

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

July 25, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

July 25, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. LEGISLATIVE UPDATE BY CHRIS CARMODY WITH GRAY-ROBINSON

IV. ARPA UPDATE

V. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- May 16, 2023 (Special Meeting)
- May 22, 2023 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk of Court's Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Annual Comprehensive Financial Report (ACFR) for the City of Mount Dora for FY 2021-22.
3. Notice is hereby provided of having received the City of Groveland's Audited Financial Statements for the year ending September 30, 2022.
4. Notice is hereby provided of having received Annexation Ordinance 2023-04, Small Scale Comprehensive Plan Amendment Ordinance 2023-05, and Rezoning Ordinance 2023-06 from the City of Umatilla.

VII. CONSENT AGENDA (Tabs 3-20):

A. ADMINISTRATIVE SERVICES

Management and Budget

Tab 3 Recommend approval of a Subrecipient Agreement with Lake Sumter State College (LSSC) for disbursement of American Rescue Plan Act (APRA) funds for the purpose of establishing a new Construction Management Associate in Science (A.S.) degree program.

The fiscal impact is \$300,000 (revenue/expenditure - 100 percent grant funded).

Procurement Services

Tab 4 Recommend approval to declare items as surplus and authorize removing them from the County's fixed asset inventory of record. The fiscal impact (revenue) cannot be determined at this time.

B. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

- Tab 5 Recommend approval:
1. Of Contracts 23-912A-C with Ceres Environmental Services, Inc. (Sarasota, FL), CTC Disaster Response, Inc. (Topeka, KS) and DRC Emergency Response, LLC (Metairie, LA) for emergency debris removal services throughout the County as needed; and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact (expenditure) cannot be determined at this time as costs are incurred only during an emergency event.

Planning and Zoning

- Tab 6 Recommend approval to advertise an Ordinance repealing the minimum structure size and minimum widths of single-family dwelling units. There is no fiscal impact.

C. PUBLIC SERVICES AND INFRASTRUCTURE

Office of Housing and Community Services

- Tab 7 Recommend approval of a Sub-Recipient Agreement with the Yalaha Community Club for Community Development Block Grant (CDBG) Fiscal Year 2022-2023 to rehabilitate a non-functional playground and approval to pay vendor, Bliss Products and Services, Inc., directly, upon delivery and installation of the equipment.

The fiscal impact shall not exceed \$50,000 (expenditure - 100 percent grant funded) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

Parks and Trails

- Tab 8 Recommend approval of a Memorandum of Agreement with the Florida Fish and Wildlife Conservation Commission for boating access projects at eleven boat ramps within Lake County, and authorization for the Chairman to execute the agreement. There is no fiscal impact.

Public Works

Tab 9 Recommend approval for the Chairman to submit a letter to the Florida Department of Agriculture and Consumer Services (DACS) recommending Brad Russ as the Mosquito and Aquatic Plant Program Manager.

Tab 10 Recommend approval to award the CR 48 Guardrail Replacement construction project (Contract No. 23-543) to Estep Construction, Inc. (Apopka) for \$625,839.72.

The fiscal impact is \$625,839.72 (expenditure), and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

Tab 11 Recommend approval to award the CR 455/Ray Goodgame Parkway from Good Hearth Boulevard to Lost Lake Road construction project (Contract 23-527) to Ranger Construction Industries, Inc. (Winter Garden) for \$2,368,320.

The fiscal impact is \$2,368,320 (expenditure - \$667,897 grant funded by FDOT, \$1,700,423 South Transportation Road Impact Fees), and is within the Fiscal Year 2023 Budget. Commission District 2.

Tab 12 Recommend approval to award the CR 452 Intersection with CR 44 Traffic Signal construction project (Contract No. 23-531) to Traffic Control Devices, LLC (Altamonte Springs) for \$394,500.

The fiscal impact is \$394,500 (expenditure - 100 percent grant funded), and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission Districts 3 and 4.

Tab 13 Recommend approval:

1. To accept a Temporary Easement for the construction of a cul-de-sac within the plat of Sanctuary Phase 3A;
2. To authorize the Chairman to execute the Temporary Easement Agreement; and
3. To accept the Permanent Easement if the conditions of the conditions of the Temporary Easement are not satisfied within three years of execution.

Commission District 1.

Tab 14 Recommend adoption of a resolution to install stop signs and "all way" plaques on Sandy Lane at Pitch Drive in the Grand Island area.

The fiscal impact is estimated at \$150 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

Tab 15 Recommend adoption of a resolution to install stop signs and "all way" plaques on Greater Pines Boulevard at Loblolly Lane and on Greater Pines Boulevard at both intersections with Pine Cone Trail in the Clermont area.

The fiscal impact is estimated at \$450 (expenditure- sign material) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 2.

Tab 16 Recommend approval to accept the final plat of Shoreline Ranch and all areas dedicated to the public as shown on the Shoreline Ranch final plat.

The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 4.

Tab 17 Recommend approval to accept the final plat for Edgemont and all areas dedicated to the public as shown on the Edgemont final plat.

The estimated fiscal impact is \$1,551 (revenue - final plat application fee) and an annual maintenance cost estimated at \$15,714.25 (expenditure), which is within the Fiscal Year 2023 Budget and will be included in future years' budget requests. Commission District 1.

Transit Services

Tab 18 Recommend approval:

1. To apply to the Florida Commission for the Transportation Disadvantaged for the Shirley Conroy Rural Area Capital Assistance Grant for Fiscal Year 2024; and
2. To adopt a supporting resolution; and
3. To accept and implement the grant, if awarded; and
4. To acquire vehicles through the Florida Department of Transportation's Transit Research Inspection Procurement Services (TRIPS) program; and
5. To acquire Spare Labs' software through an accessible, competitively bid contract with the University of Florida.

The estimated fiscal impact is \$392,954 - \$353,659 (revenue/expenditure - grant funded) and \$39,295 (expenditure). If awarded, the fiscal impact will be included in the Fiscal Year 2024 Budget.

Tab 19

Recommend approval:

1. Of Contract 23-555 for General Planning Consulting Services with Kimley-Horn and Associates, Inc. (Raleigh, NC); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$400,000 (expenditure). Annual expenditures will not exceed available funding in the Fiscal Year budget.

Solid Waste

Tab 20

Recommend approval:

1. Of First Amendment to Contract 13-0303D with FCC Environmental Services for residential collection of solid waste and recyclable materials in collection Area 1; and
2. To authorize the Office of Procurement Services to execute all supporting documents.

The fiscal impact is unable to be determined. Commission Districts 3 and 4.

VIII. PUBLIC HEARINGS

Tab 21

Recommend adoption of a resolution to vacate a portion of unimproved right of way, lying south of CR 48 and west of Bloomfield Avenue. The closest municipality is the City of Leesburg.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2023 Budget. Commission District 3.

Tab 22

Recommend approval and adoption of an Ordinance amending Fertilizer Use Exemptions. This is a Legislative change required per House Bill 967 signed June 30, 2022. There is no fiscal impact.

Tab 23

Recommend approval and adoption of an Ordinance establishing Term Limits and Ethics Training Requirements for Advisory Boards and Committee Members. There is no fiscal impact.

Tab 24

Recommend approval and adoption of an Ordinance amending Lake County Code, Appendix E, Section 3.02.05, Land Development Regulations, entitled *Setbacks*. There is no fiscal impact.

IX. OTHER BUSINESS

Tab 25

Request approval to re-appoint a candidate to the At-Large seat on the Elder Affairs Coordinating Council to serve a term from 1/31/2023 through 1/31/2025.

- At-Large – Dara Treadwell (resides in District 3)

Tab 26

Recommend approval of appointments to the Homeless Mitigation Advisory Council for members to serve two-year terms ending September 30, 2025 and applicable waivers.

1. One (1) County Commissioner (Leslie Campione)
2. One (1) employee representing LifeStream Behavioral Center (B.E. Thompson)
3. One (1) member representing the Continuum of Care with jurisdiction in Lake County (Barbara Wheeler)
4. One (1) at-large individual with experience providing assistance to the homeless population (Jessica Davis)

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake- District #5

E. Commissioner Smith - Chairman and District #3

XII. ADDENDUM

A. REGULAR AGENDA

COUNTY MANAGER

Tab 27

Discussion and direction regarding the Bunker Gun Range, and consideration of an interim operation plan.

COMMISSIONERS

Commissioner Smith - Chairman and District #3

Tab 28

Discussion and direction on submitting a letter of support for the Bland Trust's Rural and Family Land Protection Program Application for property located in Northeast Lake County.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.