

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 14, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 14, 2023

9:00 AM. Invocation

I. SPECIAL RECOGNITION - FRANK KLUM

Pledge of Allegiance

II. VIRTUAL MEETING INSTRUCTIONS

III. EMPLOYEE SERVICE AWARDS & SPECIAL RECOGNITION

IV. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

V. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- January 24, 2023 (Regular Meeting)
- January 25, 2023 (Special Meeting)
- February 6, 2023 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period.

Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval and presentation of a Proclamation designating March 18, 2023 as Transit Driver Appreciation Day.

Tab 3 Recommend approval and presentation of a proclamation declaring March 19-25, 2023 as Florida Surveyors and Mappers Week.

VII. CLERK OF COURT'S CONSENT AGENDA

- Tab 4 Request approval of the Clerk of Courts' Consent Agenda (Items 1-3):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received Annexation Ordinance 23-01, corresponding Comprehensive Plan and Future Land Use Ordinance 23-02, and corresponding Design District Designation Ordinance 23-03 from the City of Eustis.
 3. Lake County's Semi-Annual Investment Report of December 31, 2022 is hereby provided.

VIII. CONSENT AGENDA (Tabs 5-19):

A. PROCLAMATIONS

- Tab 5 Recommend approval of the Irish American Heritage Month proclamation.
- Tab 6 Recommend approval of a proclamation designating March 2023, as National Procurement Month in Lake County.

B. COUNTY ATTORNEY

- Tab 7 Recommend approval of the Supervisor of Elections request for precinct changes.

C. ADMINISTRATIVE SERVICES

Procurement Services

- Tab 8 Recommend approval to declare items as surplus and authorization for removal from the County's fixed asset inventory record. The fiscal impact (revenue) cannot be determined at this time.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

Tab 9

Recommend approval:

1. Of a Memorandum of Agreement (MOA) for Lake County's continued participation in the Orlando Urban Areas Security Initiative (UASI); and
2. To authorize the Chairman to execute the MOA; and
3. To designate the Office of Emergency Management Director as the primary representative for Lake County to the UASI Working Group; and
4. To authorize the County Manager to execute any future no-cost amendments or modifications to the MOA.

There is no fiscal impact.

Emergency Medical Services

Tab 10

Recommend approval to advertise a public hearing for issuing a Certificate of Public Convenience and Necessity for Riteway BLS Services, INC.

Planning and Zoning

Tab 11

Recommend approval:

1. To approval to advertise an Ordinance Establishing a Temporary Moratorium on New Residential Preliminary Plat Applications; and
2. To approval, by a majority plus one vote, to conduct the second Public Hearing of this proposed Ordinance at 9:00 a.m., rather than at 5:05 p.m. as required by Section 125.66(4), Florida Statutes.

The Fiscal Impact is undeterminable at this time.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 12

Recommend approval of a budget transfer in the amount of \$73,700 from Facilities Jail Maintenance Repair/Maintenance to Facilities Jail Maintenance Improvements Other than Buildings to install a fence at the Lake County Detention Center and to replace a gate at the Sheriff's Administration Building.

Fleet Management

Tab 13

Recommend approval:

1. To utilize Florida Sheriffs Association Contract FSA20-EQU18.0 Heavy Equipment, Contract FSA22-VEH20.0 Heavy Trucks and Buses, and Contract FSA22-VEL30 Pursuit, Administrative and Other Vehicles and all successor contracts for as-needed purchases approved in the annual budget process; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact cannot be determined at this time. Annual expenditures will not exceed available funding in the fiscal year budget.

Library Services

Tab 14

Recommend approval:

1. Of an agreement with Library Interiors of Florida, Inc (Tampa, FL) to provide furniture and installation services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is estimated at \$175,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Annual expenditures will not exceed available funding in the fiscal year budget.

Parks and Trails

Tab 15

Recommend approval of the sixth amendment to the Interlocal Agreement with the City of Fruitland Park to provide funding for concrete perimeters for the new restroom facility, a storage shed, a shade structure for bleachers, and two water fountains and site furnishings within the Northwest Lake Community Park.

The fiscal impact of \$100,000 (expenditure) is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 5.

Public Works

Tab 16

Recommend approval:

1. Of a Transportation Regional Incentive Program (TRIP) agreement; and
2. To adopt a supporting resolution with the Florida Department of Transportation (FDOT) for funding the right of way acquisition services for Round Lake Road from south of Wolf Branch Road to north of State Road 44, in the Mount Dora area; and
3. To adopt an Unanticipated Revenue Resolution adding \$2,000,000 to the Federal/State Grants Fund for the right of way acquisition services for the Round Lake Road project.

The estimated fiscal impact is \$4,000,000 (\$2,000,000 revenue/expenditure in grant funding, \$2,000,000 expenditure – \$1,000,000 impact fees and \$1,000,000 sales tax). Commission District 4.

Tab 17

Recommend approval:

1. Of a County Incentive Grant Program agreement with the Florida Department of Transportation (FDOT); and
2. To adopt a resolution regarding funding the construction services for Ray Goodgame Parkway from Lost Lake Road to Good Hearth Boulevard in the Clermont area; and
3. To adopt an Unanticipated Revenue Resolution adding \$667,897 to the Federal/State Grants Fund for the Ray Goodgame Parkway project.

The estimated fiscal impact is \$2,272,624 (revenue/expenditure – \$667,897 in grant funding, expenditure - \$936,727 in south impact fee district funding, and expenditure - \$668,000 in sales tax). Commission District 2.

Tab 18

Recommend approval:

1. Of Contracts 23-707 for Tree Removal, Trimming, and Related Services with the following pool of vendors: Daniel Hickey's Tree Service, LLC (Deland, FL), Extreme Indoor/Outdoor Cleaning Services, LLC (Kissimmee, FL), Native Land & Tree, Inc. (Howey in the Hills, FL), Paff Services, LLC (Brooksville, FL), Tip Top Tree Experts, LLC (Weirsdale, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$400,000 (expenditure). Annual expenditures will not exceed available funding in the fiscal year budget.

Tab 19 Recommend approval of a Purchase Agreement with Jeffrey S. Boykin, M. Kenneth Boykin, and Kenneth C. Boykin, for right of way needed for the CR 561 and Lakeshore Drive Roundabout Project in the Clermont area and authorize the Chairman to execute all necessary documentation.

The fiscal impact is \$350,000 plus closing costs (not to exceed \$500) (expenditure – Road Impact Fees South District) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1.

IX. PRESENTATIONS

Tab 20 Presentation, discussion, and direction regarding Wellness Way Logo. Recommend approval of the logo for use in Wellness Way.

X. OTHER BUSINESS

Tab 21 Recommend approval to appoint David Filipponi and Cindy Staley to fill the two open TDC positions of owners or operators of hotels, motels or other tourist accommodations in the County that are subject to the Tourist Development Tax for a four year term; and approval of applicable waiver.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith - Chairman and District #3

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.