

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

June 25, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

June 25, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. SALES SURTAX OVERSIGHT COMMITTEE PRESENTATION

Tab 1 Presentation of the Sales Surtax Committee report from the September 2023 Advisory Committee meeting.

IV. MINUTES APPROVAL

Tab 2 Recommend approval of the following minutes:

- April 23, 2024 (Regular Meeting)
- May 6, 2024 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Recommend approval of the Clerk's Consent Agenda (Items 1-7):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Boundary Amendment Ordinance 2024-06 and Comprehensive Plan Amendment Ordinance 2024-07 from the City of Minneola.
3. Notice is hereby provided of having received the Hammock Oaks Community Development District proposed budget for Fiscal Year 2024-2025 in accordance with Section 190.008 (2)(b), Florida Statutes, for purposes of disclosure and information only.
4. Notice is hereby provided of having received the Arlington Ridge Community Development District proposed budget for Fiscal Year 2025 in accordance with Section 190.008(2)(b), Florida Statutes, for purposes of disclosure and information only.
5. Notice is hereby provided of having received the Heritage Harbor Community Development District's FY 2025 Preliminary Budget/Public Hearing Resolution 2024-03.
6. Notice is hereby provided of having received the Magnolia Park Community Development District's FY 2025 Preliminary Budget/Public Hearing Resolution 2024-04.
7. Notice is hereby provided of having received the Waterleaf Community Development District's FY 2025 Preliminary Budget/Public Hearing Resolution 2024-09.

VI. CONSENT AGENDA (Tabs 4-21):

A. PROCLAMATIONS

Tab 4 Recommend approval of a proclamation designating July 2024 as Parks and Recreation Month in Lake County. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Information Technology

- Tab 5 Recommend approval:
1. Of the grant agreement for the Local Government Cybersecurity Grant Program with the State of Florida Department of Management Services; and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.

There is no fiscal impact.

Procurement Services

- Tab 6 Recommend approval to declare items as surplus and authorize removal from the County's fixed asset inventory of record. The fiscal impact (revenue) cannot be determined at this time.

C. ECONOMIC GROWTH

Planning and Zoning

- Tab 7 Recommend approval of an Educational Impact Fee Credit Agreement between Lake County, the School Board of Lake County, South Lake Crossings IV, LLC, and CPB Hilltop, LLC related to the donation of property intended for an elementary school site in the Wellness Way area.

The fiscal impact is \$2,305,500 in Educational Impact Fee Credits. Commission District 1.

D. PUBLIC SAFETY

Fire Rescue

- Tab 8 Recommend approval:
1. To purchase a replacement brush truck from Mullinax Ford of Central Florida, Inc. (Apopka, FL) for the Office of Fire Rescue utilizing Lake County Contract 22-738; and
 2. Of a budget transfer in the amount of \$17,244 from Machinery and Equipment to County-Maintained Vehicles/Equipment; and
 3. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$221,017.50 (expenditure). Commission District 3.

E. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 9 Recommend approval of First Amendment to Community Block Grant (CBDG) Program Subrecipient Agreement between Lake County and the Okahumpka Community Club, Inc., for the Historic Rosenwald School Project.

The estimated fiscal impact is \$287,310 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 5.

Library Services

Tab 10 Recommend approval:
1. Of Contract 24-458 for Internet Services for the Lake County Library System with Comcast Cable Communications Management, LLC., and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The total annual fiscal impact of the agreement is \$27,584.16 (expenditure). The 10 municipalities are responsible for \$15,195.60, and the County is responsible for \$12,388.56, which includes \$9,117.36 for the six County branches and \$3,271.20 for Library Services Administration, and is within, and will not exceed, the Fiscal Year Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

Solid Waste

Tab 11 Recommend approval:
1. Of an Addendum to the existing Contract 13-0303A, Exclusive Franchise Agreement between Lake County, Florida, and Waste Pro of Florida, Inc. for Area 3 Collection; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$280,750 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget (Commission Districts 1, 2, and 3).

F. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 12 Recommend adoption of a resolution prohibiting parking on Fullerville Road from the end of County maintenance to 480 feet from the end of County maintenance, in the Deland area.

The estimated fiscal impact is \$200 (expenditure) and is within, and will not exceed, the Fiscal year 2024 Budget. Commission District 4.

Tab 13 Recommend approval to accept the final plat for Cagan Crossing West Phase 2 and all areas dedicated to the public as shown on the Cagan Crossing West Phase 2 final plat.

The estimated fiscal impact is \$1,551 (revenue - final plat application fee) and there is no annual maintenance cost as the roads within the subdivision are private. Commission District 1.

Tab 14 Recommend adoption of a resolution to reduce the speed limit from 45 MPH to 35 MPH on County Road 561 from Canal Zone Way to Pine Island Road/Log House Road, in the Clermont area.

The estimated fiscal impact is \$150 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.

Tab 15 Recommend approval:
1. Of Relocation Benefits associated with the CR 466A Project for a property previously acquired; and
2. Of a budget transfer in the amount of \$82,634 from General Fund Reserves to General Fund Other Current Charges/Obligations for the payment of the relocation benefits; and
3. To authorize the County Manager to approve and pay future Relocation Benefit payments associated with the CR 466A Project if other eligible parties are located by the Florida Department of Transportation.

The estimated fiscal impact is \$82,634 (expenditure). Commission District 5.

Tab 16 Recommend approval:
1. Of a Task Order under Contract 21-0940A with Metric Engineering, Inc. (Lake Mary, FL) to provide engineering and design services for CR 470/CR 48 and CR 33 Intersection and Traffic Signal Improvements; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$147,905.97 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3 & 5.

Tab 17 Recommend approval of a Proportional Share Agreement with GT Homes Wellness Way, LP for funding roadway improvements in the Wellness Way Area Plan.

The estimated fiscal impact is \$4,519,005 (revenue). Commission District 1.

Tab 18 Recommend approval of a Partial Release of a Surface Drainage Easement. The fiscal impact is \$35.50 (expenditure) to record the Partial Release. Commission District 1.

G. PARKS AND WATER RESOURCES

Parks and Trails

Tab 19 Recommend approval:

1. Of Contract 24-929 with Prime Electric, LLC (Leesburg, FL) for the East Lake Sports and Community Complex - Phase 1 Lighting Improvements; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$445,600 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

Tab 20 Recommend approval:

1. Of Vendor Pool Contracts 24-728A-O for General Maintenance and Related Services with the following pool of vendors: CRI Services Inc. (Zellwood, FL), Dream Team Remodeling S.N. LLC (Orlando, FL), Faithworks Total Ground Maintenance LLC (Mt Dora, FL), Fer Landscaping & More, Inc. (Astor, FL), Green Isle Gardens, Inc. (Groveland, FL), Habitat Restoration & Wildlife Protection Services, LLC (Eustis, FL), Native Land & Tree, Inc (Howey in the Hills, FL), Peter Built Fence, LLC (Summerfield, FL), Donehoo Services, Inc. (Altoona, FL), Pristine Cuts, LLC (Umatilla, FL), Promise Habitat Services, LLC (Plant City, FL), Ruby Builders, Inc. (Orlando, FL), Stockton Construction Group, LLC (West Palm Beach, FL), Tom's Playground of Central Florida (Eustis, FL), William Medley Construction, Inc. (Sorrento, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$473,684 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in each fiscal year's budget.

Water Resources

Tab 21 Recommend approval of the Fiscal Year 2025 Detailed Work Plan Budget for Arthropod Control for the Lake County Mosquito Control Program pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.022, Florida Administrative Code.

The fiscal impact is \$61,856 (revenue/expenditure - 100 percent grant funded).

VII. PRESENTATIONS

Tab 22 Presentation from Gravitas Infinitum, doing business as Carbotura, by John Arciero, Managing Director. Discussion and direction regarding a potential agreement with Carbotura to build a manufacturing facility co-located at the Tavares landfill and utilizing Carbotura's services as a municipal waste strategy.

There is no fiscal impact at this time.

VIII. PUBLIC HEARINGS

Tab 23 Second Public Hearing of an Ordinance amending Chapter II, entitled *Definitions*, and Section 3.01.03, entitled *Schedule of Permitted and Conditional Uses*, Lake County Code, Appendix E, Land Development Regulations (LDR), concerning Floating Solar Facilities. These amendments are required as a result of a Legislative change per HB 1411 (2022). There is no fiscal impact.

Tab 24 Recommend approval and adoption of an Ordinance amending Section 22-19, Lake County Code, entitled *Architectural standards applicable to residential waivers or deferrals*, to permit Floating Solar Facilities in all zoning districts. This amendment is required as a result of a Legislative change per HB 1411 (2022). There is no fiscal impact.

IX. REGULAR AGENDA

A. LAKE COUNTY WATER AUTHORITY

Tab 25 Presentation of the Fiscal Year 2025 Lake County Water Authority recommended tentative budget and recommended millage rate.

B. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 26

1. Discussion and direction regarding the North Hancock Road Pedestrian Tunnel.
2. If the Pedestrian Tunnel is approved:

A. Approval is sought for a Task Order under Contract 20-0918A with Halff Associates, Inc. (Tavares, FL) to provide engineering and design services; and

B. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$140,635 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

X. OTHER BUSINESS

Tab 27

Request approval to appoint Allen Chalk and Gustavo Henriquez to the Public Safety Coordinating Council and applicable waivers.

No Terms

1. Director of a local substance abuse treatment program (or a member designated by the director): Allen Chalk (Director of Adult Outpatient Substance Use Services, LifeStream).
2. Representative from a county and/or state jobs program or other community group who works with offenders and victims: Gustavo Henriquez (Career Services Manager, Career Source of Central Florida).

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Campione - District #4**
- D. Commissioner Blake - District #5**
- E. Commissioner Smith- Chairman and District #3**

XIII. ADDENDUM

- A. CONSENT AGENDA**

INFRASTRUCTURE AND TRANSPORTATION SERVICES

Transit Services

Tab 28

Recommend approval:

1. To adopt an Unanticipated Revenue Resolution (URR) to accept and appropriate \$75,000 for the Florida Department of Transportation (FDOT) Section 5310 Operating Grant for Fiscal Year 2024; and
2. Of a budget transfer in the amount of \$75,000 to reallocate funds from contractual services to project accounts associated with the FDOT Section 5310 Operating Grant.

The fiscal impact is \$150,000 - \$75,000 (revenue/expenditure - grant funded) and \$75,000 (expenditure - county match). The total grant award is \$300,000, which will be allocated between Fiscal Year 2024 and Fiscal Year 2025. This agenda item recognizes the Fiscal Year 2024 portion of this grant award.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.