

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

October 11, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

October 11, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- August 2, 2022 (Regular Meeting)

IV. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period.

Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 2 Recommend approval and presentation of a proclamation declaring the month of October as Native Plant Month, per Commissioner Parks.

VI. CLERK OF COURT'S CONSENT AGENDA

- Tab 3 Request approval of the Clerk of Courts' Consent Agenda (Items 1-4):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received Ordinance 2022-39 adopting the City of Groveland's CRA Budget Amendment for FY 2022 per Florida Statute 163.387(6).
 3. Notice is hereby provided of having received Resolution 2022-18 from the Avalon Groves Community Development District relating to the annual appropriations and adopting the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, along with the FY23 Meeting Schedule, Resolution 2022-22.
 4. Notice is hereby provided of having received from the Cascades at Groveland Community Development District an updated version of the adopted FY 2023 budget.

VII. CONSENT AGENDA (Tabs 4-33):

A. PROCLAMATIONS

- Tab 4 Recommend approval of the White Cane Safety Day proclamation, per Commissioner Shields.
- Tab 5 Recommend approval of a proclamation designating October 17 – 21, 2022, as Mediation Week.

B. COUNTY ATTORNEY

- Tab 6 Recommend approval to conduct a Closed Session of the Board of County Commissioners to be held on November 15, 2022, to discuss *Thomas vs. Lake County*, in the Circuit Court of the Fifth Judicial Circuit in and for Lake County, Florida, Case No. 2020-CA-001152. There is no fiscal impact.

C. COUNTY MANAGER

- Tab 7 Recommend approval of a supporting resolution for the Lake County School Board millage ballot initiative.

Tab 8

Recommend approval:

1. To authorize the County Manager or designee to execute an application and agreement for Pig on the Pond festival participation for 2022 and future years; and
2. To authorize the County Manager to execute any documents required for the event.

The fiscal impact is \$300 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 2.

D. ECONOMIC GROWTH

Tab 9

Recommend approval:

1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County and GOSports' (Greater Orlando Sports Commission) bid to host the 2023 International Waterski & Wakeboard Federation (IWWF) World Waterski Championships, to take place at Jack Travers Sunset Lakes Waterski School in Groveland. The dates for this event are October 11 - 16, 2023; and
2. To authorize the Chairman to execute the agreement, once approved as to form and legality by the County Attorney, with GOSports' (Greater Orlando Sports Commission) if selected as the host location.

The fiscal impact is not to exceed \$150,000 (expenditure – Tourist Development Tax funding) and will be included in the Fiscal Year 2024 Budget. Commission District 1.

Tab 10

Recommend approval to authorize the Chairman to execute the Third Amendment to the Lake County Small Business Development Center (SBDC) Agreement between Lake County and the University of Central Florida for the purpose of providing small business development services to current and potential business owners through group training and individual counseling in Lake County.

The fiscal impact is \$150,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 11

Recommend approval:

1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County and the Sand Court Experts bid to host the 2022 Sand Court Experts East Coast Pair Championships at Hickory Point Beach in Tavares. The target weekend for this event is October 15 – 16, 2022; and
2. To authorize the County Manager to execute the agreement with Sand Court Experts if selected as the host location.

The fiscal impact is not to exceed \$15,000 (expenditure – Tourist Development Tax funding) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

E. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

Tab 12

Recommend approval:

1. To accept the Emergency Management Performance Grant (EMPG) Agreement; and
2. To execute the EMPG Agreement for Fiscal Year 2022-2023 in the amount of \$98,248; and
3. To authorize the County Manager to execute future amendments/modifications that do not have a financial impact; and
4. To authorize the Director of the Office of Emergency Management to execute Exhibit 3 - Single Audits, Audit Compliance Certification (page 30); and
5. To authorize the Director of the Office of Emergency Management to execute the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (page 52); and
6. To authorize the Director of the Office of Emergency Management to execute the Certification Regarding Lobbying (page 59).

The fiscal impact is \$98,248 (revenue/expenditure - 100 percent grant funded).

Fire Rescue

Tab 13

Recommend approval:

1. To purchase two Pierce Custom Pumpers from Ten-8 Fire Equipment (Sanford, FL) for Lake County Fire Rescue; and
2. To authorize the Director of the Office of Procurement Services to execute all implementing documentation.

The fiscal impact is \$1,377,720 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 14

Recommend approval:

1. To accept a \$4,862,741.94 federal Staffing for Adequate Fire and Emergency Response (SAFER) grant to hire 21 firefighters; and
2. To purchase 21 sets of protective gear and uniforms at an estimated cost of \$157,500.

The total estimated fiscal impact over three years is \$5,020,241.94 (revenue/expenditure of \$4,862,741.94 in grant funds and expenditure of \$157,500 in County funds for the purchase of gear and uniforms).

F. PUBLIC SERVICES AND INFRASTRUCTURE

Office of Housing and Community Services

- Tab 15 Recommend Approval of funding for the Lake County School Board Driver's Education Program - Behind the Wheel Training.
- The fiscal impact is \$130,104 (expenditure - Traffic Education Trust Fund) and is within the Fiscal Year 2023 Budget.
- Tab 16 Recommend approval of an agreement with We Care of Lake County, Inc. (Mt Dora, FL) for operation of the Lake County We Care Program effective October 1, 2022 through September 30, 2023.
- The fiscal impact is \$116,975 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 17 Recommend approval of a Sub-Recipient Agreement with the City of Fruitland Park for Community Development Block Grant Fiscal Year 2021-2022 to build a new water line on Patricia Avenue.
- The fiscal impact is not to exceed \$140,400 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 18 Recommend approval to accept awarded CDBG Coronavirus (CV3) funding in the amount of \$1,220,597.
- The fiscal impact is \$1,220,597 (revenue/expenditure - 100 percent grant funding).
- Tab 19 Recommend approval of an Unanticipated Revenue Resolution adding \$712,064 to the Section 8 Fund.
- The fiscal impact is \$712,064 (Revenue/Expenditure - 100 percent grant funded).
- Tab 20 Recommend approval:
1. Of disbursement of ERA 2 funding to Community Partner Organizations
 2. To authorize Maria AbdoulKarim to execute all documents required by the U.S. Department of Treasury
 3. To authorize Maria AbdoulKarim to execute all agreements, once the agreements have been approved as to form and legality by the County Attorney
- The fiscal impact is \$2,290,000 (revenue/expenditure - 100 percent ERA 2 Grant funding).

Library Services

Tab 21 Recommend approval to submit the Fiscal Year 2023 State Aid to Libraries Grant Application, Certification of Funds, Certification of Hours-Free Library Services-Access to Materials, and Grant Agreement.

The estimated fiscal impact is \$175,000 (revenue).

Parks and Trails

Tab 22 Recommend approval:
1. Of Contract 22-944 for the Lake May Reserve Site #5 Improvements to Bulldog Sitework, LLC (Leesburg, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$978,251.46 (expenditure - \$856,973.80 grant funded, \$121,277.66 Infrastructure Sales Tax) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

Tab 23 Recommend approval to advertise an Ordinance amending Article III, Chapter 16, Lake County Code, to incorporate an Adopt-A-Trail Program with the Adopt-A-Park Program. There is no fiscal impact.

Public Works

Tab 24 Recommend approval:
1. Of Contract 22-558 for traffic striping and marking services to TruMark, Inc. (Sorrento, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$262,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.

Tab 25 Recommend approval :
1. Of Contract 22-909 with CPH Consulting, LLC d/b/a CPH, LLC, (Sanford, FL) to provide for the design of Jalarmy Road & Lake Minneola Shores Roundabout, located in Groveland, Florida; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$255,319.39 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission Districts 1 and 2.

Tab 26 Recommend approval to execute a Proportionate Share Mitigation Agreement with the Lake County School Board, C4 Four Corners Owner, LLC, and Pulte Home Company, LLC.

There is no fiscal impact. Commission District 1.

- Tab 27 Recommend approval and execution of an Interlocal Agreement between Lake County and the City of Umatilla for the Transfer of Golden Gem Drive. There is no fiscal impact. Commission District 4.
- Tab 28 Recommend approval to accept the final plat for Grove at Grand Island and all areas dedicated to the public as shown on the Grove at Grand Island final plat. The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 4.
- Tab 29 Recommend approval of an agreement with the Lakewood Ranches Homeowner's Association, Inc. setting forth obligations concerning installation, maintenance, repair, and replacement of radar speed signs in the Lakewood Ranches Community, located in the Eustis area. There is no fiscal impact. Commission District 4.
- Tab 30 Recommend approval of Contract No. 22-553 with DB Civil Construction, LLC (St. Augustine) for the Lake Woodward Stormwater Pump Station construction project.
- The fiscal impact is \$791,800 (expenditure - \$653,020 from the Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) and \$138,780 from MSTU Stormwater Fund) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission Districts 3 and 4.
- Tab 31 Recommend approval to advertise an Ordinance amending Chapter 23, Lake County Code, entitled *Solid Waste Collection and Disposal and Litter*. There is no fiscal impact.
- Tab 32 Recommend approval of the City of Clermont's request to install automatic license plate readers on intersections with County roads at seven locations within the city limits. There is no fiscal impact. Commission District 2.
- Tab 33 Recommend approval to accept the final plat for Hidden Forest At Silver Creek Phase 2 Replat. The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 1.

VIII. OTHER BUSINESS

- Tab 34 Request approval to appoint Chad Monty, Prosecutor, State Attorney's Office, Fifth Judicial Circuit, as the Public Safety Coordinating Council alternate member for State Attorney William M. Gladson.

IX. PUBLIC HEARINGS

- Tab 35 Recommend adoption and execution of an Ordinance amending Section 14.11.00, Lake County Code, Appendix E, Land Development Regulations, entitled *Minor Lot Splits, Family Density Exceptions and Agricultural Lot Splits*. There is no fiscal impact.

Tab 36 Recommend adoption of a resolution to vacate a platted right of way located at Anderson Drive. The closest municipality is the City of Tavares. There is no fiscal impact (vacation application fee included in approval to advertise). Commission District 3.

Tab 37 Recommend approval:
1. To adopt a resolution authorizing the Chairman to enter into a Rate Lock Agreement once debt service savings reach a threshold of 5% of the refunded bonds par amount; and
2. To authorize the Chairman to finalize all financing documents and close the refunding if the 5% threshold for debt service savings is met.

The estimated fiscal impact is a debt service savings of \$2.45 million.

X. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

Tab 38 Public Hearings on Rezonings, Conditional Use Permits, and Comprehensive Plan Amendments

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

Tab 39 Request to:
1. Terminate the Joint Planning Agreement (JPA) with the City of Mount Dora as the JPA contains a provision that is contrary to law;
2. Authorize the Chairman to send the required termination notice; and
3. Continue working with the City of Mount Dora on developing a new JPA as part of the joint planning initiative facilitated by the East Central Florida Regional Planning Council.

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.