

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

November 14, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

November 14, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. SPECIAL RECOGNITION - KEEP LAKE BEAUTIFUL

IV. PUBLIC SAFETY UPDATE

V. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- September 12, 2023 (Regular Meeting)
- September 26, 2023 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 2

Recommend approval of the Clerk's Agenda (Items 1-7):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the City of Clermont's Community Redevelopment Agency Resolution No. 30 (Budget Amendment for Fiscal Year 2022/2023) and Resolution No. 31 (Budget for Fiscal Year 2023/2024).
3. Notice is hereby provided of having received Resolution 2023-09 identifying the Fiscal Year 2023/2024 meeting schedule for the Greater Lakes/Sawgrass Bay Community Development District. This meeting schedule is being submitted in accordance with Section 189.015(1) of the Florida Statutes.
4. Notice is hereby provided of having received Comprehensive Plan Amendment Ordinance 2023-25 from the City of Minneola.
5. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District Annual Financial Audit Report for the Fiscal Year ended September 30, 2022.
6. Notice is hereby provided of having received the proposed 2024 Five-Year Water Resource Development Work Program from the Southwest Florida Water Management District, pursuant to Section 373.536(6)(a)(4), Florida Statutes.
7. Notice is hereby provided of having received Resolution 2023-07 identifying the Fiscal Year 2023/2024 meeting schedule for the Estates at Cherry Lake Community Development District. This meeting schedule is being submitted in accordance with Section 189.015(1) of the Florida Statutes.

VII. PRESENTATION OF PROCLAMATIONS

Tab 3

Recommend approval and presentation of the National Hunger & Homelessness Proclamation, per Commissioner Smith.

VIII. CONSENT AGENDA (Tabs 4-20):

A. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

Tab 4

Recommend approval of the 2023 update to the Statewide Mutual Aid Agreement with the Florida Division of Emergency Management.

Tab 5

Recommend approval:

1. To accept the Emergency Management Performance Grant (EMPG) Agreement; and
2. To execute the EMPG Agreement for Fiscal Year 2023-2024 in the amount of \$102,432; and
3. To authorize the County Manager to execute future amendments/modifications that do not have a financial impact; and
4. To authorize the Director of the Office of Emergency Management to execute Exhibit 1 - Federal Programs and Resources Awarded (page 26); and
5. To authorize the Director of the Office of Emergency Management to execute Exhibit 2 - Certification Regarding Telecommunications and Video Restrictions (page 27); and
6. To authorize the Director of the Office of Emergency Management to execute Exhibit 3 - Certification Regarding Lobbying (page 29).

The fiscal impact is \$102,432 (revenue/expenditure - 100 percent grant funded).

Fire Rescue

Tab 6

Recommend approval:

1. To purchase three Pierce Custom Pumpers from Ten-8 Fire Equipment (Sanford, FL) for Lake County Fire Rescue; and
2. To authorize prepayment for the vehicles in advance of delivery if a performance bond is provided by the vendor; and
3. To authorize the Director of the Office of Procurement Services to execute all implementing documentation.

The estimated fiscal impact is \$2,537,383 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Tab 7

Recommend approval of the First Amendment to the Interlocal Agreement with the Village Center Community Development District (VCCDD) to allow the VCCDD to provide Emergency Medical Services to the Lake County sections of The Villages.

The estimated fiscal impact for Fiscal Year 2024 is \$647,977.06 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission Districts 1 and 5.

Planning and Zoning

Tab 8

Recommend approval to execute a Developer's Agreement Relating to Issuance of Building Permits While Platting is in Progress (Building Two - Townhome Lots 5-8) between Lake County and Oak Ridge At Tranquility, LLC. There is no fiscal impact. Commission District 1.

B. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 9

Recommend approval:

1. Of Contract 23-921 with GW Systems, Inc. (Longwood, FL) for the one-time purchase and installation of a new fire alarm system at the Lake County Detention Center, located at 551 W. Main Street, Tavares, FL 32778; and
2. For the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$1,089,652 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Tab 10

Recommend approval:

1. Of Contract 23-919 with Visionary Systems AV, LLC (Melbourne, FL) for the one-time purchase of installation of an upgraded camera system for the Lake County Courthouse for the Fifth Circuit Court; and
2. For the Office of Procurement Services to execute all supporting documentation; and
3. Of a budget transfer in the amount of \$164,027 from Judges Technology Contractual Services to Judge Technology Machinery and Equipment.

The estimated fiscal impact is \$164,026.91 (expenditure).

Fleet Management

Tab 11

Recommend approval:

1. To increase the expenditure limits of Contract 21-0714 for Repair Services for Vehicles and Operating Equipment for vendor pool Caskey's Mower Shop and Garden Supply (Tavares, FL), Maudlin DB Cumberland Int. (Ocala, FL), Orlando Freightliner, Inc. (Apopka, FL), Ring Power Corporation (St. Augustine, FL), Rush Truck Centers of Central Florida (Orlando, FL), Ten-8 Fire & Safety, LLC (Sanford, FL), and The Truck Shop, Inc. (Okahumpka, FL) for Lake County Fleet Management from an annual estimated expenditure of \$217,000 to \$600,000; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$600,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Future year expenditures will not exceed available funding in each Fiscal Year's Budget.

Office of Housing and Community Services

Tab 12

Recommend approval:

1. Of grant funding and related agreements with seven organizations that submitted applications through the 2023-24 Health and Human Services Grant Request Proposal process and authorize the Chairman to sign the agreements when received from the grantees; and
2. To authorize the County Manager to approve and execute Health and Human Services Grants as recommended by the Health and Human Services Grant Advisory Committee for the 2024-25 grant cycle and all future years.

The fiscal impact is \$122,500 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Tab 13

Recommend approval:

1. Of grant funding and related agreements with twelve organizations that submitted applications through the 2023-24 Children's Services Council Grant Request Proposal process and authorize the Chairman to sign the agreements when received from the grantees; and
2. To authorize the County Manager to approve and execute Children's Services Grants as recommended by the Children's Services Council for the 2024-25 grant cycle and all future years.

The fiscal impact is \$175,761 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Tab 14

Recommend approval of funding for the Lake County School Board Driver's Education Program - Behind the Wheel Training. The fiscal impact is \$150,000 (expenditure - Traffic Education Trust Fund).

Parks and Water Resources

Tab 15

Recommend approval:

1. Of Contracts 23-760 for Mosquito Management Insecticide Chemicals with the following pool of vendors: ADAPCO, LLC (Lake Mary, FL), Clarke Mosquito Control Products, Inc. (St. Charles, IL - branch office in Kissimmee, FL), ES OPCO USA LLC dba Vesperis (Austin TX), Rentokil North America, dba Target Specialty Products (Wyomissing, PA - branch office in Azalea Park, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is estimated at \$271,357 (expenditure - \$228,000 county funded and \$43,357 grant funded) and is within, and will not exceed, the Fiscal Year 2024 Budget.

Public Works

Tab 16

Recommend approval:

1. Of Contracts 23-552 with Bulldog Sitework, LLC (Lady Lake, FL), GRSC, Inc. (Stuart, FL), and Hartman Civil Construction Co., Inc. (Ocala, FL) to provide swale, ditch digging and related services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is estimated at \$125,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

Tab 17

Recommend approval of a Non-Exclusive License Agreement with the Florida Native Plant Society, Inc., to utilize County-owned property in Clermont (Alternate Key 3921283) to harvest seeds and plants. There is no fiscal impact. Commission District 2.

Tab 18

Recommend approval to accept the final plat for Cagan Crossing West and all areas dedicated to the public as shown on the Cagan Crossing West final plat.

The estimated fiscal impact is \$1,551 (revenue - final plat application fee) and there is no annual maintenance cost as the roads within the subdivision are private. Commission District 1.

Tab 19

Recommend approval:

1. Of a Local Agency Program (LAP) agreement; and
2. To adopt a supporting resolution with the Florida Department of Transportation (FDOT) for design services for traffic safety improvements on Micro Racetrack Road from County Road 466A to Lake Ella Road in the Fruitland Park area; and
3. To adopt an Unanticipated Revenue Resolution adding \$225,000 to the Federal/State Grants Fund for the Micro Racetrack Road project.

The fiscal impact is \$500,320 - \$225,000 (revenue/expenditure - FDOT grant funded) and \$275,320 (expenditure - Infrastructure Sales Tax). Commission District 5.

Tab 20

Recommend approval:

1. To delegate authority to the County Manager to execute a Task Order for Contract 21-0901B with Kleinfelder Southeast, Inc. (Mount Dora); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$186,281.25 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

IX. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

Tab 21

Public Hearings on Rezonings, Conditional Use Permits, and Comprehensive Plan Amendments

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith- Chairman and District #3

XII. ADDENDUM

A. CONSENT AGENDA

County Attorney

Tab 22

Recommend approval to conduct a Closed Session of the Board of County Commissioners to be held on November 28, 2023, to discuss *Lake County Voices of Reason, Inc. vs. Lake County, Florida*, Circuit Court of the Fifth Judicial Circuit in and for Lake County, Florida, Case No. 2020-CA-000799.

Emergency Management

Tab 23

Recommend approval:

1. To execute the Agreement between Lake County and Sumter Electric Cooperative, Inc for Building Resilient Infrastructure and Communities; and
2. To authorize the County Manager to execute future amendments/modifications that do not have a financial impact; and
3. To authorize the County Manager to approve the submission of the Building Resilient Infrastructure and Communities grant application.

There is no net fiscal impact, as the County would act as a pass-through agency to provide grant funds to SECO. The estimated project costs for the grant being requested are \$9,914,800.

B. OTHER BUSINESS

Tab 24

Request approval to ratify Louise "Lou" Brown as the 2023 Women's Hall of Fame inductee as selected by the Women's Hall of Fame Committee on November 9, 2023.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.