

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

February 14, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

February 14, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS, QUARTERLY AWARDS & SPECIAL RECOGNITION

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- December 5, 2022 (Special Meeting)
- December 6, 2022 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (1 item):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

VI. CONSENT AGENDA (Tabs 3-19):

A. COUNTY ATTORNEY

- Tab 3 Recommend approval of the First Amendment to the Lease Agreement with The Villages for the Clerk of Court's office space located at 902 Avenida Central, The Villages. Commission District 5.
- Tab 4 Recommend approval and execution of Clay Electric's Right of Way Easement and St. Johns River Utility, Inc.'s Water and/or Sewer Easement related to the Butler Street Boat Ramp Improvements. There is no fiscal impact. Commission District 4.

B. ADMINISTRATIVE SERVICES

Extension Services

- Tab 5 Recommend approval of a License Agreement with Live It Events, LLC, for use of the Lake County Agriculture Center on March 11, 2023. There is no fiscal impact. Commission District 3.

Management and Budget

- Tab 6 Recommend approval to authorize the Chairman to execute the Florida Division of Emergency Management (FDEM) Public Assistance (PA) Subgrant Agreement for Hurricane Ian (DR4673) and any additional associated documentation or amendments to the agreement as required.

The fiscal impact is unable to be determined at this time.

Procurement Services

- Tab 7 Recommend approval to declare items as surplus and authorize removing them from the County's fixed asset inventory record. The fiscal impact (revenue) cannot be determined at this time.

C. HUMAN RESOURCES AND RISK MANAGEMENT

- Tab 8 Recommend approval of a Workers' Compensation Claim Settlement for a former employee who sustained an injury on July 1, 2020; and to authorize the Chairman to execute the Settlement Agreement.

The fiscal impact is \$235,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

D. ECONOMIC GROWTH

Tab 9

Recommend approval:

1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County to host the 2023 The Spring Games, to take place at various locations, such as Sleepy Hollow Sports Complex (Leesburg), Legends Way Ballfields (Clermont) and Hancock Park (Clermont) and Lake Felter (Clermont). The date for this event is February 9 – March 26, 2023; and
2. To authorize the Chairman to execute the agreement with The Spring Games, if selected as the host location.

The fiscal impact is not to exceed \$115,000 (expenditure – TDT funding) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission Districts 2 and 5.

Tab 10

Recommend approval:

1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County and Greater Orlando Sports Commission (GOSports) bid to host the 2023 – 2025 FHSAA State Golf Championships, to take place at Mission Inn Resort & Club, Howey-in-the-Hills. The dates for the event take place in November 2023, 2024, and 2025; and
2. To authorize the Chairman to execute the agreement with GOSports, if selected as the host location.

The fiscal impact over the next three years is not to exceed \$126,000 (expenditure – TDT funding) and will be included in future year's budgets. Commission District 3.

E. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

Tab 11

Recommend approval and execution of the Interlocal Agreement between the Lake County Board of County Commissioners and the Lake County Tax Collector, allowing use of the AlertLake Emergency Notification System by the Tax Collector's Office. There is no fiscal impact.

Fire Rescue

Tab 12

Recommend approval:

1. Of Contract 23-905 to Blackwater Construction Services, LLC (Gainesville, FL) for the remodel and addition of Fire Station 91; and
2. Of a Second Amendment to the Interlocal Agreement for Fire Protection and Rescue Services with the City of Mascotte; and
3. To authorize the Office of Procurement Services to execute all supporting documentation; and
4. Of a budget transfer in the amount of \$1,351,896 reallocating funds from various Fire capital projects to the Mascotte Fire Station project.

The fiscal impact is estimated at \$1,751,775 (expenditure -- \$1,523,275 plus \$228,500 contingency) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1.

Public Safety Support

Tab 13

Recommend approval:

1. Of Contracts 23-704 for Public Safety Support Vehicle Repair and Related Services with the following pool of vendors: Bartow Ford Co. (Bartow, FL), Clermont F Automotive Management, LLC (Tampa, FL), Kling Towing and Recovery, Inc. (Fruitland Park, FL), and Rush Truck Centers of Florida, Inc. (New Braunfels, TX); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$130,000 (expenditure). Annual expenditures will not exceed available funding in the fiscal year budget.

F. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 14

Recommend approval to accept a building donation from the Town of Montverde to be used for a temporary East Lake Library location and approval for the Chairman to execute any necessary transfer documents. There is no fiscal impact. Commission Districts 2 and 4.

Public Works

Tab 15

Recommend adoption of an Unanticipated Revenue Resolution in the amount of \$28,059 to receive funds from the Florida Department of Agriculture and Consumer Services for the Lake County Mosquito Control Program to be used for domestic mosquito control services, including vector-borne disease surveillance, prevention, and response. The fiscal impact is \$28,059 (revenue/expenditure - 100 percent grant funded).

Tab 16

Recommend approval:

1. To accept the final plat for Edgemont and all areas dedicated to the public as shown on the Edgemont final plat; and
2. To adopt a resolution accepting Edgemont Lane (County Road Number 0365), Paragon Lane (County Road Number 0365A), and Duval Court (County Road Number 0365B) into the County's maintenance system.

These roads, totaling 0.69 miles, have an Annualized Average Maintenance Cost Impact of \$15,714.25 per year or \$314,285.06 over a 20 year life cycle. This is based on current costs for road maintenance efforts including road surface, curb and gutter, drainage systems, sidewalks and roadway tree trimming.

The estimated fiscal impact is \$1,551 (revenue - final plat application fee) and an annual maintenance cost estimated at \$15,714.25 (expenditure), which is within the Fiscal Year 2023 Budget and will be included in future year's budget requests. Commission District 1.

Tab 17

Recommend approval and execution of the First Amendment to Coastal Conservation Association License Agreement for Oyster Shell Storage at the Central Landfill Facility. There is no fiscal impact. Commission District 3.

Tab 18

Recommend adoption of a resolution accepting Church Hammock Road (County Road No. 5035) into the County's maintenance system.

This road, totaling 0.27 miles, has an Annualized Average Maintenance Cost impact of \$6,073.05 per year or \$121,461.01 over a 20 year life cycle. This is based on current costs for road maintenance efforts including road surface, curb and gutter, drainage systems, sidewalks and roadway tree trimming.

The estimated annual fiscal impact is \$6,073.05 (expenditure), which is within the Fiscal Year 2023 Budget and will be included in future year's budget request. Commission District 3.

Tab 19

Recommend approval of a Right of Way Dedication and Impact Fee Credit Agreement with Senninger Irrigation, Inc., to dedicate right of way associated with the future Hooks Street extension project in exchange for transportation impact fee credits.

The estimated fiscal impact is \$701,040.16 in South Transportation Benefit District impact fee credits. Commission District 2.

VII. REGULAR AGENDA

A. ADMINISTRATIVE SERVICES

Management and Budget

Tab 20 Discussion and direction on adjusting the rate schedules for Library, Parks, Fire Rescue and Transportation Impact Fees.

B. COUNTY MANAGER

Tab 21 Discussion and direction regarding Anglers on Harris Residential Subdivision Annexation/Comprehensive Plan Amendment/Rezoning Applications with the City of Leesburg. Commission District 5.

C. COMMISSIONER PARKS

Tab 22 Approval of Resolution Supporting Governor DeSantis' Initiative to Ban Chinese Land Acquisition.

VIII. PRESENTATIONS

Tab 23 Presentation by Magellan Advisors with an update on the Broadband Feasibility Study.

IX. OTHER BUSINESS

Tab 24 Recommend approval of Jon Sousan as the member representative for the City of Clermont on the Arts and Cultural Alliance.

Commissioner Campione is the liaison to the Arts and Cultural Alliance.

Tab 25 Request appointment of Fernando Perez III to the Lake-Sumter MPO Community Advisory Committee, to serve an unexpired primary member term ending December 31, 2023.

Tab 26 Request approval to appoint a District 1 member to the Elder Affairs Coordinating Council.

- District 1 - Fred Costello, Pamela Orr or Fernando Perez III

In the event there are no eligible applicants from a commission district, the County Commission may select any eligible individual regardless of district residency.

X. REPORTS

- A. County Attorney
- B. County Manager

XI. COMMISSIONER REPORTS

- A. Commissioner Shields - District #1
- B. Commissioner Parks - District #2
- C. Commissioner Campione - District #4
- D. Commissioner Blake - District #5
- E. Commissioner Smith - Chairman and District #3

XII. ADDENDUM

REGULAR AGENDA

COMMISSIONERS

Commissioner Blake - District #5

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| <u>Tab 27</u> | Discussion and direction on the proposed new Medical Examiner Facility. There is no fiscal impact. |
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The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.