

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

June 27, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

June 27, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. PRESENTATION ON THE SCHOOL BOARD APPROVED EDUCATIONAL SYSTEM IMPACT FEE STUDY

IV. PUBLIC HEARING ON EDUCATIONAL SYSTEM IMPACT FEES

Tab 1 Recommend approval and adoption of an Ordinance amending the Educational System Impact Fees. The fiscal impact is undeterminable at this time.

V. MINUTES APPROVAL

Tab 2 Request approval of the following minutes:

- April 25, 2023 (Regular Meeting)
- April 29, 2023 (Special Meeting)
- May 2, 2023 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Recommend approval of the Clerk of Courts' Consent Agenda (Items 1-9):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the City of Clermont's Annual Comprehensive Financial Report and the CRA Annual Report for the fiscal year ended September 30, 2021.
3. Notice is hereby provided of having received the Lake Harris Community Development District proposed budget for FY 2024 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
4. Notice is hereby provided of having received the Windsor Cay Community Development District proposed budget for FY 2024 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
5. Notice is hereby provided of having received the Central Lake Community Development District proposed budget for FY 2024 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
6. Notice is hereby provided of having received the Founders Ridge Community Development District proposed budget for FY 2024 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
7. Notice is hereby provided of having received the Wellness Way Community Development District proposed budget for FY 2024 in accordance with Section 190.008 (2)(b), Florida Statutes for purposes of disclosure and information only.
8. Notice is hereby provided of having received a list of property placed on the Lands Available List.
9. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District proposed budget for fiscal year 2023/2024 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information.

VII. CONSENT AGENDA (Tabs 4-15):

A. PROCLAMATIONS

Tab 4 Recommend approval of a proclamation designating July 2023 as Parks and Recreation Month in Lake County.

Tab 5 Recommend approval of a proclamation declaring July 2023 as Pride in America month, per Commissioner Sean Parks.

B. COUNTY ATTORNEY

Tab 6 Recommend approval to advertise an Ordinance to amend Section 2-4, Lake County Code, entitled *Trespass Notices For Public Property*. There is no fiscal impact.

Tab 7 Recommend approval to advertise an Ordinance establishing the Distributed Wastewater Treatment System Municipal Services Benefit Unit. The fiscal impact is undeterminable at this time.

C. ADMINISTRATIVE SERVICES

Procurement Services

Tab 8 Recommend approval:
1. Of Contract 23-549 with J.P. Morgan Chase Bank, N.A. (Columbus, OH) for banking services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$192,950 (revenue) for Fiscal Year 2023, with future years anticipated to be at least \$330,300 based on acceptance of Contract 23-549.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Building Services

Tab 9 Recommend approval to advertise an Ordinance amending Chapter 6, Lake County Code, entitled *Buildings and Construction*. This change is required by House Bill 735 (2021). There is no fiscal impact.

Public Safety Support

Tab 10 Recommend approval:
1. Of Contract 23-421A for site preparation, construction, and relocation of existing equipment to Fire Station 14 in Altoona to Clifton Tower Services, Inc. (Altoona, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation; and
3. Of a budget transfer in the amount of \$167,654 to reallocate available funds.

The fiscal impact is \$826,654 (expenditure). The first phase of the project is \$617,541, which will be expended in Fiscal Year 2023 and the second phase of the project is \$209,113, and will be expended in Fiscal Year 2024. Commission District 4.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Library Services

Tab 11

Recommend approval:

1. Of a contract resulting from Invitation To Bid 23-918 for Construction Services for the Astor Library to GSB Construction and Development, Inc. (Wildwood, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is estimated at \$3,327,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

Parks and Trails

Tab 12

Recommend approval:

1. To allow for an increase to the annual expenditures for Contract 20-0522 for sealcoating paving repairs and striping services, on an as-needed basis, with Pro Way Paving System, Inc. (Gibson, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$500,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Annual expenditures will not exceed available funding in future fiscal year budgets.

Public Works

Tab 13

Recommend approval of the Fiscal Year 2024 Detailed Work Plan Budget for Arthropod Control for the Lake County Mosquito Control Program pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.022, Florida Administrative Code.

The fiscal impact is \$68,756.25 (revenue/expenditure - 100 percent grant funded).

Tab 14

Recommend adoption of a resolution to advertise a public hearing to vacate a portion of unimproved right of way, lying south of CR 48 and west of Bloomfield Avenue. The closest municipality is Leesburg.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2023 Budget. Commission District 3.

Tab 15 Recommend approval to award the CR 42 Intersection with CR 439 Traffic Signal construction project (Contract No. 23-530) to The New Florida Industrial Electric, Inc. (Lake Mary) for \$214,131.79.

The fiscal impact is \$214,131.79 (expenditure - 100 percent grant funded by the Local Agency Program (LAP) Agreement with FDOT), and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

VIII. PRESENTATIONS

Tab 16 Presentation by Levey Consulting, LLC and the City of Clermont to provide an update on Wellness Way. There is no fiscal impact. Commission Districts 1 and 2.

IX. PUBLIC HEARINGS

Tab 17 Recommend adoption of a resolution to vacate platted drainage and utility easements in the plat of Royal Trails, Unit No. 1, located North of SR 44 and East of Royal Trails Road. The closest municipality is the City of Eustis. Commission District 4.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

Tab 18 Recommend approval and adoption of an Ordinance amending Section 11-38, Lake County Code, entitled *Homeless Mitigation Advisory Council*. There is no fiscal impact.

X. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Campione - District #4

Tab 19 Recommend approval and execution of the Second Amendment to the City of Mount Dora-Lake County Joint Planning Agreement. There is no fiscal impact. Commission District 4.

Commissioner Smith - Chairman and District #3

Tab 20 Update on Elder Affairs Committee by Dara Treadwell.

Tab 21 Discussion and direction regarding the Supervisor of Elections lease of the Sears Building in Leesburg.

XI. OTHER BUSINESS

Tab 22 Request approval to appoint Helen Cutshaw as the primary member to the Library Advisory Board, representing the City of Mount Dora.

Commissioner Blake is the liaison to the Library Advisory Board.

Tab 23 Request approval to appoint Gabriel Lozano, Division Supervisor, State Attorney's Office, Fifth Judicial Circuit, to the Public Safety Coordinating Council as the alternate member for State Attorney William M. Gladson, and request approval of the conflict waiver for Mr. Lozano.

Tab 24 Request appointment of members to the Parks, Recreation and Trails Advisory Board, and approval of applicable waivers:

District 1: Juan Carlos Mahfouz

District 2: Eric Jacob White (seeking reappointment)

District 3: David Clutts (seeking reappointment)

District 4: Michael Matulia and waiver (seeking reappointment)

District 5: Dencov Bryant and waiver

The term for Districts 1 - 5 appointments will be from June 27, 2023 through May 20, 2025

Lake County School Board Liaison: Tyler Brandeburg Letter of Appointment from Lake County School Board. Also, included are waivers for Mr.

Brandeburg's seat on the School Board as well as a waiver for his employer.

This appointment will be from June 27, 2023 through May 20, 2024.

XII. REPORTS

A. County Attorney

B. County Manager

XIII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith - Chairman and District #3

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.