transportation's (FDOT) Service Development Public Transportation Grant Agreement. The fiscal impact is \$1,158,000 spent over three fiscal years - \$579,000 (revenue/expenditure - grant funded) and \$579,000 (expenditure - county match).

I. PARKS AND WATER RESOURCES

Parks and Trails

- Tab 38 Recommend approval:
1. Of Contract 24-714 with Faithworks Total Ground Maintenance, LLC (Mt. Dora, FL) to provide ancillary parks landscape maintenance and related services; and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The estimated fiscal impact is \$176,540 (expenditure) and will be included in the Fiscal Year 2025 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

Water Resources

- Tab 39 Recommend approval of the Fiscal Year 2025 Annual Certified Budget for Arthropod Control for the Lake County Mosquito Control Program, pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.027, Florida Administrative Code. The fiscal impact is \$61,855.56 (revenue/expenditure - 100 percent grant funded) and will be included in the Fiscal Year 2025 Budget.

IX. PRESENTATIONS

Tab 40 Carol Ann Logue, Director of the University of Central Florida (UCF) Business Incubation Program and Rob Panepinto, Director of Partnerships and Innovation with UCF, will present an update on the Lake County Business Incubator, located in the City of Eustis.

X. PUBLIC HEARINGS

Tab 41 Recommend adoption of a resolution to vacate deeded right of way located along the north boundary of Old U.S. Highway 441 and west of Eudora Road. The closest municipality is Mount Dora.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 3.

Tab 42 Recommend adoption of a resolution to vacate an unnamed platted right of way located west of Auto Plex Lane and north of SR 50. The closest municipality is Clermont.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 2.

Tab 43 Recommend approval and adoption of an Ordinance adopting a Second Amendment to the Interlocal Service Boundary Agreement (ISBA) with the City of Umatilla. There is no fiscal impact.

Tab 44 Recommend approval and adoption of an Ordinance amending Chapter 4, Lake County Code, entitled *Animals*. The fiscal impact cannot be determined at this time.

Tab 45 Second Public Hearing of an Ordinance amending Chapter II, Lake County Code, Appendix E, Land Development Regulations (LDR), Section 7.00.04, entitled *Permitted uses in the Wekiva River Protection Area*.

Tab 46 Recommend approval and adoption of an Ordinance repealing Section 11-38, Lake County Code, entitled *Homeless Mitigation Advisory Council*. There is no fiscal impact.

XI. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Campione - District #4

Tab 47 Recommend approval and adoption of a Resolution expressing opposition to the proposed Florida Constitutional Amendment 4, entitled *Amendment to Limit Government Interference with Abortion*. There is no fiscal impact.

Commissioner Blake - District #5

Tab 48 Recommend approval and execution of an Interlocal Agreement between Citrus County, Hernando County, Lake County, Marion County, Seminole County and Sumter County for Cost Share of Medical Examiner Services and Related Matters. The fiscal impact is \$1,459,534 and is included in the Fiscal Year 2025 Budget.

B. DEVELOPMENT SERVICES

Economic Development

Tab 49 Recommend approval:

1. Of the First Amendment to the Economic Development Partnership Agreement between Lake County (County) and Lake Economic Area Development Partnership (LEAD).; and
2. To authorize the County Manager to execute any non-material changes to the Action Plan in Exhibit A that may be requested by the LEAD Board of Directors, which would result in an Addendum to the First Amendment to the Economic Development Partnership Agreement. The Action Plan attached to the First Amendment is being considered by the LEAD Board of Directors for approval at its September 25, 2024 LEAD Board meeting. Changes that would significantly modify the scope or structure of the agreement would be returned to the Board of County Commissioners.

The fiscal impact is \$500,000 (expenditure) and is within the Fiscal Year 2025 Budget.

XII. OTHER BUSINESS

Tab 50 Recommend appointment to fill two (2) vacancies on the Arts & Cultural Advisory Committee and, and approval of the applicable waivers. One term will expire May 31, 2027; the other will expire May 31, 2028. Appoint two (2) of the following applicants:

- Ileanne Buigas and waiver (former member; last served Dec. 2023)
- Elisa Harris (former member; last served Jan. 2023)
- Audrey McGowen
- Juana de la Cruz and waiver
- Matthew Talbert

Commissioner Campione is the Board of County Commissioners' liaison for the Arts & Cultural Advisory Committee.

XIII. REPORTS

- A. County Attorney**
- B. County Manager**

XIV. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Campione - District #4**
- D. Commissioner Blake - District #5**
- E. Commissioner Smith- Chairman and District #3**

XV. 5:05 P.M. OR AS SOON THEREAFTER – BUDGET PUBLIC HEARING

Tab 51

Recommend approval:

1. Of the final millage rates for the Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, the Lake County Fire Rescue MSTU Levy, the Lake County Water Authority Levy, and the Lake County Wellness Way MSTU Levy; and
2. The Fiscal Year 2025 Final Budget; and
3. Final budget resolutions.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.