

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

September 27, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

September 27, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. MT. PLYMOUTH-SORRENTO COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD (See Separate Agenda)

Tab 1 Recommend approval of the Mt. Plymouth-Sorrento Community Redevelopment Agency's (CRA) Fiscal Year 2023 Budget and adoption of the corresponding resolution in a Public Hearing. The fiscal impact is \$454,264 (revenue/expenditure).

III. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

IV. MINUTES APPROVAL

Tab 2 Request approval of the following minutes:

- July 26, 2022

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 3 Recommend approval of a proclamation declaring October 2 – 8, 2022, as National 4-H Week in Lake County, Florida.

VI. CLERK OF COURT'S CONSENT AGENDA):

- Tab 4 Request approval of the Clerk of Courts' Consent Agenda (Items 1-4):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the following from the Town of Lady Lake: Ordinance 2021-30; Ordinance 2022-01; Ordinance 2022-02; Ordinance 2022-03; Ordinance 2022-04; Ordinance 2022-05; Ordinance 2022-06; Ordinance 2022-07; Resolution 2022-101; Resolution 2022-102; Resolution 2022-103; Resolution 2022-104; Resolution 2022-105; Resolution 2022-106; Resolution 2022-107; Resolution 2022-108.
 3. Notice is hereby provided of having received Resolution 2022-08 identifying the Fiscal Year 2022/2023 meeting schedule for the Greater Lakes/Sawgrass Bay Community Development District. This meeting schedule is being submitted in accordance with Section 189.015(1) of the Florida Statutes.
 4. Notice is hereby provided of having received Annexation Ordinance 22-18, corresponding Future Land Use Ordinance 22-19, corresponding Design District Designation Ordinance 22-20 from the City of Eustis, and corresponding backup documents.

VII. CONSENT AGENDA (Tabs 5-18):

A. PROCLAMATIONS

- Tab 5 Recommend approval of a proclamation designating the week of October 21, 2022 - October 28, 2022 as Mobility Week in Lake County.
- Tab 6 Recommend approval of a proclamation designating October 9-15, 2022, as Fire Prevention Week in Lake County. There is no fiscal impact.

B. COUNTY ATTORNEY

- Tab 7 Recommend adoption of a resolution authorizing the County Manager or designee, with approval of the County Attorney, to execute required documents related to the Lake Norris Conservation Area and Blackwater Creek Mitigation Bank. There is no fiscal impact. Commission District 4.
- Tab 8 Recommend approval to authorize the County Manager or designee to execute a Release of Final Judgment of Foreclosure.

Tab 9 Recommend approval to increase the hourly rate for the staff time needed to process public records requests to \$13.00 per hour; and authorization for the rate to automatically increase whenever the Board increases the minimum wage for employees. The fiscal impact is unable to be determined at this time.

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 10 Recommend approval of a resolution adopting the fee schedules for Fiscal Year 2023. The fiscal impact (revenue) cannot be determined at this time.

Tab 11 Recommend approval of Agreement for Disbursement of American Rescue Plan Act (ARPA) Funds between Lake County and Find, Feed & Restore, Inc. The fiscal impact is \$3,000,000 in ARPA funds. Commission District 5.

Tab 12 Recommend approval of reimbursement to the Lake County Sheriff's Office from the State Law Enforcement Trust Fund for Fiscal Year 2021 and Fiscal Year 2022 through Period 11 expenditures authorized under the Florida Contraband Forfeiture Act. The fiscal impact is \$181,694.32.

Tab 13 Recommend approval to authorize the Chairman to sign any necessary documentation required by the State of Florida related to the implementation of the Local Provider Participation Fund (LPPF), with this authorization continuing each year the assessment is in effect.

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 14 Recommend approval of the pay ranges for Fiscal Year 2023. The pay ranges begin at a minimum of \$13.00 per hour.

E. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

Tab 15 Recommend approval to advertise an Ordinance amending Section 14.11.00, Lake County Code, Appendix E, Land Development Regulations, entitled *Minor Lot Splits, Family Density Exceptions and Agricultural Lot Splits*. There is no fiscal impact.

Emergency Medical Services

- Tab 16 Recommend approval:
1. Of an Interlocal Agreement with the Village Center Community Development District (VCCDD) to allow the VCCDD to provide Emergency Medical Services to Lake County sections of The Villages. The estimated fiscal impact is \$627,201.90 (expense) and is within, and will not exceed, the Fiscal Year 2023 Budget.
 2. Of an Interlocal Agreement with Sumter County for Dispatch Services for the Lake County sections of The Villages. There is no fiscal impact.

Commission District 5.

F. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

- Tab 17 Recommend approval of the Purchase Agreement with Serenity at Redtail Community Association, Inc. for right of way needed for the Wekiva Trail Segment 2 project in the Mount Plymouth area and authorize the Chairman to execute all necessary documentation.

The fiscal impact is \$31,300 plus closing costs (expenditure – FDOT funding) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 4.

- Tab 18 Recommend approval of a Roadway Improvement Agreement with Esplanade at Highland Ranch HOA, Inc. and Taylor Morris of Florida, Inc., to obtain right of way for the construction of the Citrus Grove Road bridge over the Florida Turnpike, to obtain a drainage easement for Citrus Grove Road, and to provide \$50,000 to Esplanade at Highland Ranch HOA, Inc. for impacts to their entrance and installation of a gate system.

The fiscal impact is \$50,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 2.

VIII. PRESENTATIONS

- Tab 19 Presentation by the Firefighter Charity Alliance of Lake County Inc. requesting:
1. The opportunity to become a Board of County Commissioners-approved charity; and
 2. Approval to collect toys at Lake County Fire/EMS stations during charity toy drives; and
 3. Approval for employees to purchase and wear "Turn Central Florida Pink" shirts each October to support breast cancer awareness.

There is no fiscal impact.

Tab 20 Homelessness Mitigation Presentation

IX. REGULAR AGENDA

A. COUNTY MANAGER

Tab 21 Discussion and direction on the 2023 Legislative Priorities.

X. OTHER BUSINESS

Tab 22 Request approval to appoint Barbara Gaines to the District 1 seat on the Women's Hall of Fame Selection Committee.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

XIII. 5:05 P.M. OR AS SOON THEREAFTER – BUDGET PUBLIC HEARING

Tab 23 Recommend approval:

1. Of the final millage rates for the Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, and the Lake County Fire Rescue MSTU Levy; and
2. The Fiscal Year 2023 Final Budget; and
3. Final budget resolutions.

XIV. ADDENDUM

REGULAR AGENDA

County Manager

<u>Tab 24</u>	Recommend approval of Agreement for Construction Management Services with Charles Perry Partners, Inc. (CPPI) and Contract for Professional Services for Architectural Services with Song & Associates for the Supervisor of Elections' future facility at the Lake Square Mall (old Sears location), and approval of the associated budget adjustment in the amount of \$3,852,000 in Fiscal Year 2023. The fiscal impact is \$3,852,000.00 (expenditure).
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The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.