

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

July 23, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

July 23, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. SALES SURTAX OVERSIGHT COMMITTEE PRESENTATION

Tab 1 Presentation of the Sales Surtax Committee report from the September 2023 Advisory Committee meeting.

IV. ARPA UPDATE

V. MINUTES APPROVAL

Tab 2 Recommend approval of the following minutes:

- May 20, 2024 (Special Meeting)
- May 21, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 3

Recommend approval of the Clerk's Agenda (Items 1-7):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Wellness Ridge Community Development District Proposed Budget for Fiscal Year 2025 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
3. Notice is hereby provided of having received the Central Lake Community Development District Proposed Budget for Fiscal Year 2025 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
4. Notice is hereby provided of having received the City of Umatilla's Annual Comprehensive Financial Report for Fiscal Year 2023.
5. Notice is hereby provided of having received the following from the Town of Lady Lake: Ordinance 2024-01; Ordinance 2024-02; Ordinance 2024-03; Ordinance 2024-04; Ordinance 2024-05; Resolution 2023-115; Resolution 2023-117; Resolution 2024-101; and Resolution 2024-102.
6. Notice is hereby provided of having received the City of Groveland's CRA Audited Financial Statements for FY 2022-2023.
7. Notice is hereby provided of having received the City of Groveland's Audited Financial Statements for FY 2023.

VII. CONSENT AGENDA (Tabs 4-20):

A. ECONOMIC GROWTH

Planning and Zoning

Tab 4

Recommend approval for blanket authorization for the Planning & Zoning Director to:

1. Execute a Release of Deed Restrictions for Family Density Exceptions when the terms of approval have been met and upon request to clear title; and
2. Execute a document to Void the Deed Restrictions when the Family Density Exceptions are no longer valid due to failure of the property owner to complete the requirements;
3. Execute a Release of Ingress/Egress Easements recorded as part of the Family Density Exception when the Family Density Exception is no longer valid and voided by Planning & Zoning; and
4. Record in the public records the documents to clear title.

The fiscal impact cannot be determined at this time.

Tab 5 Recommend approval to advertise an Ordinance, as amended pursuant to the Errata Sheet, repealing and replacing Section 14.11.00, Lake County Code, Appendix E, Land Development Regulations, entitled *Minor Lot Splits, Family Density Exception and Agricultural Lot Splits*, and amending Section 14.07.02, Lake County Code, Appendix E, Land Development Regulations, entitled *Platting Required*. There is no fiscal impact.

B. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 6 Recommend approval:
1. Of assignment of Contract 20-0526 with Hunt Insurance Group, LLC (Tallahassee, FL) to King Insurance Partners, LLC (Gainesville, FL) to provide catastrophic inmate insurance services.
2. To authorize the Office of Procurement Services to execute all supporting documentation

There is no fiscal impact related to the assignment of the existing Contract 20-0526.

Tab 7 Recommend approval of a budget transfer in the amount of \$140,400 reallocating CDBG funds for the City of Fruitland Park - Patricia Avenue Water Line Project. The fiscal impact is not to exceed \$140,400 (expenditure - 100 percent grant funded).

Tab 8 Recommend approval:
1. Of Fiscal Year 2024-25 Community Development Block Grant (CDBG) Proposed Projects and Annual Action Plan; and
2. To authorize the Office of Housing & Community Services Director to execute and submit any documents required by the U.S. Department of Housing and Urban Development related to the Fiscal Year 2024-25 Annual Action Plan; and
3. Of a corresponding authorization Resolution that also adopts the 2024-2025 Annual Action Plan for CBDG; and
4. Authorizing the County Manager to execute the awarded respective CDBG Program Subrecipient Agreements.

The fiscal impact is \$1,900,452 for CDBG Projects and \$751,926.67 for the HOME program (revenue/expense - 100 percent grant funded) and will be included in the Fiscal Year 2025 Budget.

Tab 9

Recommend approval:

1. Of a Substantial Amendment of the Community Development Block Grant (CDBG) Fiscal Year 2021-2022 Annual Action Plan; and
2. To authorize the Director of Housing and Community Services to execute any documents required by the U.S. Department of Housing and Urban Development; and
3. Of a corresponding authorization Resolution related to the Substantial Amendment for Fiscal Year 2021-2022 Action Plan; and
4. Of a budget transfer in the amount of \$91,856 reallocating CDBG funds from Community Projects to Infrastructure-Construction, CDBG Capital Projects, and CDBG Public Services.

The fiscal impact is \$91,856 (expenditure-100 percent grant funded).

Tab 10

Recommend approval:

1. Of a Substantial Amendment of the Community Development Block Grant (CDBG) Fiscal Year 2022-2023 Annual Action Plan; and
2. To authorize the Director of Housing and Community Services to execute any documents required by the U.S. Department of Housing and Urban Development; and
3. Of a corresponding authorization Resolution related to the Substantial Amendment for Fiscal Year 2022-2023 Action Plan; and
4. Of a budget transfer in the amount of \$162,539 reallocating CDBG funds from CDBG Capital Projects to CDBG Infrastructure-Construction(\$75,829) and to CDBG Capital Projects-Infrastructure Other Than Buildings (\$86,710).

The fiscal impact is \$162,539 (expenditure - 100 percent grant funded).

Tab 11

Recommend approval:

1. Of a Substantial Amendment of the Community Development Block Grant (CDBG) Fiscal Year 2023-2024 Annual Action Plan; and
2. To authorize the Director of Housing and Community Services to execute any documents required by the U.S. Department of Housing and Urban Development; and
3. Of a corresponding authorization Resolution related to the Substantial Amendment for Fiscal Year 2023-2024 Action Plan; and
4. Of a budget transfer in the amount of \$175,000 reallocating CDBG funds from CDBG Community Project Buildings to CDBG Capital Buildings.

The fiscal impact is \$175,000 (expenditure-100 percent grant funded).

Library Services

Tab 12

Recommend approval:

1. For increased contingency funds for the construction of the Astor Branch Library.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$225,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

Solid Waste

Tab 13

Recommend approval:

1. Of Agreement 24-734 with Ring Power Corporation (St. Augustine, FL) based on County of Volusia Agreement 760 32476A-1, to provide rental of heavy equipment; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$75,000 (expenditure). Annual expenditures will not exceed available funding in the Fiscal Year budget.

C. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 14

Recommend approval:

1. Of Contract 24-924 with GSB Construction & Development, Inc. (Wildwood, FL) for the East Lake Temporary Library Facility; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$468,000 (expenditure - \$390,000 plus \$78,000 for contingency purposes) and is within the Fiscal Year 2024 Budget. Commission District 4.

Public Works

Tab 15

Recommend adoption of a resolution prohibiting parking, stopping, and standing along southbound North Hancock Road between Old Highway 50 West and Old Highway 50 East, in the Clermont area.

The estimated fiscal impact is \$300 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

- Tab 16 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Firethorn Road in Lake County. There is no fiscal impact. Commission District 4.
- Tab 17 Recommend adoption of a resolution to install stop signs and all-way plaques, install No Parking Stopping Standing 7 AM to 4 PM Monday through Friday signs, and to reduce the speed limit from 30 MPH to 25 MPH on various roads within Sawgrass Bay, located in South Lake County.
- The estimated fiscal impact is \$1,300 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.
- Tab 18 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.
- The fiscal impact is \$972.10 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

D. PARKS AND WATER RESOURCES

Parks and Trails

- Tab 19 Recommend approval:
1. Of sub-recipient agreement FM #450898-1-58-01 with the Florida Department of Transportation (FDOT) for the approved Federal Highway Administration Grant sub-award in the amount of \$649,999 to fund a tower addition at the Green Mountain Scenic Overlook and Trailhead.
 2. Of a supporting resolution authorizing the Chairman to execute the Federal Highway Funds Subrecipient Grant Agreement.
- The estimated fiscal impact is \$3,219,702 - \$649,999 (revenue/expenditure - grant funded) and \$2,569,703 (expenditure - county match) and will be included in the Fiscal Year 2025 Budget. Commission District 2.
- Tab 20 Recommend approval:
1. Of Contract 24-733 with Faithworks Total Ground Maintenance, LLC (Mt Dora, FL) for Lake Idamere Park Steward Services.
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The annual estimated fiscal impact is \$170,364 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

VIII. PUBLIC HEARINGS

Tab 21 Recommend adoption of a resolution to vacate platted drainage and utility easements in the plat of Oak Pointe Preserve, located east of Montevista Road. The closest municipality is the City of Clermont.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 1.

Tab 22 Ordinance adopting an Amendment to the Interlocal Service Boundary Agreement (ISBA) with the Town of Montverde, the City of Clermont, the City of Minneola, and the Pine Island Community Development District (CDD). There is no fiscal impact.

Tab 23 First Public Hearing of an Ordinance amending Section 3.01.03, entitled *Schedule of Permitted Uses and Conditional Uses*, Lake County Code, Appendix E, Land Development Regulations, to remove Electronic Game Rooms from the list of permitted uses and creating Section 3.01.06, Lake County Code, Appendix E, Land Development Regulations, to be entitled *Prohibited Uses*. There is no fiscal impact.

IX. OTHER BUSINESS

Tab 24 Request approval to appoint members to the Lake County Water Authority and approval of applicable waivers. The Lake County Water Authority Board has three (3) members seeking reappointment and one (1) new applicant. Members should reside in the district unless the Board determines a more qualified applicant is available.

District 1: John Adams, new applicant or Marty Proctor, reappointment

District 3: Kristan Zenishek - Reappointment

District 5: Richard Donohoue with ethical waiver - Reappointment

Tab 25 Request reappointment and appointment of members to the Parks, Recreation and Trails Advisory Board. The term for Districts 2 and 4 will be from June 30, 2024, through May 20, 2026.

District 2: Eric White - Reappointment

District 4: Roy Cade Carter

Chairman Smith is the liaison to the Parks, Recreation and Trails Advisory Board.

Tab 26 Request approval:

1. To appoint Robert Hendrick to the Tourist Development Council (TDC) as a resident involved in the tourism industry to complete an unexpired term ending December 1, 2024, plus an additional full term until December 1, 2027, and approval of the applicable waiver; and
2. To adopt the associated Resolution required by Section 13-48, Lake County Code, confirming appointment of the TDC member and term.

Chairman Smith is the liaison to the Tourist Development Council.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith- Chairman and District #3

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.