

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

November 1, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

November 1, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- September 6, 2022

IV. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval and presentation of a proclamation declaring November 12-20, 2022 National Hunger & Homelessness Awareness Week, per Commissioner Smith.

Tab 3 Recommend approval and presentation of a proclamation declaring November as Hospice Month, per Commissioner Shields.

VI. CLERK OF COURT'S CONSENT AGENDA

- Tab 4 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received Annexation Ordinances 2022-034 and 2022-039 from the City of Clermont.

VII. CONSENT AGENDA (Tabs 5-14):

A. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Animal Services

- Tab 5 Recommend approval:
1. To accept a donation of \$50,000 from the estate of Joan Willhide to benefit the Lake County Animal Shelter; and
 2. To adopt the associated Unanticipated Revenue Resolution for \$50,000; and
 3. To authorize the County Manager, County Attorney, and the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$50,000 (revenue/expenditure).

Public Safety Support

- Tab 6 Recommend approval:
1. To utilize Contract 21-723 with ETR, L.L.C. (Sanford, FL) for ambulance refurbishment to include the purchase of ambulances and other equipment; and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact for refurbishment of existing ambulances and the purchase of new ambulances is \$900,000 (expenditure) and is within, and will not exceed, each Fiscal Year's Budget.

- Tab 7 Recommend approval of the Interlocal Agreement with the City of Eustis for Lake County to administer and process addressing within the municipal limits. The fiscal impact (revenue) cannot be determined at this time. Commission District 3 & 4.

B. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 8 Recommend approval of a budget transfer in the amount of \$135,000, reallocating funding from Building Services Reserves (\$87,750) and General Funds Reserves (\$47,250) for the interior renovation of the Tax Collector's Office located at 320 W. Main Street, Tavares, FL 32778. Planning and Zoning will occupy roughly 35 percent of the space and Building Services will occupy 65 percent of the space.

Fleet Management

Tab 9 Recommend approval to utilize Sourcewell (Formerly NJPA) Contract # 2023 091521-NAF & 060920-NAF to purchase a fleet service vehicle.

The fiscal impact is \$97,583 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Office of Housing and Community Services

Tab 10 Recommend approval:
1. To accept 12 additional Housing Choice Voucher (HCV) Program vouchers under the Consolidated Appropriations Act 2022 (P.L. 117-103); and
2. Of an Unanticipated Revenue Resolution adding \$140,633 to the Section 8 Fund.

The fiscal impact is \$140,633 (revenue/expenditure - 100 percent grant funding).

Tab 11 Recommend approval of Lake County to accept a third lien position when providing Down Payment Assistance (DPA) through the State Housing Initiative Partnership (SHIP) program when the client is also receiving assistance from the Florida Housing Finance Corporation. There is no fiscal impact.

Parks and Trails

Tab 12 Recommend Approval:
1. Of Contracts 22-753 for fence installation and related services with All-Rite Fence Services, Inc. (Orlando, FL) and Peter Built Fence, LLC (Summerfield, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$150,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Public Works

- Tab 13** Recommend adoption of a resolution to advertise a public hearing to vacate platted rights of way. The closest municipality is Clermont. The fiscal impact is \$2,295 (revenue-vacation application fee) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 1.

Transit Services

- Tab 14** Recommend approval of the agreement with the Central Florida Regional Transportation Authority (LYNX) for the continuation of the Link 55 route bus service in South Lake County.

The fiscal impact is \$207,000 (expenditure - 100 percent Federal Transit Administration grant funded) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1.

VIII. PUBLIC HEARINGS

- Tab 15** Recommend adoption and execution of an Ordinance amending Chapter 23, Lake County Code, entitled *Solid Waste Collection and Disposal and Litter*. There is no fiscal impact.

IX. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

- Tab 16** Public Hearings on Rezoning, Conditional Use Permits, and Comprehensive Plan Amendments

X. REPORTS

A. **County Attorney**

B. **County Manager**

XI. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Parks - Chairman and District #2**

XII. **ADDENDUM**

A. **OTHER BUSINESS**

Tab 17 Request approval to ratify Catherine "Micki" Blackburn Nagel as the 2022 Women's Hall of Fame inductee as selected by the Women's Hall of Fame Committee on October 27, 2022.

B. **COMMISSIONER REPORTS**

Commissioner Campione - District #4

Tab 18 Discussion and direction on implementing a Distributed Wastewater Treatment System program; and approval to advertise an Ordinance creating Article V, Chapter 21, Lake County Code to be entitled *Distributed Wastewater Treatment System Assessment Procedures*.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.