

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 24, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 24, 2023

9:00 AM. Invocation

I. SPECIAL RECOGNITION – FRANK KLUM

Pledge of Allegiance

II. VIRTUAL MEETING INSTRUCTIONS

III. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- November 15, 2022 (Regular Meeting)
- November 22, 2022 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-3):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Boundary Amendment Ordinance 2022-025 from the City of Fruitland Park.
3. Notice is hereby provided of having received Ordinance 2022-58 adopting the Fiscal Year 2023 Carry Forward Budget Amendment for the City of Groveland's Community Redevelopment Agency, per Florida Statute 163.387(6).

VI. CONSENT AGENDA (Tabs 3-13 and 26):

A. COUNTY ATTORNEY

Tab 3 Recommend approval and execution of a Second Amendment to Agreement for On Call Legal Services with Rissman, Barrett, Hurt, Donahue, McLain & Mangan, P.A.

B. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 4 Recommend approval:
1. To utilize Omnia Partners – Public Sector Agreement No. 18221 with KRONOS SaaShr, Inc., for Workforce Management Systems and Related Products, Services and Solutions; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact for Fiscal Year 2023 is \$94,320 (expenditure) with subsequent fiscal years' annual estimated fiscal impact of \$64,320 (expenditure).

C. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

Tab 5 Recommend approval to advertise an Ordinance amending Section 14.00.09, Lake County Code, Land Development Regulations, entitled *Res Judicata*. There is no fiscal impact.

D. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 6

Recommend approval:

1. Of Contract 23-402 for full maintenance and repair of chiller, boiler, cooling tower, and pump, including water analysis and treatment to Hill York, Inc. (Ft. Lauderdale, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$320,994 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 7

Recommend approval:

1. Of Contract 23-417 for fire protection system services to Randall Mechanical, Inc. (Apopka, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$206,337 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 8

Recommend approval:

1. To purchase services from ASCO Power Services, Inc. (Florham Park, NJ) for repair and modifications to the existing power control system, located at the Lake County Judicial Center; and
2. To authorize the Office of Procurement Services to execute all supporting documentation; and
3. Of a budget transfer in the amount of \$299,831 from Facilities Repair/Maintenance to Facilities Buildings Capital for the cost of the modification of the existing ASCO Power Control System located at the Lake County Judicial Center.

The fiscal impact is \$299,831 (expenditure) and is within, and will not exceed, the 2023 Fiscal Year Budget. Commission District 3.

Parks and Trails

Tab 9

Recommend approval:

1. To release the current Sublease Agreement with the Florida Department of Environmental Protection (FDEP) for the Neighborhood Lakes Scenic Trail and Trailhead, a 165-acre portion of Wekiva Springs State Park; and
2. To accept FDEP's Partial Release of Lease related to Lease Number 2386, which terminates the Sublease Agreement; and

3. To authorize the Chairman to execute the new Lease Agreement with the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida as the replacement for the Sublease Agreement, and any subsequent lease documents related to the termination of the Sublease Agreement.

The annual fiscal impact is \$300 (expenditure).

Public Works

Tab 10

Recommend approval:

1. Of Contracts 22-543 for Traffic Signs and Materials as needed with a pool of vendors: Crown USA, Inc. (Woodbury, GA), Osburn Associates, Inc. (St. Petersburg, FL), Safety Products, Inc. (Lakeland, FL), Safety Zone Holdings, Inc. dba Safety Zone Specialists (Lakeland, FL), Swarco Industries, LLC (Columbia, TN), Mandel Metals, Inc. dba US Standard Sign (Franklin Park, IL), Vulcan, Inc. (Foley, AL), and Xcessories Squared Development & Mfg., Inc. (Auburn, IL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$150,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 11

Recommend approval of an Interlocal Agreement to transfer ownership and maintenance of Obrien Road (CR 2427) and South Obrien Road (CR 2227) to the City of Groveland.

The fiscal impact is \$52.50 (expenditure - recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission Districts 1 and 3.

Tab 12

Recommend approval of an Interlocal Agreement between Lake County and the City of Leesburg to transfer the jurisdiction of Rumford Road (3220) to the City of Leesburg.

The fiscal impact is \$44 (expenditure - recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

Tab 13

Recommend approval of an amendment to the Developers Agreement with Galvin Land Services to dedicate right of way associated with the County Road (CR) 437 in exchange for transportation impact fee credits.

The estimated fiscal impact is \$41,556.24 in transportation impact fee credits. Commission District 4.

VII. PUBLIC HEARINGS

- Tab 14 Recommend adoption of an Ordinance to amend the Comprehensive Plan to incorporate rural conservation design concepts and criteria. There is no fiscal impact.
- Tab 15 Recommend approval and adoption of an Ordinance creating Chapter XVII, Lake County Code, Appendix E, Land Development Regulations, to be entitled *Rural Conservation Subdivision Design Standards*. There is no fiscal impact.
- Tab 16 Recommend approval and adoption of an Ordinance dissolving the Board of Adjustment and transferring its functions to the Lake County Planning and Zoning Board. There is no fiscal impact.
- Tab 17 Recommend approval and adoption of an Ordinance amending Section 24-19, Lake County Code, entitled *Charter amendment*, to allow the Board of County Commissioners to issue administrative and operational directives to the Lake County Water Authority and amending Section 24-5, entitled *Governing Board*, to require annual ethics training. There is no fiscal impact.
- Tab 18 Recommend approval:
1. To adopt a resolution accepting Challenger Drive (County Road No. 3358B) and Lenze Drive (County Road No. 3356) into the County Road Maintenance system; and
 2. Of an assessment roll containing the properties subject to the non-ad valorem assessments associated with the Challenger Drive and Lenze Drive Municipal Service Benefit Unit (MSBU-1).
- The fiscal impact is \$620,733.63 (revenue). Commission District 3.
- Tab 19 Recommend approval:
1. Of an amended budget for Fiscal Year 2023, which includes a reconciliation of the beginning fund balance and other adjustments; and
 2. To adopt a resolution for a supplemental budget for Fiscal Year 2023.

VIII. REGULAR AGENDA

A. ADMINISTRATIVE SERVICES

Management and Budget

- Tab 20 Discussion and direction on adjusting the rate schedules for Library, Parks, Fire Rescue and Transportation Impact Fees.

B. LAKE COUNTY WATER AUTHORITY

- Tab 21 Recommend approval of a Resolution authorizing an easement modification in favor of the Lake County Water Authority as required by Section 24-10, Lake County Code. The property subject to the easement modification is located on Palatlahaha Creek (Battaglia PUD).

IX. OTHER BUSINESS

Tab 22 Request approval to appoint members to the Children's Services Council.

- District 2- Tanya Moore (who resides in District 4) to complete an unexpired term ending on 05/14/2023 and an additional 2 year term.
- District 5 - CJ Blancett (who resides in District 4) to complete an unexpired term ending on 05/14/2024.

In the event there are no eligible applicants from a commission district, the County Commission may select any eligible individual regardless of district residency. Commissioner Smith is the liaison to the Children's Services Council.

Tab 23 Request approval to appoint Michael Ertel as the primary member to the Library Advisory Board, representing the Town of Howey-in-the-Hills.

Commissioner Blake is the liaison to the Library Advisory Board.

Tab 24 Request approval to extend the term expiration date of the following Planning & Zoning Board members to May 23, 2023.

- Laura Jones Smith (District 2)
- Dan Matthys (At-Large Representative)
- Bill Mathias (School Board Alternate)

Tab 25 Request approval to appoint members to the Board of Building Examiners.

- SECTION 489.105(3)(a)-(c) A contractor in the following areas: Sheet Metal, Roofing, Class A Air-conditioning, Class B Air-conditioning, Class C Air-conditioning, Mechanical, Commercial Pool/Spa, Residential Pool/Spa, Swimming Pool/Spa, Plumbing, or Underground Utility and Excavation: Thomas Grayford (reappointment)
- SECTION 489.105(3)(d)-(o) A contractor in the following areas: Sheet Metal, Roofing, Class A Air-conditioning, Class B Air-conditioning, Class C Air-conditioning, Mechanical, Commercial Pool/Spa, Residential Pool/Spa, Swimming Pool/Spa, Plumbing, or Underground Utility and Excavation: William Lawson (reappointment)
- Two (2) consumer member seats:
 - Bill Giffing (reappointment)
 - James Argento (appointment) and approval of a potential ethical conflict waiver

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith - Chairman and District #3

XII. ADDENDUM

A. CONSENT AGENDA

Public Works

Tab 26

Recommend approval to award contract 22-917 to OnSyte Performance, LLC (a State of Georgia company), to undertake water quality improvement projects such as the abandonment and replacement of traditional septic systems with individual distributed wastewater treatment systems.

Also, recommend approval of :

1. Installation Agreement with Onsyte Performance, LLC; and
2. Operations and Maintenance Service Agreement with OnSyte Performance, LLC; and
3. Florida Department of Environmental Protection Grant WG070 for Lake County Septic to Sewer Conversion; and
4. Adoption of an unanticipated revenue resolution in the amount of \$1,000,000 to receive grant funds from the Florida Department of Environmental Protection to assist in funding the County's septic to sewer conversion.

The fiscal impact is \$2,000,000 (expenditure - \$1,000,000 FDEP grant and \$1,000,000 ARPA funds).

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.