

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 27, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 27, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. BUDGET PRESENTATION BY SHERIFF GRINNELL

IV. ARPA UPDATE

V. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- June 11, 2024 (Regular Meeting)
- June 25, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval/adoption and presentation of the Hunger Action Month proclamation, per Commissioner Smith.

VII. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Recommend approval of the Clerk's Consent Agenda (Items 1-3):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Resolution 2024-07 from the Cascades at Groveland Community Development District adopting the proposed FY 2024-2025 budget, along with Resolution 2024-09 approving the FY 2024-2025 Meeting Schedule.
3. Lake County's Semi-Annual Investment Report of June 30, 2024 is hereby provided.

VIII. CONSENT AGENDA (Tabs 4-22):

A. COUNTY ATTORNEY

Tab 4 Recommend approval to extend the 2024 tax roll until completion of the Value Adjustment Board hearings. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 5 Recommend approval of reimbursement for the Lake County Sheriff's Office \$2.50 Education Trust Fund for Fiscal Year 2024. The fiscal impact is \$184,812.01 (expenditure) and is within the Fiscal Year 2024 Budget.

C. PUBLIC SAFETY

Animal Services

Tab 6 Recommend approval to advertise an Ordinance amending Chapter 4, Lake County Code, entitled *Animals*. The fiscal impact cannot be determined at this time.

Public Safety Support

Tab 7

Recommend approval:

1. To authorize the Chairman to execute the Spring 2024 E9-1-1 State Grant Program Grant Agreement between the Florida Department of Management Services and Lake County for Tactical Mapping & Analytics with RapidDeploy for the Lake County 9-1-1 agencies; and
2. To authorize the Office of Procurement Services to execute all supporting documentation; and
3. To authorize the County Manager, or designee, to execute the selected vendor contract and all future supporting documentation and related expenditures; and
4. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$800,040 for the Florida Spring 2024 E9-1-1 State Grant Program award.

The fiscal impact is \$800,040 (revenue/expense – 100 percent grant funded).

D. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 8

Recommend approval of First Amendment to the Community Development Block Grant (CDBG) Program Subrecipient Agreement with the Astor Community Association, Inc., for the Astor Community Center Parking Lot ADA Improvements. The estimated fiscal impact is \$40,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

Tab 9

Recommend approval of the Housing Choice Voucher Program update to the 5-Year Public Housing Agency Plan, authorization for the Director of Housing and Community Services to execute as Executive Director of the Program, all related and additional documents required by the Department of Housing and Urban Development. There is no fiscal impact.

Tab 10

Recommend approval:

1. To accept additional funding allocation for the Housing Choice Voucher Program (HCV), Veterans Affairs Supportive Housing Program (VASH) and Emergency Housing Voucher Program (EHV) for Fiscal Year 2024 under the Consolidated Appropriations Act, 2024 (Public Law 118-42) referred to as "the 2024 Act"; and
2. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$1,596,483 to the Section 8 Fund for the purpose of assisting Lake County residents through the Housing Choice Voucher Program (HCV), the Veterans Affairs Supportive Housing Program (VASH), and the Emergency Housing Voucher Program (EHV); and

3. To authorize the Director of Housing and Community Services to work as Executive Director of the Programs and to sign all related documents required by the Department of Housing and Urban Development.

The fiscal impact is \$1,596,483 (revenue/expenditure - grant funded).

Tab 11

Recommend approval to advertise an Ordinance repealing Section 11-38, Lake County Code, entitled *Homeless Mitigation Advisory Council*.

E. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 12

Recommend approval:

1. To utilize Contract 20-0904D with GSB Construction & Development, Inc. (Wildwood, FL) for security upgrades on the 6th floor of the Lake County Parking Garage, 200 N. Sinclair, Tavares, FL 32778; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$526,845 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3.

Tab 13

Recommend approval:

1. To terminate Contract 20-0905 with PCDG Construction, LLC (Mount Dora, FL), for construction of Fire Station 39 at the East Lake Sports & Community Complex in Sorrento; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$223,028.98 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

Public Works

Tab 14

Recommend adoption of a resolution to advertise a public hearing to vacate an unnamed platted right of way located west of Auto Plex Lane and north of SR 50. The closest municipality is the City of Clermont. The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 2.

<u>Tab 15</u>	Recommend approval to award the Sawgrass Bay Boulevard Roundabout construction project (Contract No. 24-520) to DB Civil Construction, LLC (St. Augustine) for \$2,449,950. The fiscal impact is \$2,449,950 (expenditure), and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.
<u>Tab 16</u>	Recommend approval of a Road Transfer Agreement to transfer North Bradshaw Road (CR 0653) from Lake County to the City of Clermont. The estimated fiscal impact is \$102 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.
<u>Tab 17</u>	Recommend approval: 1. Of Contract 24-428 for Transportation Planning and Engineering Safe Streets For All (SS4A) to CPH Consulting, Inc. (Sanford, FL); and 2. To authorize the Office of Procurement Services to execute all supporting documentation. The estimated annual fiscal impact is \$865,300 - \$692,240 (revenue/expenditure - grant funded) and \$173,060 (expenditure - county match). Annual expenditures will not exceed available funding in the Fiscal Year Budget.
<u>Tab 18</u>	Recommend approval: 1. Of Contract 24-502 with PAQCO, Inc. (Leesburg, FL) for as-needed pavement and road base repair services; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. The estimated annual fiscal impact is \$450,000 (expenditure). Annual expenditures will not exceed available funding in future Fiscal Year Budgets.
<u>Tab 19</u>	Recommend approval of Amendment Number 1 to contract Number WG070 with the Florida Department of Environmental Protection related to the Lake County Septic to Sewer Conversion Grant and to allow the County Manager to sign future amendments. There is no fiscal impact.

F. PARKS AND WATER RESOURCES

Parks and Trails

Tab 20

Recommend approval:

1. Of Contract 24-524 with Harvest Construction, LLC (Clermont, FL) for the one-time expenditure for construction of a basketball court, concrete bleachers, and ADA concrete sidewalks at Astor Lions Park for the Office of Parks and Trails; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$269,420 (revenue/expenditure - 100 percent grant funded) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

Tab 21

Recommend approval:

1. Of Contract 24-925 with Rush Marine, LLC (Titusville, FL) for the Ferndale Preserve Observation Deck, Fishing Pier, and Canoe Launch Project; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$3,153,688 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

Water Resources

Tab 22

Recommend approval:

1. Of Contract 24-738 with Vector Disease Control International, LLC (Little Rock, AR) based on Hillsborough County Contract ITB24244 to provide mosquito ground spray steward services, and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$300,000 - \$61,856 (revenue/expenditure - grant funded) and \$238,144 (expenditure - county match) and will be included in the Fiscal Year 2025 Budget.

IX. PRESENTATIONS

Tab 23

Presentation by Tara McCue, East Central Florida Regional Planning Council (ECFRPC), providing an overview of the ECFRPC.

Tab 24

Presentation by T.J. Fish regarding the Lake County Museum of Art.

Tab 25 Presentation of the Economic Development Strategic Plan by Lake Economic Area Development (LEAD) - Annual update by Ben Pauluhn, LEAD Board Chairman, and Kevin Sheilley, President and CEO of the Ocala Metro Chamber and Economic Partnership.

The continued Economic Development Partnership Agreement between Lake County and LEAD has a fiscal impact of \$500,000 (expenditure) and will be included in the Fiscal Year 2025 Budget.

X. PUBLIC HEARINGS

Tab 26 Recommend approval:
1. To adopt a resolution to vacate existing platted drainage and utility easements on property located in the Christopher C. Ford Park in the Groveland area effective upon transfer of the property from Lake County to Richland Acquisition Fund, LLC, or their successors or assigns (Richland); and
2. To accept a new replacement Drainage Easement and a new replacement Drainage/Utility Easement provided by Richland, upon transfer of the property from Lake County to Richland.

There is no fiscal impact. Commissioner District 1.

Tab 27 Recommend approval of the Fiscal Year 2025 Infrastructure Sales Tax Project Plan.

Tab 28 Recommend approval of the Fiscal Year 2025-2029 Transportation Improvement Program. The Program is funded through the General, MSTU - Roads, Road Impact Fees, Federal/State Grants, Sales Tax Capital Projects - Public Works/Roads, and County Transportation Trust Funds.

The estimated fiscal impact for 2025 is \$74,430,996 (expenditure) and is included in the Fiscal Year 2025 Budget.

Tab 29 First Public Hearing of an Ordinance amending Chapter II, Lake County Code, Appendix E, Land Development Regulations (LDR), Section 7.00.04, entitled *Permitted uses in the Wekiva River Protection Area*.

XI. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Shields - District #1

Tab 30 Presentation and discussion regarding resident's request for a restriction of truck traffic on Villa City Road in the Groveland and Mascotte area of Lake County. There is no fiscal impact at this time. Commission District 1.

B. COMMUNITY SERVICES

Visit Lake

Tab 31

Presentation and recommend approval:

1. Of the Tourist Development Council (TDC) recommendation to provide a total of \$3,000,000 for the project over the next three Fiscal Years in Tourist Development Tax (TDT) funding to the City of Leesburg - Sports Tourism Plan beginning in Fiscal Year 2024; and
2. To include a performance requirement provision in the Tourism Development Tax Capital Project Funding Agreement between the Lake County Board of County Commissioners and the City of Leesburg; and
3. To authorize the Chairman to execute the agreement with the City of Leesburg; and
4. Of a budget transfer in the amount of \$1,000,000 from Special Reserve - Capital Fund to Aids - Government Agencies.

The total fiscal impact for this project is not to exceed \$3,996,000 (expenditure). In Fiscal Year 2023, \$996,000 was approved and an additional \$1,000,000 is being requested for Fiscal Year 2024. Additional funding for the Sleepy Hollow Sports Complex in the amount of \$2,000,000, to be split into \$1,000,000 in Fiscal Year 2025 and \$1,000,000 in Fiscal Year 2026, is contingent upon available funding and completion of the Susan Street Sports Complex. Commission District 5.

Tab 32

Presentation and recommend approval of the Tourist Development Council (TDC) recommendation to provide \$2,850,000 in Tourist Development Tax (TDT) funding to the Lake County Board of County Commissioners for the Parks & Trails - Hickory Point Recreational Complex Project; and

The fiscal impact is \$2,850,000 (expenditure) and will be included in the Fiscal Year 2025 Budget. Commission District 3.

XII. REPORTS

A. County Attorney

B. County Manager

XIII. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Campione - District #4**
- D. Commissioner Blake - District #5**
- E. Commissioner Smith- Chairman and District #3**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.