

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

October 10, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

October 10, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE & QUARTERLY AWARDS

IV. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- August 8, 2023
- August 29, 2023

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval of Florida Native Plant Society Proclamation, per Commissioner Parks.

Tab 3 Recommend approval and presentation of the White Cane Safety Day Proclamation, per Commissioner Parks.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 4

Recommend approval of the Clerk's Agenda (Items 1-10):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Annexation Ordinance 2023-12, Small Scale Comprehensive Plan Amendment Ordinance 2023-13, and Rezoning Ordinance 2023-14 from the City of Umatilla.
3. Notice is hereby provided of having received the Fiscal Year 2023/2024 final adopted budget for the Arlington Ridge Community Development District for purposes of disclosure information pursuant to Section 189.016 (4), Florida Statutes.
4. Notice is hereby provided of having received the Fiscal Year 2024 budget Resolution 2023-14 for the Avalon Groves Community Development District.
5. Notice is hereby provided of having received Land Use Designation Amendment Ordinance 2023-16, and Zoning Reclassification Ordinance 2023-17 from the City of Umatilla.
6. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District adopted budget for Fiscal Year 2023/2024 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information.
7. Notice is hereby provided of having received the Lake Emma Community Development District annual meeting schedule for Fiscal Year 2024 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.
8. Notice is hereby provided of having received the Lake Harris Community Development District annual meeting schedule for Fiscal Year 2024 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.
9. Notice is hereby provided of having received the Hicks Ditch Community Development District annual meeting schedule for Fiscal Year 2024 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.
10. Notice is hereby provided of having received the City of Eustis FY 2023-24 adopted budget.

VII. CONSENT AGENDA (Tabs 5-12):

A. COUNTY ATTORNEY

Tab 5

Recommend approval:

1. Of Purchase Agreement and Release of All Claims between Blackwater Creek Enterprise, LLC and Lake County; and
2. Of a budget transfer reallocating \$420,000 from General Fund reserves for the settlement payment.

The fiscal impact is \$420,000 (expenditure).

B. COUNTY MANAGER

Tab 6 Recommend approval of Assignment and Assumption of Maintenance Obligations by The Villages Land Company, LLC, and The Villages Development Company, LLC, and Village Community Development District NO. 14 for roadway improvements related to stormwater retention improvements as set forth in Section 4.b, and landscaping as set forth in Section 9.a of the Agreement.

The fiscal impact is \$5,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 5.

C. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

Tab 7 Recommend approval to advertise an Ordinance amending Article IV, Division 2, Chapter 2, Lake County Code, entitled *Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee*. There is no fiscal impact.

Emergency Medical Services

Tab 8 Recommend approval:

1. To participate in Year 4 of the Intergovernmental Transfer Program with the State of Florida for Medicaid Managed Care Transports; and
2. To authorize continued participation in future program years unless the County Manager determines future participation is not in the best interests of the County; and
3. To authorize the County Manager to execute all required agreements or documents for each year of participation.

The fiscal impact for Year 4 of the Program is \$1,739,291.31 (\$2,849,907.88 (revenue) and \$1,110,616.57 (expenditure)). The anticipated fiscal impact for Year 5 of the Program is \$2,337,428.89 (\$4,032,831.07 (revenue) and \$1,695,402.18 (expenditure)).

D. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

Tab 9

Recommend approval:

1. Of a Local Agency Program Supplemental agreement; and
2. To adopt a supporting resolution with the Florida Department of Transportation (FDOT) regarding funding the construction and inspection services for County Road 42 from the Marion County line to State Road 44 in the Altoona area.

The estimated fiscal impact is \$243,742 (revenue/expenditure – 100 percent grant funded) and is within, and will not exceed, the Fiscal year 2024 Budget. Commission District 4.

Tab 10

Recommend approval:

1. To utilize Contract 22-931E with Tierra, Inc. (Winter Garden, FL) to provide Construction Engineering Inspection Services for the CR 441-19A Eudora Roundabout project; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$386,100 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3 and 4.

Tab 11

Recommend approval:

1. Of a Federally Funded agreement with the United States Department of Housing and Urban Development (HUD); and
2. To adopt a supporting resolution with HUD regarding funding final design and Construction Engineering Inspection (CEI) for Citrus Grove Road Phase II, in the Minneola area; and
3. To authorize the County Manager to sign future documents related to this grant.

The estimated fiscal impact is \$1,000,000 (revenue/expenditure – 100 percent grant funded) and is included in the Fiscal year 2024 Budget. Commission District 2.

Tab 12

Recommend approval:

1. To delegate authority to the County Manager to execute a Task Order for Contract 21-0901B with Kleinfelder Southeast, Inc. (Mount Dora); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$89,479.27 and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.

VIII. PRESENTATIONS

Tab 13 Update on the 2024 Legislative Priorities.

IX. PUBLIC HEARINGS

Tab 14 Recommend approval and adoption of an Ordinance amending Section 9.07.00, and Section 14.15.03, Lake County Code, Appendix E, Land Development Regulations, regarding Floodplain Management. This Ordinance is required in order to comply with federal requirements for floodplain regulation. There is no fiscal impact.

Tab 15 Recommend approval and adoption of an Ordinance amending Article II, Chapter 16, Lake County Code, entitled *Parks, Recreation and Trails Advisory Board*, regarding membership. There is no fiscal impact.

X. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Parks - District #2

Tab 16 Presentation by Kylie Bryan on her Girls State Experience, per Commissioner Parks.

Tab 17 Recommend approval to provide a Technical Assistance Request Letter to the Trust for Public Land and The Nature Conservancy.

B. COUNTY MANAGER

Tab 18 Discussion and direction regarding the Supervisor of Elections Facility on the following items:

1. Termination of the Sears Lease;
2. Purchase of the Existing Facility in Tavares;
3. Construction of a New Facility on the Lane Park property;
4. Termination of the Construction Manager and Architect agreements and authorization for County Manager to execute documents required to terminate agreements; and
5. Approval of a Lease Agreement with Boukalis Development of St. Petersburg, L.L.C. (Eustis Shopping Plaza) with limited termination options.

C. PUBLIC SERVICES AND INFRASTRUCTURE

Office of Housing and Community Services

Tab 19 Authorize the approval and use of \$1,950,000 in American Rescue Plan Act of 2021 (ARPA) funds to construct an affordable housing project dedicated to veterans and seniors at the property located at 28123 County Road 561, in Tavares (previous Animal Shelter).

XI. OTHER BUSINESS

- Tab 20 Recommend approval of appointing new members to the Homeless Mitigation Advisory Council with applicable waivers.
1. One (1) named designee representing a law enforcement agency in Lake County to serve a two-year term ending September 30, 2025. (Chief Craig Capri, Eustis Police Department)
 2. One (1) named designee with experience in assisting victims of domestic violence to serve a one-year term ending September 30, 2024. (Stephen Shylkofski)

XII. REPORTS

- A. **County Attorney**
- B. **County Manager**

XIII. COMMISSIONER REPORTS

- A. **Commissioner Shields - District #1**
- B. **Commissioner Parks - District #2**
- C. **Commissioner Campione - District #4**
- D. **Commissioner Blake - District #5**
- E. **Commissioner Smith- Chairman and District #3**

XIV. ADDENDUM

- A. **CONSENT AGENDA**

County Manager

- Tab 21 Recommend approval of a resolution instructing the Lake County Tax Collector to not mail tax notices to a taxpayer if the amount of taxes shown on the tax notice is less than Sixteen Dollars (\$16.00), and instructing the Lake County Property Appraiser not to make an extension on the tax roll for any parcel for which the tax amount would be less than Sixteen Dollars (\$16.00).

The fiscal impact cannot be determined at this time.

Management and Budget

Tab 22

Recommend approval of reimbursement for the Lake County Sheriff's Office \$2.50 Education Trust Fund for Fiscal Year 2023. The fiscal impact is \$85,490.67 (expenditure) and is within the Fiscal Year 2023 Budget.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.