

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 8, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 8, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- May 23, 2023 (Regular Meeting)
- June 6, 2023 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the City of Umatilla's Annual Comprehensive Financial Report for Fiscal Year 2022.

V. **CONSENT AGENDA (Tabs 3-15):**

A. **COUNTY ATTORNEY**

- Tab 3 Recommend approval and adoption of a Resolution implementing the "Pending Legislation Doctrine" to address the impact of Chapter 2023-17, *Laws of Florida*, known as the Live Local Act. There is no fiscal impact.
- Tab 4 Recommend approval to advertise an Ordinance repealing and replacing Articles II through VII, Chapter 2, Lake County Code, to update and reorganize the Chapter and remove provisions no longer in effect or applicable to the operations of the County. There is no fiscal impact.

B. **COUNTY MANAGER**

- Tab 5 Request approval of the following 2024 Legislative Priorities as presented on July 11, 2023:

Golden Triangle Regional Park – East Campus - Legislative funding request:

- \$500,000 for construction costs related to the connection of the regional multi-use trail system (North Lake Trail and Wekiva Trail). Improvements include but are not limited to trail and major trailhead, recreational support facilities and amenities. This is a public/private partnership project with the City of Tavares and the YMCA.

East Lake Sports and Community Complex- Legislative funding request:

- \$500,000 for construction costs for phase one related to the connection to the regional multi-use Wekiva trail system. Improvements include but are not limited to trail, major trailhead, recreational support facilities and amenities.

Public Safety Radio Tower – Wellness Way - Legislative Funding Request:

- \$1,000,000 to construct the Tower

Workforce Training and Continuing Education Center – Cagan Crossings Community Library - Legislative Funding Request:

- \$750,000 for Phase 1 design and construction

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 6 Recommend approval of seven Resolutions providing for certification of the non-ad valorem assessment rolls for the Greater Groves Municipal Service Benefit Unit, Greater Hills Municipal Service Benefit Unit, Greater Pines Municipal Service Benefit Unit, Picciola Island Subdivision, Sylvan Shores Subdivision, Valencia Terrace Subdivision and Village Green Subdivision for the fiscal year beginning October 1, 2023. The total amount to be collected for these MSBUs is \$988,487.18.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 7 Recommend approval of the First Amendment to the Interlocal Agreement Between Lake County, FL and Sumter County, FL for 9-1-1 call processing for the Lake County sections of The Villages Center Community Development District.

There is no fiscal impact. Commission Districts 1 and 5.

Public Safety Support

Tab 8 Recommend approval:

1. Of Contract 23-421B for Communication tower inspections, troubleshooting, and repairs on an as-needed basis to Clifton Tower Services, Inc. (Altoona, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$15,000 (expenditure), which is within and will not exceed the Fiscal Year 2023 Budget. Expenditures will not exceed available funding in future years' budgets.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Office of Housing and Community Services

- Tab 9 Recommend approval:
1. Of Fiscal Year 2023-24 Community Development Block Grant (CDBG) Proposed Projects and Annual Action Plan; and
 2. To authorize the Office of Housing & Community Services Director to execute and submit any documents required by the U.S. Department of Housing and Urban Development related to the Fiscal Year 2023-24 Annual Action Plan; and
 3. Of a corresponding authorization Resolution that also adopts the 2023-2024 Annual Action Plan for CDBG.

The fiscal impact is \$1,528,031 for CDBG Projects and \$668,478 for the HOME program (revenue/expense - 100 percent grant funded) and will be included in the Fiscal Year 2024 Budget.

Library Services

- Tab 10 Recommend approval of an Amended and Restated Interlocal Agreement between Lake County and the City of Minneola for use of Library Impact Fees totaling \$1,000,000 related to disbursements in fiscal years 2018, 2020, and 2021. There is no new fiscal impact resulting from this amended and restated agreement.

Probation

- Tab 11 Recommend approval of the revised Juvenile Civil Citation Program Work In Lieu of Arrest (WILA) Memorandum of Agreement (MOA) with the Lake County Sheriff's Office, Municipal Police Departments, State of Florida Fifth Circuit Court, Office of the State Attorney, Clerk of the Court and the Department of Juvenile Justice. The fiscal impact cannot be determined at this time.

Public Works

- Tab 12 Recommend approval of a Maintenance Improvement Agreement with PKY Clermont Land, LLC, 800 N Magnolia Avenue, Suite 1625, Orlando FL 32803 to maintain landscaping, lighting and sidewalks in the John's Lake Landing development area.

There is no fiscal impact. Commission District 2.

- Tab 13 Recommend approval and execution of the partial release of drainage easement from property owned by Avalon Groves Community Development District (CDD). There is no fiscal impact. Commission District 1.

Tab 14 Recommend approval of a Purchase Agreement with Charlie C. S. Kang and Howard Y. Kang for the right of way needed for Phase A of the Wekiva Trail, Segment 2 project in the Mount Plymouth area and authorization for the Chairman to execute all necessary documentation.

The estimated fiscal impact is \$85,000 plus closing costs (revenue/expenditure – 100 percent grant funded) and is within the Fiscal Year 2023 Budget. Commission District 4.

Transit

Tab 15 Recommend approval:
1. To delegate authority to the County Manager to execute a Task Order for Contract 23-555 with Kimley-Horn and Associates, Inc. (Raleigh, NC); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$227,795 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

VI. PRESENTATIONS

Tab 16 Presentation, discussion and direction on the Proposed Fiscal Year 2024 Infrastructure Sales Tax Projects in anticipation of the public hearing scheduled for August 29, 2023.

VII. REGULAR AGENDA

A. COUNTY MANAGER

Tab 17 Discussion and direction regarding the Supervisor of Elections Facility.

VIII. PUBLIC HEARINGS

Tab 18 Recommend approval and adoption of an Ordinance repealing the minimum structure size and minimum widths of single-family dwelling units. There is no fiscal impact.

IX. OTHER BUSINESS

Tab 19 Request approval to appoint members to the Women's Hall of Fame Selection Committee, as follows:

District 1 - Barbara Gaines
District 2 - Mary Butts Kelly
District 3 - Nan Cobb
District 4 - Tracy Belton
District 5 - Jean M. Martin

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith - Chairman and District #3

XII. ADDENDUM

Planning & Zoning

Tab 20 Recommend approval:
1) Of two new Associate Planner positions for the Office of Planning and Zoning; and
2) To authorize the County Manager to approve new positions for the Office of Planning and Zoning, as needed, to address caseload management within the department.

The estimated fiscal impact is \$130,504 (expenditure).

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.