

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

September 12, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

September 12, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- July 11, 2023 (Regular Meeting)
- July 25, 2023 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval and presentation of a proclamation proclaiming Sept. 17-23, 2023, as Constitution Week, per Commissioner Smith, District #3.

Tab 3 Recommend approval and presentation of a proclamation to Lakeview Terrace Rehabilitation and Health Care Center honoring their receipt of the Governor's Gold Seal Award, per Commissioner Campione.

V. CLERK OF COURT'S CONSENT AGENDA

- Tab 4 Recommend approval of the Clerk's Consent Agenda (Items 1-2):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the Country Greens Community Development District's final adopted budget for Fiscal Year 2023/2024, pursuant to Section 189.016 (4), Florida Statutes, for purposes of disclosure information.

VI. CONSENT AGENDA (Tabs 5-17):

A. COUNTY ATTORNEY

- Tab 5 Recommend approval for a waiver of conflict for Gray Robinson regarding its representation of adjacent property owners of The Bunker/Little Creek Farms, LLC. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Management and Budget

- Tab 6 Recommend approval to delegate signature authority to the County Manager on any future Contractor's Countries Of Concern Affidavit on behalf of Lake County. The affidavits are required under Section 287.138, Florida Statutes, when a governmental entity contracts with another party. Senate Bill 264 signed by Governor DeSantis on May 8, 2023. There is no fiscal impact.

- Tab 7 Recommend approval:
1. To adopt an Unanticipated Revenue Resolution (URR) amending the Fiscal Year 2023 General Fund budget by \$23,750 for receipt of funds from Round Lake Charter School for School Resource Deputy services provided in the 2023-2024 school year; and
 2. To increase the Fiscal Year 2023 transfer from the General Fund to the Lake County Sheriff by \$23,750 for these services.

The total fiscal impact is \$23,750 (revenue/expenditure).

- Tab 8 Recommend approval:
1. To adopt an Unanticipated Revenue Resolution (URR) amending the Fiscal Year 2023 General Fund Budget for the receipt of funds per the dispatch service agreement between the Lake County Sheriff and the City of Mount Dora; and
 2. To increase the Fiscal Year 2023 transfer from the General Fund to the Lake County Sheriff by \$136,387 for these services.

The fiscal impact is \$136,387 (revenue/expenditure).

C. ECONOMIC GROWTH

Visit Lake

Tab 9 Recommend approval to provide Tourist Development Tax funding sponsorship of Timothy Frederick, Professional Angler, for fiscal years 2024, 2025 and 2026; and authorize the Chairman to execute the agreement with Timothy Frederick.

The fiscal impact is not to exceed \$210,000 (expenditure – TDT funding), or \$70,000 annually, over the next three years and will be included in future year's budgets.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

Tab 10 Recommend approval to advertise an Ordinance amending Sections 3.01.02.A, and 9.10.02, Lake County Code, Appendix E, Land Development Regulations, to repeal the roof pitch requirements for both single family homes and commercial development. There is no fiscal impact.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 11 Recommend approval:

1. Of Contract 23-430 with Honeywell International, Inc. (Charlotte, NC) to provide a building automation system for the County Administration Building; and
2. To authorize the Office of Procurement Services to execute all supporting documentation and all related expenditures within the confines of the fiscal year budget.

The estimated fiscal impact is \$1,134,667 (expenditure - 100 percent grant funded) and is within, and will not exceed, the ARPA Project Budget for Building Ventilation Improvements. Commission District 3.

Office of Housing and Community Services

Tab 12 Recommend adoption of an Unanticipated Revenue Resolution (URR) adding \$379,810 to the Section 8 Fund for the Housing and Urban Development Veterans Affairs Supportive Housing (HUD VASH) program for Fiscal Year 2023. The fiscal impact is \$379,810 (revenue/expense-100 percent grant funded).

Library Services

Tab 13 Recommend approval and execution of an amendment to extend the interlocal agreements for one year between Lake County and the governing bodies of the Lake County Library System member libraries relating to the provision of library services.

The fiscal impact is \$1,157,294 (expenditure) and will be included in the Fiscal Year 2024 Budget. All Commission Districts.

Parks and Water Resources

Tab 14 Recommend approval to advertise an Ordinance amending Article II, Chapter 16, Lake County Code, entitled *Parks, Recreation and Trails Advisory Board*, regarding membership. There is no fiscal impact.

Public Works

Tab 15 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$ 769.20 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 16 Recommend approval of an Interlocal Agreement with the City of Mount Dora allowing the County to bid the City's potable water and wastewater plans as part of the County's roundabout project and to require the City to reimburse the County for construction costs related to new potable water and wastewater construction.

The estimated fiscal impact is \$841,000 (revenue/expenditure) and will be included in the Fiscal Year 2024 Budget. Commission Districts 3 and 4.

Tab 17 Recommend approval of the City of Eustis's request to install a speed detection system for Automatic Traffic Enforcement Safety Device (ATESD) cameras at a designated school zone on East Orange Ave in the City of Eustis. There is no fiscal impact. Commission District 3.

VII. PRESENTATIONS

Tab 18 Presentation and discussion regarding additional 2024 Legislative Priorities.

VIII. PUBLIC HEARINGS

- Tab 19 Recommend approval;
1. To adopt a resolution for Solid Waste Assessment for the fiscal year beginning October 1, 2023; and
2. Of the rates of assessment and the assessment roll.
- The fiscal impact is \$27,173,024 (revenue)
- Tab 20 Recommend approval;
1. To adopt a resolution for Fire Assessments for the fiscal year beginning October 1, 2023; and
2. Of the rates of assessment and the assessment roll.
- The fiscal impact is \$28,200,342 (revenue).
- Tab 21 Recommend approval:
1. To adopt a resolution for the Local Provider Participation Fund (LPPF) Assessments for the fiscal year beginning October 1, 2023; and
2. Of the rates of assessment and the assessment roll.
- The fiscal impact is \$38,116,845 (revenue/expense) and will be included in the Fiscal Year 2024 Budget.
- Tab 22 Recommend approval:
1. To adopt an Ordinance establishing a Municipal Services Benefit Unit (MSBU) for Internal Subdivision Road Maintenance; and
2. To adopt a Resolution of Intent to use the Uniform Method of Collection for the MSBU for Internal Subdivision Road Maintenance; and
3. Of Interlocal Agreements with the Tax Collector and Property Appraiser.
- The fiscal impact is unable to be determined at this time.
- Tab 23 Recommend approval of the Fiscal Year 2024-2028 Transportation Construction Program. The Program is funded through Road Impact Fees, Federal/State Grants, Sales Tax Capital Projects - Public Works/Roads, and County Transportation Trust Funds. The estimated fiscal impact for 2024 is \$43,267,000 (expenditure) and is included in the Fiscal Year 2024 Budget.
- Tab 24 Recommend approval:
1. To adopt Fiscal Year 2024 tentative millage rates for the Lake County Water Authority; and
2. To adopt the Fiscal Year 2024 Tentative Budget for the Lake County Water Authority; and
3. To announce that the final public hearing to adopt the Fiscal Year 2024 Budget and millage rates will be held September 26, 2023, in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida.

IX. REGULAR AGENDA

A. COUNTY ATTORNEY

Tab 25 Discussion and direction on a Resolution in support of St. Lucie County and Palm Beach County's PACE Statute policy proposals to the Florida Association of Counties (FAC), or similar final policy proposal as adopted by the FAC for the 2024 Legislative Session. There is no fiscal impact..

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith- Chairman and District #3

XII. 5:05 P.M. OR AS SOON THEREAFTER – BUDGET PUBLIC HEARING

Tab 26 Recommend approval:

1. To adopt the Fiscal Year 2024 tentative millage rates for the Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, the Lake County MSTU for Fire Rescue and the Lake County MSTU for Wellness Way; and
2. To adopt the Lake County Fiscal Year 2024 Tentative Budget; and
3. To announce that the final public hearing to adopt the Fiscal Year 2024 Budget and millage rates will be held September 26, 2023, at 5:05 p.m. in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida.

XIII. ADDENDUM

CONSENT AGENDA

Human Resources and Risk Management

Tab 27 Recommend approval of the pay ranges for Fiscal Year 2024. The pay ranges begin at a minimum of \$14.00 per hour.

Tab 28 Recommend approval:

1. Of the County's annual loss control insurance policies with Princeton and other insurance companies; and
2. Of Brown & Brown's annual fee for professional services; and
3. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$2,635,686 and is included in the Fiscal Year 2024 Budget.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.