

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 23, 2024

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 23, 2024

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ARPA UPDATE

IV. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- November 28, 2023 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk's Consent Agenda (1 Item):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

VI. CONSENT AGENDA (Tab 3-16):

A. COUNTY MANAGER

Tab 3 Recommend approval to provide the Sheriff's Office access to traffic camera video feeds during active incidents. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 4 Recommend approval to authorize the Chairman to execute the Florida Division of Emergency Management (FDEM) Public Assistance (PA) Subgrant Agreement for Hurricane Idalia (DR4734) and any additional associated documentation or amendments to the agreement as required. The fiscal impact is unable to be determined at this time.

C. ECONOMIC GROWTH

Planning and Zoning

Tab 5 Recommend approval to advertise an Ordinance amending Section 22-37, Lake County Code, regarding Transportation Impact Fees and Section 22-47, Lake County Code, regarding Fire Rescue Impact Fees. These ordinances correct an error in the fee tables.

D. PUBLIC SAFETY

Emergency Management

Tab 6 Recommend approval of the updated MOA between FDEM and Lake County regarding State-Owned Generators. The fiscal impact will depend on usage and cannot be determined at this time.

Fire Rescue

Tab 7 Recommend approval to terminate the Real Estate Donation Agreement with Sher Resources, LLC, and authorize the County Manager to execute the Termination Letter. There is no fiscal impact. Commission District 4.

Public Safety Support

Tab 8

Recommend approval:

1. Of a Limited Competition purchase for hardware, software, and annual maintenance in support of broadband connectivity and software services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$200,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

E. COMMUNITY SERVICES

Library Services

Tab 9

Recommend approval and adoption of revisions to Policy LCC-34 entitled *Patron Guidelines Governing the Use of the Lake County Library System Member Libraries*. There is no fiscal impact.

Visit Lake

Tab 10

Recommend approval:

1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County and Greater Orlando Sports Commission (GOSports) bid to host the 2024 Bassmaster Elite Series, to take place at Venetian Gardens in Leesburg. The date for this event is April 11 – 14, 2024; and
2. To authorize the Chairman to execute the agreement with Bassmaster, if selected as the host location.

The fiscal impact is not to exceed \$97,750 (expenditure – TDT funding) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 5.

F. INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 11

Recommend adoption of a resolution to advertise a public hearing to vacate right of way and cease maintenance on True Life Way. The closest municipality is Clermont. The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 1.

- Tab 12 Recommend approval to accept Non-Exclusive Utility Easement Deeds that have been obtained in conjunction with Distributed Wastewater Treatment System installation. The fiscal impact is \$223.00 (expenditure - recording fees) and is within, and will not exceed, the Fiscal Year 2024 Budget.
- Tab 13 Recommend approval of an Interlocal Agreement with the City of Mount Dora for maintenance of water lines, wastewater lines, irrigation systems, and landscaping associated with the Roundabout to be constructed at the intersection of Old Highway 441 and Eudora Road. There is no fiscal impact. Commission Districts 3 and 4.
- Tab 14 Recommend approval to enter a Lighting Services Agreement with Duke Energy One, Inc. to install and maintain street lighting along Wellness Way from Five Mile Road to the Lake/Orange County line.
- The capital fiscal impact is \$1,000,000 (expenditure - South District Road Impact Fee Fund) and is within, and will not exceed, the Fiscal Year 2024 Budget. The annual fiscal impact for maintenance is \$8,976 (expenditure - Wellness Way MSTU Fund) and will be included in the future fiscal year budgets. Commission District 1.

Transit Services

- Tab 15 Recommend approval:
1. To accept the Florida Department of Transportation's (FDOT) Public Transit Block Grant Agreement for Fiscal Year 2023-2024; and
 2. To adopt an Unanticipated Revenue Resolution of \$913,254 to recognize appropriate additional grant funding for the FDOT Public Transit Block Grant Agreement for Fiscal Year 2023-2024; and
 3. Of a budget transfer in the amount of \$913,254 to reallocate funds to support the county match portion of the FDOT Public Transit Block Grant Agreement for Fiscal Year 2023-2024; and
 4. To authorize the administration of the FDOT Public Transit Block Grant and execution of the agreement by the Office of Transit Services Director.
- The fiscal impact is \$1,826,508 - \$913,254 (revenue/expenditure - FDOT grant funding) and \$913,254 (expenditure).

G. PARKS AND WATER RESOURCES

Water Resources

Tab 16

Recommend approval:

1. Of Contract 24-906 with Akea, Inc. (Gainesville, FL) for the one-time purchase and installation of a gangway and floating dock located at the Pearl Street Boat Ramp in Astor; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is estimated at \$110,561 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 4.

VII. REGULAR AGENDA

INFRASTRUCTURE AND TRANSPORTATION SERVICES

Public Works

Tab 17

Recommend adoption of a resolution supporting the Lake County list of projects to be included on the Lake-Sumter Metropolitan Planning Organization's (MPO) List of Priority Projects (LOPP). There is no fiscal impact.

VIII. PUBLIC HEARINGS

Tab 18

Recommend adoption of a resolution to vacate platted drainage and utility easements in the plat of Royal Trails, Unit No. 1, located North of SR 44 and East of Royal Trails Road. The closest municipality is the City of Eustis.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2024 Budget. Commission District 4.

Tab 19

Recommend approval and adoption of an Ordinance creating Section 11-40, Lake County Code, to be entitled *Affordable Housing Covenants and Guarantees*. There is no fiscal impact.

Tab 20

First Public Hearing of an Ordinance amending Sections 3.01.02 and 3.01.03, Lake County Code, Appendix E, Land Development Regulations to allow multifamily and mixed-use residential in commercial and industrial zoning districts. This Ordinance is required under Chapter 2023-17, *Laws of Florida*, known as the "Live Local Act". There is no fiscal impact.

Tab 21

Recommend approval:

1. Of an amended budget for Fiscal Year 2024, which includes a reconciliation of the beginning fund balance and other adjustments; and
2. To adopt a resolution for a supplemental budget for Fiscal Year 2024.

IX. OTHER BUSINESS

Tab 22

Request approval:

1. To appoint one (1) member to fill an unexpired term due to an Advisory Committee Member's (Francis Force) resignation, whose term of office expires on January 31, 2026. Applicants are:

- Clark Morris
- Dana Bruns
- Ryleigh Wogoman

2. To appoint Jeffery Albright, as recommended by the East Lake Chamber of Commerce, to fill a vacancy on the Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee with a term expiration date of January 31, 2025.

All applicants are qualified electors of Lake County. Commissioner Campione is the liaison to the Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee.

Tab 23

Request appointment of members to the Lake-Sumter MPO Community Advisory Committee. There are five (5) vacancies and three (3) applicants.

- Juan Mahfouz - Currently resides in District 1
- Fernando Perez - Currently resides in District 1
- Jarrod Shoemaker (reappointment) - Currently resides in District 2

Tab 24

Request approval to appoint members to the Board of Adjustment. Appointment requests are for one (1) member representing District 2 and one (1) member to fill an At-Large seat. Both appointments will fill unexpired terms ending January 31, 2027.

The following individuals have applied:

- Lourdes (Lou) Buigas (District 3 Resident)
- Sondra Gerhoff (District 3 Resident)

All applicants are qualified electors of Lake County. At this time, there are no applications for individuals residing in District 2, however, LDR 13.03.02 allows the Board of County Commissioners to fill any vacant seat without regard to district residency.

X. REPORTS

A. County Attorney

- B. County Manager

XI. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1
- B. Commissioner Parks - District #2
- C. Commissioner Campione - District #4
- D. Commissioner Blake - District #5
- E. Commissioner Smith- Chairman and District #3

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.