

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

June 13, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

June 13, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. SPECIAL RECOGNITION - BUD BEUCHER

IV. MINUTES APPROVAL

Tab 1 Recommend approval of the following minutes:

- April 4, 2023 (Regular Meeting)
- April 11, 2023 (Regular Meeting)
- April 19, 2023 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Recommend approval of the Clerk of Courts' Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Annexation Ordinance 2023-09 from the City of Tavares.
3. Notice is hereby provided of having received Boundary Amendment Ordinance 2023-001 from the City of Fruitland Park.
4. Notice is hereby provided of having received the Avalon Groves Community Development District's FY 2024 Preliminary Budget/Public Hearing Resolution 2023-10.

VI. CONSENT AGENDA (Tabs 3-14):

A. ADMINISTRATIVE SERVICES

Management and Budget

Tab 3 Recommend approval of the Veterans Treatment Intervention Program Agreement that provides financial support to Lake County for aid in felony and/or misdemeanor pretrial or post-adjudicatory veterans treatment intervention programs.

The total estimated fiscal impact is \$88,750 (revenue). This includes revenue of \$17,750 in Fiscal Year 2023 and \$71,000 in Fiscal Year 2024. This is a cost reimbursement agreement based on actual expenses incurred by the County. The County will be reimbursed on a monthly basis by the State of Florida for the actual service-related expenditures.

Tab 4 Recommend approval of an amendment to the Interlocal Agreement with the Town of Monteverde by increasing the allocation of American Rescue Plan Act funds to assist with the construction of the sewer infrastructure project.

Tab 5 Recommend approval:
1. To advertise an Ordinance amending the Educational System Impact Fees; and
2. To approve and adopt the Lake County Schools Educational Facilities Update Study Final Report dated April 21, 2023.

The fiscal impact is undeterminable at this time.

Procurement Services

Tab 6

Recommend approval:

1. Of Contracts 23-723 for office supplies to Lakeshore Learning Materials, LLC (Carson, CA), Office Machine Services (Mount Dora, FL), Staples Contract & Commercial, LLC (Framingham, MA), and Vari Sales Corporation (Coppel, TX); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$125,000 (expenditure). Annual expenditures will not exceed available funding in the fiscal year budget.

B. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 7

Recommend approval:

1. Of using contract 22-458 with Skyline Elevators, Inc. (Groveland, FL) to modernize one hydraulic passenger elevator, located in the Sheriff Administration Building, 360 Ruby Street, Tavares; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$124,367 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

Office of Housing and Community Services

Tab 8

Recommend approval to advertise an Ordinance amending Section 11-38, Lake County Code, entitled *Homeless Mitigation Advisory Council*. There is no Fiscal Impact.

Public Works

Tab 9

Recommend approval of a License Agreement with Florida Central Railroad Company (FCEN) to construct and maintain a stormwater pipe under the existing railroad track in Mount Dora.

The fiscal impact is \$22,500 (expenditure) and is within the Fiscal Year 2023 Budget. Commission Districts 3 and 4.

Tab 10

Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$2,114.47 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 11 Recommend adoption of a resolution to install stop signs and all way plaques on Greater Groves Boulevard at Greater Groves Boulevard, in the Clermont area.

The fiscal impact is estimated at \$150 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1.

Tab 12 Recommend adoption of a resolution accepting Crestavista Avenue "Part" (County Road No. 0654), Syracuse Drive "Part" (County Road No. 0656); Noto Avenue "Part" (County Road No. 0658A); and Marsala Street (County Road No. 0658B), as contained in Ridgeview Phase 3, into the County's maintenance system.

These roads, totaling 0.45 miles, have an Annualized Average Maintenance Cost Impact of \$10,391.06 per year or \$207,821.10 over a 20 year life cycle. This is based on current costs for road maintenance efforts including road surface, curb and gutter, drainage systems, sidewalks and roadway tree trimming.

The estimated annual fiscal impact is \$10,391.06 (expenditure), which is within the Fiscal Year 2023 Budget and will be included in future year budget requests. Commission District 1.

Transit Services

Tab 13 Recommend approval:

1. To apply for the Florida Department of Transportation's Service Development Grant for Fiscal Year 2024-2027; and
2. To adopt the supporting Resolution authorizing the signing and the submission of the Grant Application with supporting documents; and
3. To accept and implement the Grant Agreement, if awarded.

The estimated fiscal impact for Fiscal Year 2024-2027 is \$1,158,000 (revenue/expenditure - \$579,000 grant funded and \$579,000 in County funding).

Tab 14 Recommend approval:

1. Of the Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and Lake County Board of County Commissioners; and
2. Of approval of the Florida Commission for the Transportation Disadvantaged Trip and Equipment Grant Application for Fiscal Year 2023-2024; and
3. To accept the Trip and Equipment Grant agreement for fiscal year 2023-2024, when awarded, and authorize the County Manager to execute the agreement and any other associated documents required to receive the grant funds; and

4. To adopt the supporting Resolution for the submission of the Trip and Equipment Grant Application and Agreement for Fiscal Year 2023-2024.

The estimated fiscal impact is \$918,121 - \$826,310 (revenue/expenditure - grant funded) and \$91,811 (expenditure) in County funding.

VII. REGULAR AGENDA

A. COMMISSIONERS

Commissioner Campione - District #4

Tab 15 Discussion and direction regarding the Wolf Branch Innovation District design requirements and the Mount Dora Joint Planning Agreement.

Commissioner Smith - Chairman and District #3

Tab 16 Update from the Tax Collector's Office regarding a proposed governmental complex in the Four Corners area.

Tab 17 Discussion and direction regarding the Supervisor of Elections Lease of the Sears Building in Leesburg.

B. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

Tab 18 Presentation and recommendation for approval to advertise an Ordinance creating Section 16.00.03, Chapter XVI, Lake County Code, Appendix E, Land Development Regulations, to be entitled *Regional Roadway Network Landscape Design Standards*, for portions of Wellness Way, Hancock Road, Schofield Road and County Road 455, within the Wellness Way Area Plan Boundaries.

There is no fiscal impact. Commission Districts 1 and 2.

VIII. PUBLIC HEARINGS

Tab 19 Recommend approval and adoption of an Ordinance amending Chapter II, Division 5, Lake County Code, regarding the Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee. There is no fiscal impact.

Tab 20 Recommend approval and adoption of an Ordinance amending Section 24-8, Lake County Code, entitled *Board Compensation*, to establish compensation for the Lake County Water Authority. There is no fiscal impact.

IX. PRESENTATIONS

- Tab 21 Office of Fire Rescue and Emergency Medical Services Department Budget Workshop.
- Tab 22 Presentation of the Fiscal Year 2024 Proposed Budget Summary.
- Tab 23 Presentation of the 2023 Hurricane Season Outlook.

X. OTHER BUSINESS

- Tab 24 Request approval to appoint members to the District 1, District 3, District 4 seats and a representative of the Lake County School Board on the Children's Services Council to serve a two-year term ending 5/14/2025 and approve applicable waivers.
- District 1 - Evelisse Bookhout (resides in District 1)
 - District 3 - Christie Mysinger (reappointment and waiver)
 - District 4 - Trella Mott (reappointment)
 - Lake County School Board Representative - Monica Hite (reappointment and waiver)

XI. REPORTS

- A. County Attorney
- B. County Manager

XII. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1
- B. Commissioner Parks - District #2
- C. Commissioner Smith - Chairman and District #3
- D. Commissioner Campione - District #4
- E. Commissioner Blake - District #5

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.