

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

February 27, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

February 27, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- December 20, 2023 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk of Court's Consent Agenda (Items 1-3):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Boundary Amendment Ordinance 2023-28 and Future Land Use Map Amendment Ordinance 2023-29 from the City of Minneola.

3. Notice is hereby provided of having received the following from the Town of Lady Lake: Ordinance 2023-09; Ordinance 2023-10; Ordinance 2023-11; Ordinance 2023-12; Ordinance 2023-13; Ordinance 2023-14; Ordinance 2023-16; Ordinance 2023-20; Ordinance 2023-21; Resolution 2023-107; Resolution 2023-108; Resolution 2023-109; Resolution 2023-110; Resolution 2023-111; and Resolution 2023-112.

V. PRESENTATION OF PROCLAMATIONS

Tab 3 Recommend approval and presentation of Women in Construction Week proclamation.

VI. CONSENT AGENDA (Tabs 4-16):

A. COUNTY ATTORNEY

Tab 4 Recommend approval and execution of an Agreement between Lake County and Pennbrooke Homeowners' Association, Inc., for Traffic Law Enforcement on Private Roads. There is no fiscal impact. Commission District 5.

Tab 5 Recommend approval:
1) To authorize the Chairman to execute the Settlement Agreement for Voluntary Dismissal with Prejudice in *Lake County, Florida vs. CFL Holdings, LLC, et al.* (Circuit Court Case No. 2023-CA-001800); and
2) To authorize the County Manager to execute the associated Release of SHIP Mortgage.

The fiscal impact is \$90,000 (revenue - SHIP Program).

B. PUBLIC SAFETY

Emergency Management

Tab 6 Recommend approval of a Non-Exclusive License Agreement with Duke Energy Florida, LLC, to utilize the Lake County Fairgrounds, in Eustis (Alternate Key 1122767) for a temporary staging area and base camp for Licensee's disaster response contingency plans and activities during federal, state, or local emergencies. There is no fiscal impact. Commission District 4.

C. COMMUNITY SERVICES

Office of Housing and Community Services

Tab 7

Recommend approval:

1. Of a Sub-Recipient Agreement with the Astor Community Association for Community Development Block Grant Fiscal Year 2023-24 funds to repair and resurface the Astor Community Association parking lot; and
2. Of a budget transfer in the amount of \$40,000 from Aids to Private Organizations to Aids to Private Organizations-Astor Community Association.

The fiscal impact shall not exceed \$40,000 (expenditure - 100 percent CDBG funded). Commission District 4.

Library Services

Tab 8

Recommend approval:

1. To repeal and replacement of Board Policy LCC-63 entitled *Library Impact Fee Application and Distribution Process*; and
2. To extend the library grant application due date from March 1, 2024, to April 1, 2024, to allow for implementation of the new policy, if adopted.

Commissioner Blake is the liaison to the Library Advisory Board.

D. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 9

Recommend adoption of a resolution accepting Good Hearth Boulevard "Part" (County Road No. 1262) and Hilltop Groves Boulevard (County Road No. 1263D), as contained in Johns Lake Landing, into the County's maintenance system.

These roads, totaling 0.42 miles, have an Annualized Average Maintenance Cost Impact of \$8,868.13 per year or \$177,362.51 over a 20 year life cycle. This is based on current costs for road maintenance efforts including road surface, curb and gutter, and drainage systems.

The estimated annual fiscal impact is \$8,868.13 (expenditure), which is within the Fiscal Year 2024 Budget and will be included in future year budget requests. Commission District 2.

- Tab 10 Recommend adoption of a resolution to install stop signs and all way plaques on County Road 561A at North Hancock Road in the Minneola area.
- The estimated fiscal impact is \$600 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.
- Tab 11 Recommend approval to accept the final plat for Ridgeview Phase 5 and all areas dedicated to the public as show on the Ridgeview Phase 5 final plat.
- The estimated fiscal impact is \$1,551 (revenue - final plat application fee) and there is no annual maintenance cost as the roads within the subdivision are private. Commission District 1.
- Tab 12 Recommend approval to accept a non-exclusive permanent drainage easement from Wellness Ridge Community Development District, LLC to facilitate the construction of Wellness Way Boulevard. There is no fiscal impact. Commission District 1.
- Tab 13 Recommend adoption of a resolution to post “No Trucks over 10 Tons Local Delivery Exempt” signs on South Quarters Road and Main Avenue in the Okahumpka area.
- The fiscal impact is estimated at \$500 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 5.
- Tab 14 Recommend approval of a Road Transfer Agreement to transfer Max Hooks Road (CR 1429) and the adjacent Montevista Loop Trail from Lake County to the City of Groveland.
- The fiscal impact is approximately \$102 (expenditure - recording fees). Commission District 2.
- Tab 15 Recommend approval for the installation of an automated license plate reader (LPR) on county right-of-way as proposed by Sheriff Grinnell. Funding for the LPR is available in the Sheriff's budget. Commission District 4.
- Tab 16 Recommend adoption of a resolution to advertise a public hearing to vacate platted right of way located north of CR 450 and east of North Lake Regional Park. The closest municipality is Umatilla. The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 4.

VII. PRESENTATIONS

- Tab 17 Presentation of the 2024 Economic Forecast by Neil Hamilton, Vice President of Market Intelligence with the Orlando Economic Partnership.

VIII. PUBLIC HEARINGS

Tab 18 Recommend adoption of a resolution to vacate a Right of Way located West of Lake Yale Road and South of CR 450. The closest municipality is the City of Umatilla.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 4.

Tab 19 Recommend adoption of a resolution to vacate platted right of way and lots located north of Lakeshore Drive and West of Fairview Avenue. The closest municipality is the City of Tavares.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commissioner District 3.

Tab 20 Recommend adoption of a Resolution to vacate and declare specific right of way as surplus and to cease maintenance on True Life Way and authorization for the Chairman to execute any necessary transfer documents. The closest municipality is Clermont.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 1.

IX. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Smith - Chairman and District #3

Tab 21 Discussion and direction on the Lake Jem Clean Water Project.

X. OTHER BUSINESS

Tab 22 Request approval for the following appointments to the Library Advisory Board: Cathy Gillespie as the primary member representing the City of Mount Dora. Tom Harris as the primary member and to reappoint Robert Ballenger as the alternate member for the City of Fruitland Park. The terms will run through February 28, 2028.

Tab 23 Request approval:

1. To appoint Christian Slupe to fill an unexpired term on the Tourist Development Council (TDC) ending December 1, 2027, and applicable waiver; and
2. To adopt the associated Resolution required by Section 13-48, Lake County Code, confirming appointment of current TDC members and terms.

Chairman Smith is the liaison to the Tourist Development Council.

XI. REPORTS

- A. County Attorney**
- B. County Manager**

XII. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1**
- B. Commissioner Parks - District #2**
- C. Commissioner Campione - District #4**
- D. Commissioner Blake - District #5**
- E. Commissioner Smith- Chairman and District #3**

XIII. ADDENDUM

CONSENT AGENDA

County Manager

Tab 24 Recommend approval to cancel the March 5, 2024 BCC Planning & Zoning meeting.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.