

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 26, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 26, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- January 23, 2024 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk's Consent Agenda (Items 1-2):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Lake County's Semi-Annual Investment Report of December 31, 2023 is hereby provided.

V. CONSENT AGENDA (Tabs 3-19):

A. PROCLAMATIONS

Tab 3 Recommend approval of a proclamation designating April 7-13, 2024, as Lake Libraries Week in Lake County.

Tab 4 Recommend approval of the Liberty Tree Proclamation, per Commissioner Sean Parks.

B. COUNTY MANAGER

Tab 5 Request approval to repeal Policy LCC-32, entitled *Lake County Women's Hall of Fame*, and sunset the Women's Hall of Fame Advisory Committee.

Tab 6 Request approval to remove advisory board members from the following boards and committees: Children's Council, Affordable Housing Advisory Committee, and the Library Advisory Board.

C. ADMINISTRATIVE SERVICES

Procurement Services

Tab 7 Recommend approval:
1. Of Contract 24-931 with Liberty Tire Recycling, LLC (Pittsburgh, PA) to provide a tire disposal services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$80,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets. Commission District 3.

D. ECONOMIC GROWTH

Elevate Lake

Tab 8

1. Recommend approval of the following items related to 24-919 Competitive Sealed Bid Submittal for Parcel ID 20-21-25-1200-000-00300/Alternate Key 3612141 (vacant 26.46 acres in the Christopher C. Ford Commerce Park):
 - a. To surplus County-owned property;
 - b. To accept the highest bid from Richland Acquisition Fund, LLC, for \$5,000,050;
 - c. Of a Real Estate Purchase Agreement with Richland Acquisition Fund, LLC;
 - d. Of a Resolution to Release Petroleum and Mineral Rights upon transfer of the property;
 - e. Of an Estoppel Letter regarding the Declaration of Restrictive Covenants for the Lake County Central Park; and
 - f. For the Chairman to execute any necessary closing documents.
2. Recommend rejection of all bids for Parcel ID 20-21-25-1200-000-00200/Alternate Key 3612132 (Lake County Welcome Center containing 2.56 acres).

The estimated fiscal impact is \$5,000,050 (revenue) less any broker fees and closing costs to transfer the property. Commission District 1.

Tab 9

Recommend approval to authorize the County Manager to execute payments due under the applicable agreements to:

1. The Kroger Company of Ohio for the Economic Development Grant Incentive Program in the amount of \$104,657.05;
2. The Kroger Company of Ohio for the Agreement for Waiver of Impact Fees in the amount of \$49,105;
3. Ocado Solutions USA Inc. for the Economic Development Grant Incentive Program in the amount of \$250,809.57.

The fiscal impact is \$404,571.62 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Tab 10

Recommend approval of the Mt. Plymouth-Sorrento CRA logo. There is no fiscal impact.

E. COMMUNITY SERVICES

Solid Waste

Tab 11 Recommend approval to advertise an Ordinance creating Division 7, Article IV, Chapter 2, Lake County Code, to be entitled *Keep Lake Beautiful Advisory Committee*.

There is no fiscal impact.

F. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Fleet Management

Tab 12 Recommend approval:
1. To increase the expenditure limits of Contract 23-738 for Repair Services for Lake County Vehicles and Operating Equipment for vendor Orlando Freightliner, Inc. from an annual estimated expenditure of \$75,000 to \$150,000; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$150,000 (expenditure) and will not exceed available funding in each Fiscal Year's Budget.

Public Works

Tab 13 Recommend approval:
1. Of a County Incentive Grant Program agreement with the Florida Department of Transportation (FDOT); and
2. To adopt a supporting resolution with the Florida Department of Transportation (FDOT) regarding funding the right of way acquisition services for County Road (CR) 437 from Central Avenue to Sorrento Avenue, in the Sorrento area; and
3. To adopt an Unanticipated Revenue Resolution adding \$1,730,824 to the Federal/State Grants Fund; and
4. Of a budget transfer in the amount of \$1,730,824 from NE/Wekiva Transportation Road Impact Fees - Infrastructure to NE/Wekiva Transportation Road Impact Fees - Infrastructure ROW; and
5. Of a Right of Entry and Hold Harmless Agreement to allow the County and its employees, directors, officials, agents and third parties the right to access the Property for the sole purpose of inspecting and reviewing the wetlands on the Property ("Inspections").

The estimated fiscal impact is \$3,461,648 - \$1,730,824 (revenue/expenditure) in FDOT grant funding and \$1,730,824 (expenditure) in Transportation Road Impact fees. Commission District 4.

- Tab 14 Recommend adoption of a resolution to advertise a public hearing to vacate right of way. The closest municipality is Mount Dora.
- The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 3.
- Tab 15 Recommend adoption and execution of a resolution and perpetual communications systems easement to AT&T Corporation to be located along the southeasterly boundary of Schofield Road east of the intersection with Five Mile Road within Section 36, Township 23S, Range 26E.
- The fiscal impact is \$52.50 (expenditure-recording fees) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commissioner District 1.
- Tab 16 Recommend adoption of a resolution to post multiple "No Parking No Stopping No Standing Any Time" signs along Sugarloaf Mountain Road, Sugarloaf Court and Hunters Trace Lane in the Minneola area.
- The fiscal impact is estimated at \$500 (expenditure - sign materials) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

G. PARKS AND WATER RESOURCES

Parks and Trails

- Tab 17 Recommend approval:
1. To utilize Contract 21-0933C for on-call architectural services with Powell Studio Architecture, LLC (Clermont, FL) for the design, engineering and permitting of the Green Mountain Scenic Overlook and Trailhead second overlook tower.
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The estimated fiscal impact is \$169,750 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

Water Resources

- Tab 18 Recommend approval of the First Amendment to Management Services Agreement with the Lake County Water Authority. The fiscal impact cannot be determined at this time.

H. PUBLIC SAFETY

Fire Rescue

Tab 19 Recommend approval of a Third Amendment to the Interlocal Agreement for Fire Protection and Rescue Services with the City of Mascotte. The fiscal impact is \$20,222 (expenditure), and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 1.

VI. PRESENTATIONS

Tab 20 Elder Affairs Coordinating Council update presentation by Fred Costello.

Tab 21 Lake County Historical Society's Annual Report. There is no fiscal impact.

VII. REGULAR AGENDA

A. Commissioners

Commissioner Campione - District #4

Tab 22 Discussion and direction regarding paving of non-County maintained roads in the Astor Powell subdivision. The estimated fiscal impact is \$133,000.

VIII. OTHER BUSINESS

Tab 23 Request approval to appoint members to the Homeless Mitigation Advisory Council and applicable waivers, as follows:

1. New Appointments

- One (1) designee representing a law enforcement agency in Lake County - Term expiring September 30, 2026: **Capt. Christie Mysinger**
- One (1) designee representing an individual with experience assisting victims of human trafficking - Term expiring September 30, 2025: **Wendi Hileman**
- One (1) designee representing the Lake County Health Department or Health Counselor - term expiring September 30, 2025: **Margarete Denk**
- One (1) designee representing Lake County Schools - Term expiring September 30, 2026: **Kristin McCall**
- One (1) designee representing an At-Large individual with experience in providing assistance to the homeless population - Term expiring September 30, 2025: **Lillian Lopez**

2. Extended Appointments

- One (1) designee with experience in assisting victims of domestic violence to extend the term to September 30, 2025: **Stephen Shylkofski**

3. Ratify Appointments

- One (1) employee representing LifeStream Behavioral Center with a Term expiring September 30, 2026: **B.E. Thompson**
- One (1) member representing the Continuum of Care with jurisdiction in Lake County with a Term expiring September 30, 2026: **Barbara Wheeler**
- One (1) At-Large individual with experience providing assistance to the homeless population with a Term expiring September 30, 2026: **Jessica Davis**

Commissioner Leslie Campione is the liaison to the Homeless Mitigation Advisory Committee.

Tab 24

Request appointment of members to the Lake-Sumter MPO Community Advisory Committee. There are two (2) Primary Member vacancies and two (2) applicants.

- Tim Barrett - Currently resides in District 4
- Martin Proctor - Currently resides in District 1

Tab 25

Request approval:

1. To appoint Michele Pines to the Tourist Development Council (TDC) as an Elected Municipal Officer to complete an unexpired term ending December 1, 2026, and approval of the applicable waiver; and
2. To adopt the associated Resolution required by Section 13-48, Lake County Code, confirming appointment of the TDC member and term.

Chairman Smith is the liaison to the Tourist Development Council.

IX. REPORTS

A. County Attorney

B. County Manager

X. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

- B. Commissioner Parks - District #2
- C. Commissioner Campione - District #4
- D. Commissioner Blake - District #5
- E. Commissioner Smith- Chairman and District #3

XI. ADDENDUM

A. Commissioners

Commissioner Campione - District #4

Tab 26

Recommend approval and adoption of a Resolution authorizing a joint public meeting with the City of Eustis. There is no fiscal impact.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.