

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

May 21, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

May 21, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- March 26, 2024 (Regular Meeting)
- April 2, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a proclamation designating May 19-25, 2024 as National Emergency Medical Services Week.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Recommend approval of the Clerk's Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Southwest Florida Water Management District's Annual Comprehensive Financial Report for the fiscal year ended September 30, 2023 and Annual Financial Report (AFR).
3. Notice is hereby provided of having received the City of Clermont's Annual Comprehensive Financial Report and the Clermont CRA Annual Comprehensive Financial Report for the fiscal year ended September 30, 2022.
4. Notice is hereby provided of having received the Cascades at Groveland Community Development District Resolution 2024-06 approving the FY 2025 Proposed Budget.

VI. CONSENT AGENDA (Tabs 4-35):

A. PROCLAMATIONS

Tab 4 Recommend approval of proclamation designating June 2024 as Tobacco - Free Parks Month in Lake County. There is no fiscal impact.

B. COUNTY ATTORNEY

Tab 5 Recommend approval for a waiver of conflict for Gray Robinson regarding its representation of the Lake County School Board with respect to the Vista Ridge and Round Lake Road Right of Way Agreement. There is no fiscal impact.

C. COUNTY MANAGER

Tab 6 Recommend approval to cancel the July 2, 2024, Board of County Commissioners Meeting. There is no fiscal impact.

Tab 7 Recommend approval to advertise an Ordinance calling for a referendum to be held on November 5, 2024, seeking to renew funding for the Public Lands Acquisition Program and creating the Public Lands Acquisition Advisory Committee. There is no fiscal impact.

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 8

Recommend approval:

1. To utilize Contract 20-0904H with Rybek Construction, Inc. (Tavares, FL) for the repair and replacement of drywall, millwork, and painting; and
2. To utilize Sourcewell Contract 080819-TFU with Tarkett USA Inc. for the replacement of carpet and vinyl flooring; and
3. To approve the replacement of various furniture, fixtures, and equipment; and
4. Of a budget transfer in the amount of \$1,096,510 from General Fund Economic Stabilization Reserves to General Fund Facilities Repair and Maintenance; and
5. To authorize the Office of Procurement Services to execute all supporting documentation.

The total estimated fiscal impact is \$1,468,200.05 (expenditure).
Commission District 3.

E. ECONOMIC GROWTH

Code Enforcement

Tab 9

Recommend approval to advertise an Ordinance Amending Chapter II, Lake County Code, Appendix E, Land Development Regulations, entitled *Definitions, concerning Recreational Vehicles*. There is no fiscal impact.

Planning and Zoning

Tab 10

Recommend approval and adoption of a Resolution consenting to the Pacific Ace Community Development District's use of Special Powers under Section 190.012(2)(a) and (b), Florida Statutes. There is no fiscal impact.

Tab 11

Recommend approval:

1. To advertise an Ordinance amending Chapter II, entitled *Definitions*, and Section 3.01.03, entitled *Schedule of Permitted and Conditional Uses*, Lake County Code, Appendix E, Land Development Regulations (LDR), concerning Floating Solar Facilities; and
2. To advertise an Ordinance amending Section 22-19, Lake County Code, entitled *Architectural standards applicable to residential waivers or deferrals*, to permit Floating Solar Facilities in all zoning districts; and

3. To authorize, if accepted by a majority plus one vote, to conduct the second Public Hearing of the proposed LDR Amendment Ordinance at 9:00 a.m., rather than at 5:05 p.m. as required by Section 125.66(5)(b)1, Florida Statutes.

These amendments are required as a result of a Legislative change per HB 1411 (2022). There is no fiscal impact.

F. PUBLIC SAFETY

Emergency Management

Tab 12

Recommend approval:

1. Of a Memorandum of Agreement (MOA) for Lake County's continued participation in the Orlando/Orange Urban Areas Security Initiative (UASI); and
2. To authorize the Chairman to execute the MOA; and
3. To designate the Office of Emergency Management Director as the primary representative for Lake County to the UASI Working Group; and
4. To authorize the County Manager to execute any future no-cost amendments or modifications to the MOA.

There is no fiscal impact.

Fire Rescue

Tab 13

Recommend approval to advertise:

1. An Ordinance amending Subsection 9.04.02, entitled *Planning, Design and Construction*, Lake County Code, Appendix E, Land Development Regulations, concerning public safety access to gated communities; and
2. An Ordinance repealing Article VIII, Section 13-231 through Section 13-237, Lake County Code, entitled *Bingo Regulations*.

Pursuant to Board Policy LCC-102, adopted on August 29, 2023, concurrent with the adoption of any new code requirement, the Board of County Commissioners may repeal an existing code requirement to further the Board's objective to ensure that newly adopted code provisions do not increase the overall regulatory impact on the residents and businesses within the unincorporated County.

There is no fiscal impact.

G. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 14 Recommend adoption of an Unanticipated Revenue Resolution adding \$127,023 to the Federal/State Grant Fund for Fiscal Year 2024 for the Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants.

The estimated fiscal impact is \$127,023.00 (revenue/expenditure - 100 percent grant funded).

Solid Waste

Tab 15 Recommend approval:
1. Of Contracts 24-933A and 24-933B with National Storm Recovery, LLC d/b/a Central Florida Arborcare (Astatula, FL) and Consolidated Forest, LLC (Spring Hill, FL) to provide vegetative debris grinding services on an as-needed basis; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$450,500 (expenditure). Annual expenditures will not exceed available funding in the Fiscal Year Budget. Commission District 3.

Tab 16 Recommend approval:
1. Of Contracts 24-928A and 24-928B with Raynor Shine Services, LLC (Apopka, FL) and National Storm Recovery, LLC d/b/a Central Florida Arborcare (Astatula, FL) to provide vegetative debris transportation and disposal services on an as-needed basis; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$285,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in the fiscal year budget. Commission District 3.

Tab 17 Recommend approval:
1. To utilize the Florida Sheriffs Association contract with SBL Freightliner LLC for the purchase of a Grapple Truck for the Office of Solid Waste; and
2. To authorize the Office of Procurement Services to execute all supporting documents.

The fiscal impact is \$282,550 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Visit Lake

Tab 18

Recommend approval:

1. To provide Tourist Development Tax funding for host fees and related event expenses for the 2024 The Spring Games, Event, which runs from February 15 through March 28, 2024; and
2. To authorize the Chairman to execute the agreement with The Spring Games.

The fiscal impact is not to exceed \$125,000 (expenditure – TDT funding) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission Districts 2 & 5.

H. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 19

Recommend approval:

1. To utilize Ambach Masonry Construction, Inc.(Sorrento, FL) for the restoration of the Historical Courthouse; and
2. Of a budget transfer in the amount of \$337,631 from Facilities Repair/Maintenance to Buildings; and2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$1,637,630.23 (\$1,300,000 (expenditure) - ARPA funded and \$337,630.23 (expenditure)). Commission District 3.

Tab 20

Recommend approval:

1. Of Contract 24-910 with CF & Brother Services Corp. (Hollywood, FL) for the HVAC renovation of Fire Station 14; and
2. Of a budget transfer in the amount of \$150,000 to reallocate funding from Facilities - Repair/Maintenance to Facilities - Buildings; and
3. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$150,000 (expenditure). Commission District 4.

Public Works

Tab 21

Recommend adoption of a resolution to post “No Trucks over 10 Tons or Vehicles/Trailers Over 8 Feet Wide Local Delivery Exempt” signs on Number Two Road in the Howey-in-the-Hills area.

The fiscal impact is estimated to be \$400 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3.

<u>Tab 22</u>	Recommend approval of a Landscape Maintenance Agreement with Land Acquisitions, Inc. to allow shrubs, grasses and irrigation to be placed within the right-of-way on a small portion of Citrus Tower Boulevard. There is no fiscal impact. Commission District 2.
<u>Tab 23</u>	Recommend adoption of a resolution prohibiting parking in the Wedgewood Subdivision along Draw Drive at Alternate Key 3508840, in the Grand Island area. The estimated fiscal impact is \$200 (expenditure) and is within, and will not exceed, the Fiscal year 2024 Budget. Commission District 4.
<u>Tab 24</u>	Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects. The fiscal impact is \$1,515 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2024 Budget.
<u>Tab 25</u>	Recommend approval of Change Order #2 for the Citrus Grove Road Phase 5 Road Project. The contractor of record is Southern Development & Construction, Inc. The estimated fiscal impact is \$113,071.79 (expenditure - South Transportation Road Impact Fees) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.
<u>Tab 26</u>	Recommend adoption of a resolution to install stop signs and all-way plaques on Morningstar Drive at Sunrise Vista Drive and on Sunrise Vista Drive/Cedarwood Way at Gold Star Court in the Clermont area. The estimated fiscal impact is \$200 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.
<u>Tab 27</u>	Recommend approval: 1. To increase the estimated expenditure limits of Contract 21-0538 for Traffic Signal Maintenance and Repair with Traffic Control Devices, LLC (Altamonte Springs, FL) from an annual estimated expenditure of \$200,000 to \$1,060,000; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. The estimated annual fiscal impact is \$1,060,000 (expenditure) and will not exceed available funding in each Fiscal Year's Budget.

Transit Services

Tab 28

Recommend approval:

1. To apply to the Florida Commission for the Transportation Disadvantaged for the Shirley Conroy Rural Area Capital Assistance Grant for Fiscal Year 2025; and
2. To adopt a supporting resolution.

The estimated fiscal impact is \$148,000 - \$133,200 (revenue/expenditure - 90 percent grant funded) and \$14,800 (expenditure - 10 percent match). If awarded, the fiscal impact will be included in the Fiscal Year 2025 Budget.

Tab 29

Recommend approval:

1. To apply for the Florida Commission for the Transportation Disadvantaged Innovative Service Development Grant for Fiscal Year 2024-2025; and
2. Adopt the supporting resolution.

The estimated fiscal impact is \$182,021 - \$163,819 (revenue/expenditure - grant funded) and \$18,202 (expenditure - county match). If awarded and approved, the fiscal impact will be included in the Fiscal Year 2025 Budget.

Tab 30

Recommend approval:

1. To apply for the Florida Department of Transportation's Service Development Grant for Fiscal Year 2025-2028; and
2. To adopt the supporting Resolution authorizing the signing and submission of the Grant Application with supporting documents.

The estimated fiscal impact for Fiscal Years 2025-2028 is \$569,026 (Year 1 - Fiscal Year 2025-2026 \$91,842 grant funding/\$91,842 County Match, Year 2 Fiscal Year 2026-2027 \$94,798 grant funding/\$94,798 County Match, Year 3 Fiscal Year 2027-2028 \$97,873 grant funding/\$97,783 County Match).

Tab 31

Recommend approval:

1. To accept the Florida Department of Transportation (FDOT) Section 5311 Off Cycle Operating Grant Agreement; and
2. To adopt an Unanticipated Revenue Resolution to accept and appropriate \$400,000 for the FDOT Section 5311 Off Cycle Operating Grant; and
3. Of a budget transfer in the amount of \$400,000 to reallocate funds from Contractual Services to the project accounts associated with the FDOT Section 5311 Off Cycle Operating Grant Agreement.

The estimated fiscal impact is \$800,000 - \$400,000 (revenue/expenditure - grant funded) and \$400,000 (expenditure - county match).

Tab 32

Recommend approval:

1. To accept the Florida Department of Transportation's (FDOT) Section 5310 Capital Public Transportation Grant Agreement (PTGA) Federal Fiscal Year 2021; and
2. To adopt an Unanticipated Revenue Resolution to accept and appropriate \$486,310 for the FDOT Public Transit Capital Grant for Federal Fiscal Year 2021; and
3. Of a budget transfer in the amount of \$108,070 to reallocate funds from Contractual Services to Machinery/Equipment and the Interfund Transfer account to the project accounts associated with the FDOT Public Transit 5310 Capital Grant Agreement; and
4. To procure vehicles under the State's bid list through FDOT's Transit Research Inspection Procurement Services (TRIPS) program.

The estimated fiscal impact is \$540,345 - \$486,310 (revenue/expenditure - grant funded) and \$54,035 (expenditure - county match).

Tab 33

Recommend approval:

1. To accept the Florida Department of Transportation Section 5310 Capital Grant Program American Rescue Plan Grant Agreement for Capital Assistance for Federal Fiscal Year 2021; and
2. To adopt an Unanticipated Revenue Resolution to accept and appropriate the \$277,707 from the Section 5310 Capital Grant Program American Rescue Plan Grant; and
3. To Procure vehicles under the State's bid list through the Transit Research Inspection Procurement Services (TRIPS) Program.

The estimated fiscal impact is \$277,707 (revenue/expenditure - 100 percent grant funded).

Tab 34

Recommend approval:

1. To apply for the Florida Commission for the Transportation Disadvantaged Trip and Equipment Grant for Fiscal Year 2024-2025; and
2. To adopt the supporting resolution.

The estimated fiscal impact is \$976,649 - \$879,085 (revenue/expenditure - grant funded) and \$97,564 (expenditure - county match). If awarded and approved, the fiscal impact will be included in the Fiscal Year 2025 Budget.

I. PARKS AND WATER RESOURCES

Parks and Trails

- Tab 35 Recommend approval of a non-exclusive license agreement with the City of Umatilla (City) for water utility data collector equipment to be installed, operated, and maintained at North Lake Regional Park, at the City's sole cost and expense. There is no fiscal impact. Commission District 4.

VII. PRESENTATIONS

- Tab 36 Presentation of a Conservation Strategy by the East Central Florida Regional Planning Council and Stetson University.

VIII. PUBLIC HEARINGS

- Tab 37 Recommend adoption of a resolution to vacate platted right of way located north of CR 450 and east of North Lake Regional Park. The closest municipality is the City of Umatilla.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 4.

- Tab 38 Recommend adoption of a resolution to vacate platted right of way located east of CR 48 and north of Bella Vista Drive. The closest municipality is Howey-in-the-Hills.

The fiscal impact is \$2,295 (revenue) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3.

- Tab 39 Recommend adoption of a resolution to vacate platted right of way and tract located west of Good Hearth Boulevard and south of State Road 50. The closest municipality is the City of Clermont.

The fiscal impact is \$2,295 (revenue) and is within the Fiscal Year 2024 Budget. Commission District 2.

- Tab 40 Recommend adoption of a resolution to vacate a portion of a drainage easement in the plat of Wekiva Pines Country Estates, located east of Wekiva Pines Boulevard. The closest municipality is the City of Mount Dora.

The fiscal impact is \$2,295 (revenue) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

- Tab 41 Recommend approval to issue a Certificate of Public Convenience and Necessity for the Office of Fire Rescue through June 18, 2026. There is no fiscal impact.

IX. OTHER BUSINESS

Tab 42

Request approval to appoint members to the Children's Services Council and applicable waivers, as follows:

District 2

Juana Delacruz (with conflict waiver) - To be reappointed and serve a term ending 5/14/2026.

District 3

Chris Boogar - To be reappointed and serve a term ending 5/14/2026.

District 4

Byron Edward Thompson (with conflict waiver) - To be reappointed and serve a term ending 5/14/2026.

Commissioner Leslie Campione is the Board of County Commissioners' (Board) liaison for the Children's Services Council.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith- Chairman and District #3

XII. ADDENDUM

A. REGULAR AGENDA

Commissioner Campione - District #4

Tab 43

Discussion and direction on the expansion of the Mount Dora
Northeast Community Redevelopment Area (CRA).

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.