

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 10, 2023

COUNTY COMMISSIONERS

**Kirby Smith, Chairman
Douglas B. Shields, District #1
Sean Parks, District #2
Leslie Campione, District #4
Josh Blake, District #5**

**Jennifer Barker, County Manager
Gary J. Cooney, Clerk to the Board
Melanie Marsh, County Attorney**

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 10, 2023

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS, QUARTERLY AWARDS & SPECIAL RECOGNITION

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- October 25, 2022 (Regular Meeting)
- November 1, 2022 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-4):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the amended Fiscal Year 2022 budget Resolution 2023-01 adopted by the Avalon Groves Community Development District.
3. Notice is hereby provided of having received Annexation and Rezoning Ordinance 2022-24 from the City of Minneola.
4. Notice is hereby provided of having received Annexation and Rezoning Ordinance 2022-22 and Comprehensive Plan Amendment Ordinance 2022-23 from the City of Minneola.

VI. CONSENT AGENDA (Tabs 3-13):

A. COUNTY MANAGER

- Tab 3 Recommend approval:
1. Of an Interlocal Funding Agreement with the City of Tavares for the purchase of the Golden Triangle Regional Park East Campus; and
 2. Of a Budget Transfer in the amount of \$4,800,000 from General Fund Reserves to General Fund Aids to Government Agencies.
- The fiscal impact is not to exceed \$4,800,000 (expenditure).
Commission District 3.

B. ADMINISTRATIVE SERVICES

Management and Budget

- Tab 4 Recommend approval for a distribution of \$220,727.07 from funds designated as Crime Prevention Funds for use in the Sheriff's crime prevention activities.

Procurement

- Tab 5 Recommend approval to declare items as surplus and authorization for removal from the County's fixed asset inventory record. The fiscal impact (revenue) cannot be determined at this time.

C. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

- Tab 6 Recommend approval to advertise an Ordinance dissolving the Board of Adjustment and transferring its functions to the Lake County Planning and Zoning Board. There is no fiscal impact.
- Tab 7 Recommend approval to advertise an Ordinance creating Section 9.12.00, Lake County Code, Appendix E, Land Development Regulations, to be entitled *Residential Subdivision Design Standards*. There is no fiscal impact.

D. PUBLIC SERVICES AND INFRASTRUCTURE

Office of Housing and Community Services

- Tab 8 Recommend approval of a Sub-Recipient Agreement with YMCA of Central Florida for Community Development Block Grant Fiscal Year 2022-2023 to operate a middle school afterschool program.
- The fiscal impact shall not exceed \$95,481 (expenditure - 100 percent CDBG funded) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Public Works

- Tab 9 Recommend approval:
1. Of Contract 22-474 for closure of Lake County Landfill cell phase III to Comanco Environmental Corp. (Plant City, FL); and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The estimated fiscal impact is \$1,998,500 (expenditure) and is within, and will not exceed, the 2023 Fiscal Year Budget. Commission District 3.
- Tab 10 Recommend approval:
1. To utilize various Florida Department of Transportation (FDOT) Traffic Equipment contracts for the purchase of FDOT - approved equipment on an as-needed basis; and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The estimated annual fiscal year impact is \$400,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

- Tab 11 Recommend approval to purchase the Hancock Road corridor right of way from CONSERV II for \$332,721.50.
- The estimated fiscal impact is \$332,721.50 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1.
- Tab 12 Recommend approval to accept the final plat for Peterson Acres and all areas dedicated to the public as shown on the Peterson Acres final plat. The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 5.
- Tab 13 Recommend adoption and execution of a resolution and non-exclusive drainage easement to the Florida Department of Transportation (FDOT) for the installation of drainage facilities in the Clermont area. There is no fiscal impact. Commission District 2.

VII. REGULAR AGENDA

A. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

- Tab 14 Discussion and direction on a proposed expansion of the Northeast CRA of Mount Dora into a portion of unincorporated Lake County.

VIII. PUBLIC HEARINGS

- Tab 15 Recommend approval and adoption of an Ordinance to repeal Article IV, Division 4, Sections 2-90 and 2-90.1 through 2-90.6, Lake County Code, entitled *Lake County Enterprise Zone Development Agency*, to be consistent with the repeal of enterprise zones by the Florida Legislature under Section 290.16, Florida Statutes. There is no fiscal impact.
- Tab 16 Recommend approval and adoption of an Ordinance creating Section 2-81, Lake County Code, to be entitled *Criminal History Checks*. There is no fiscal impact.
- Tab 17 Recommend approval and adoption of an Ordinance creating Section 11-38, Lake County Code, to be entitled *Homeless Mitigation Advisory Council*. There is no fiscal impact.

IX. OTHER BUSINESS

- Tab 18 Request approval to appoint one (1) new member to the Public Safety Coordinating Council.

No Terms

1. Primary consumer of substance abuse services: Houston Spore

Tab 19

Request approval to appoint members to the Affordable Housing Advisory Committee and applicable waivers.

- Citizen who represents essential service personnel, as defined in the local housing assistance plan: Danielle Stroud and waiver (reappointment)
- Citizen who actively serves on the local planning agency pursuant to Florida Statutes, Sec.163.3174: Dan Matthys

Commissioner Campione is the liaison to the Affordable Housing Advisory Committee.

Tab 20

Request approval to appoint members to the Elder Affairs Coordinating Council.

- District 3 - Vicki Rogers to complete an unexpired term ending on 01/31/2024.
- District 4 - Barbara Crewell (who resides in District 5) to complete an unexpired term ending on 01/31/2024.
- District 4 - Barbara Wallace to complete an unexpired term ending on 01/31/2024.

In the event there are no eligible applicants from a commission district, the County Commission may select any eligible individual regardless of district residency.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Parks - District #2

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Smith - Chairman and District #3

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.