

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

May 7, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

May 7, 2024

10:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. PRESENTATION OF PROCLAMATIONS

Tab 1 Recommend approval and presentation of proclamations to the Montverde Academy's Girls and Boys Basketball Champions, per Commissioner Parks, District 2.

IV. MINUTES APPROVAL

Tab 2 Recommend approval of the following minutes:

- February 27, 2024 (Regular Meeting)
- March 13, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Recommend approval of the Clerk's Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Comprehensive Plan Amendment Ordinance 2023-29 from the City of Minneola.
3. Notice is hereby provided of having received from North Lake County Water & Sewer Company, LLC a Notice of Application for Original Certificate of Authorization and Initial Rates and Charges for Water and Wastewater Service pursuant to Section 367.045, Florida Statutes, and Section 25-30.030, Florida Administrative Code, regarding Sections 15 and 22 in Township 20 South, Range 25 East, in Lake County, which borders Lake Harris.
4. Notice is hereby provided of having received the City of Leesburg's Annual Comprehensive Financial Report for the year ending September 30, 2023.

VI. CONSENT AGENDA (Tabs 4-12):

A. COUNTY MANAGER

Tab 4 Recommend approval of the following items related to the Lake County Welcome Center (Parcel ID 20-21-25-1200-000-00200/Alternate Key 3612132):

1. To accept the highest bidder for ITB 24-940 at \$700,100 (Williams Realty and Investment, Inc.); and
2. Authorization to provide notice of termination of the Real Estate Purchase and Sales Agreement with Debra Hodge for \$700,000; and
3. Of a Resolution to Release Petroleum and Mineral Rights upon transfer of the property; and
4. Of an Estoppel Letter regarding the Declaration of Restrictive Covenants for the Lake County Central Park; and
5. For the Chairman to execute any necessary closing documents, including the Purchase Agreement with Williams Realty and Investment, Inc..

The estimated fiscal impact is \$700,100 (revenue) less any broker fees and closing costs to transfer the property. Commission District 1.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 5 Recommend approval of reimbursement to the Lake County Sheriff's Office from the State Law Enforcement Trust Fund for Fiscal Year 2023 through Period 12 for allowable trust fund expenditures authorized under the Florida Contraband Forfeiture Act. The fiscal impact is \$483,653.49 (expenditure) and is within the Fiscal Year 2024 Budget.

C. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 6 Recommend approval of Sub-Recipient Agreement with the Mid Florida Homeless Coalition, Inc., for Disbursement of American Rescue Plan Act (ARPA) Funds in the amount of \$770,000 for housing stability services, rent, and utilities for qualified applicants.

The fiscal impact is \$770,000 (expenditure - 100 percent ARPA funded).

Solid Waste

Tab 7 Recommend approval of resolution that publicly announces the closure of Landfill Cell - Central Phase III. This resolution is required in the cell closure process. There is no fiscal impact.

D. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 8 Recommend approval:

1. To increase annual fiscal impacts associated with Contracts 22-537 (A-C), for countywide road resurfacing and related services to C.W. Roberts Contracting, Inc. (Wildwood, FL); Middlesex Paving, LLC (Orlando, FL); and Ranger Construction Industries, Inc. (Winter Garden, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$2,650,557 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. The estimated fiscal impact for subsequent fiscal years of this contract is unknown at this time. However, these expenditures shall remain within the Public Works Departments approved budget and not exceed \$7,000,000 annually.

E. PARKS AND WATER RESOURCES

Parks and Trails

Tab 9

Recommend approval:

1. Of a State Funded Grant Agreement with the Florida Department of Transportation for the approved Fiscal Year 2023 Legislative Appropriation Project #453217-1-54-01 of \$500,000 for the replacement of the South Lake Trail boardwalk and multi-use trail improvements; and
2. Of a supporting resolution authorizing the Chairman to execute the State Funded Grant Agreement; and
3. Of an Unanticipated Revenue Resolution to accept and appropriate the \$500,000 legislative appropriation and to amend the Fiscal Year 2023-2024 Budget to reflect the unanticipated revenue.

The fiscal impact is \$1,305,739 - \$500,000 (revenue/expenditure - 100 percent grant funded) and \$805,739 (expenditure). Commission District 2.

Tab 10

Recommend approval:

1. Of a funding agreement with the Florida Department of Transportation for the approved Fiscal Year 2023 Legislative Appropriation Project #453213-1-54-01 of \$400,000 for Neighborhood Lakes Scenic Trail and Trailhead improvements; and
2. Of a supporting resolution authorizing the Chairman to execute the State Funded Grant Agreement; and
3. Of an Unanticipated Revenue Resolution to accept and appropriate the \$400,000 legislative appropriation and to amend the Fiscal Year 2023-2024 Budget to reflect the unanticipated revenue; and
4. Of a budget transfer in the amount of \$100,000 reallocating funding from Neighborhood Lakes Reserve to Neighborhood Lakes Scenic Trail & Trailhead.

The fiscal impact is \$500,000 - \$400,000-(revenue/expenditure - 100 percent grant funded) and \$100,000 (expenditure). Commission District 4.

Tab 11

Recommend approval for the Chairman to execute a Letter of Interest to the Florida Department of Transportation requesting a Public Purpose Transfer to Lake County of Wekiva Section 6 Excess parcels 7426, 7428, and 7429 off Bronson Road and approval to proceed with needed due diligence. The estimated fiscal impact is \$25,000 for the County's due diligence. Commission District 4.

Lake County Water Authority

- Tab 12** Recommend approval of a license agreement with St. Johns River Water Management District (SJRWMD) for the installation of one telemetry box and associated equipment at John's Lake Boat Ramp for real-time hydrogeologic data collection and to monitor the water quality and water levels. There is no fiscal impact. Commission District 2.

VII. PUBLIC HEARINGS

- Tab 13** Recommend approval and adoption of an Ordinance repealing Article X, Section 3-68 through Section 3-77, Lake County Code, entitled *Electronic Game Room Facilities*. The estimated fiscal impact is (\$55,000) which reflects the reduction in licensing fee revenue.

VIII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

- Tab 14** Public Hearings on Rezoning, Conditional Use Permits, and Comprehensive Plan Amendments.

IX. REGULAR AGENDA

A. Commissioner Shields - District #1

- Tab 15** Discussion and direction on support for U.S. Senate Bill 3891 to Reauthorize the U.S. Department of Commerce Economic Development Administration; and recommend approval and authorization for the Chairman to execute a letter of support. There is no fiscal impact.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith- Chairman and District #3

XII. ADDENDUM

A. CONSENT AGENDA

County Attorney

Tab 16

Recommend approval to ratify the First Amendment to the Real Estate Purchase and Sales Agreement for Lake County Industrial Park Property. There is no fiscal impact at this time. Commission District 1.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.