

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

April 23, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

April 23, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. TRUST FOR PUBLIC LANDS PRESENTATION BY WILL ABBERGER

IV. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- February 26, 2024 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval of a proclamation designating May 4, 2024 as Firefighter Appreciation Day in Lake County to coincide with the worldwide International Firefighters' Day. There is no fiscal impact.

VI. CLERK OF COURT'S CONSENT AGENDA

- Tab 3 Recommend approval of the Clerk's Consent Agenda (Items 1-2):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received Annexation Ordinance 2023-17 from the City of Mount Dora.

VII. CONSENT AGENDA (Tabs 4-14):

A. COUNTY ATTORNEY

- Tab 4 Recommend approval of Second Amendment to Lease Agreement between Lake County and NWS Holdings, LLC, for Commercial Office Space. The fiscal impact for the addition of leased space is \$191,778 (expenditure) in Fiscal Year 2024.

B. PUBLIC SAFETY

Fire Rescue

- Tab 5 Recommend approval to advertise a public hearing for the renewal of the Certificate of Public Convenience and Necessity for the Lake County Board of County Commissioners, Office of Fire Rescue. There is no fiscal impact.

- Tab 6 Recommend approval:
1. To utilize Q2024-00067 to purchase a modular/manufactured structure to be used as a temporary fire station from Baird Homes of Leesburg, Inc. (Leesburg, FL); and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$170,200 and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 5.

C. COMMUNITY SERVICES

Office of Housing and Community Services

- Tab 7 Recommend approval for the Chairman to execute the Housing and Urban Development Annual Civil Rights Certification (HUD-50077-CR) certifying conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990. There is no fiscal impact.

Library Services

Tab 8 Recommend approval to enter into an Interlocal Agreement for Data Sharing for Virtual Library Card Services with Montverde Academy. There is no fiscal impact.

D. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Facilities Management

Tab 9 Recommend approval:
1. To purchase a Building Automation System and related software for additional County buildings, Phase II; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$829,363 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Tab 10 Recommend approval:
1. Of the Electric Vehicle DC Fast Charging Site Host Agreement with Duke Energy; and
2. To authorize the Office of Procurement Services to execute all supporting documents.

There is no fiscal impact.

Public Works

Tab 11 Recommend adoption of a resolution to install stop signs and all-way plaques on Dorchester Boulevard at Westminster Trail/Shoal Court in the Clermont area.

The estimated fiscal impact is \$100 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.

Tab 12 Recommend adoption of a resolution to advertise a public hearing to vacate platted right of way located east of CR 48 and north of Bella Vista Drive. The closest municipality is Howey in the Hills.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3.

Tab 13 Recommend adoption of a resolution to advertise a public hearing to vacate the remaining portions of an unnamed platted right of way and tract located west of Good Hearth Blvd and south of SR 50. The closest municipality is Clermont.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 2.

Tab 14 Recommend approval of an Interlocal Agreement with the City of Mount Dora and Lake County regarding Vista Ridge Drive. There is no fiscal impact. Commission District 4.

VIII. PRESENTATIONS

Tab 15 Lake Technical College update presentation by DeAnna Thomas.

Tab 16 Recommend:
1. Discussion and direction regarding Electronic Game Room Facilities; and
2. Approval and adoption of a Resolution implementing the "Pending Legislation Doctrine" while amendments to Article X, Chapter 3, Lake County Code, entitled *Electronic Game Room Facilities* are considered.

IX. PUBLIC HEARINGS

Tab 17 Recommend approval:
1. To adopt an Ordinance amending Section 2-57, Lake County Code, entitled *Conditions of Employment* regarding the position of county attorney; and
2. Of the Fourth Amendment to Employment Agreement between the Lake County Board of County Commissioners and Melanie Marsh.

There is no fiscal impact.

Tab 18 Recommend approval and adoption of an Ordinance repealing and replacing Division 4, Article IV, Chapter 2, Lake County Code, entitled *Lake County Arts and Cultural Alliance*, and creating Section 13-2, Lake County Code, to be entitled Florida Arts License Plate Fees. There is no fiscal impact.

Tab 19 Recommend approval:
1. Of an amended budget for the Lake County Board of County Commissioners Fiscal Year 2024 to include a reconciliation of beginning fund balance and other adjustments; and
2. To adopt a resolution for a supplemental budget for the Lake County Board of County Commissioners Fiscal Year 2024; and
3. Of an amended budget for the Lake County Water Authority Fiscal Year 2024 to include a reconciliation of beginning fund balance and other adjustments; and
4. To adopt a resolution for a supplemental budget for the Lake County Water Authority Fiscal Year 2024.

X. OTHER BUSINESS

Tab 20

Request approval to appoint members to the Elder Affairs Coordinating Council and applicable waivers, as follows:

District 1

Fred Costello - To be reappointed and serve a term ending 1/31/2026.

Latoya Sankey - To fill a vacant seat with a term ending 1/31/2026.

District 2

Pamela Orr - To fill a vacant seat with a term ending 1/31/2025.

District 3

Amanda Waterstradt - To be reappointed and serve a term ending 1/31/2026.

Janelle Carbone-Rodriquez - To be reappointed and serve a term ending 1/31/2026.

District 4

Cheryl Rumbley - To fill a vacant seat with a term ending 1/31/2025.

District 5

Kathy Havilland - To be reappointed and serve a term ending 1/31/2026.

At-Large

Carolyn Peebles - To fill a vacant seat with a term ending 1/31/2025.

Debbie Brazill - To fill a vacant seat with a term ending 1/31/2025.

Erika Buigas (with conflict waiver) - To fill a vacant seat with a term ending 1/31/2026.

Request to adjust the term of District 4 member:

Barbara Wallace to show the current term ending 1/31/2025.

Tab 21

Request approval to appoint a member to the Homeless Mitigation Advisory Council and applicable waiver, as follows:

One (1) designee representing an At-Large individual with experience in providing assistance to the homeless population - Corporal Philip Pollen with a term expiring September 30, 2025.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Campione - District #4**
- D. Commissioner Blake - District #5**
- E. Commissioner Smith- Chairman and District #3**

XIII. ADDENDUM

A. CONSENT AGENDA

Office of Housing and Community Services

Tab 22

Recommend approval:

1. Of the First Submission of the 2024-2027 Local Housing Assistance Plan (LHAP); and
2. To authorize the Office of Housing & Community Services Director to execute any necessary documents required by the Florida Housing Finance Corporation and corresponding authorization Resolution.

There is no fiscal impact.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.