

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

September 13, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

September 13, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS

IV. ARPA UPDATE

V. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- July 12, 2022 (Regular Meeting)

VI. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VII. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a proclamation declaring September 17 - 23, 2022 as Constitution Week, per Commissioner Parks.

VIII. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Request approval of the Clerk of Courts' Consent Agenda (Items 1-8):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Annexation Ordinance 2022-11 from the City of Mount Dora.
3. Notice is hereby provided of having received the Estates at Cherry Lake Community Development District adopted budget for fiscal year 2022/2023 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information only.
4. Notice is hereby provided of having received a copy of Resolution 2022-06, identifying the Fiscal Year 2022/2023 meeting schedule for Estates at Cherry Lake Community Development District. This meeting schedule is being submitted in accordance with Section 189.015(1) of the Florida Statutes.
5. Lake County's Semi-Annual Investment Report of June 30, 2022 is hereby provided.
6. Notice is hereby provided of having received the following Annexation Ordinances from the City of Clermont: 2019-02; 2019-18; 2019-31; 2019-42; 2020-34; 2021-004; 2021-017; 2022-015; and 2022-027.
7. Notice is hereby provided of having received Annexation Ordinance 2022-105 from the City of Umatilla.
8. Proof of publication of unclaimed moneys and payment to the Board for those non-court related moneys advertised less claims and publication costs.

IX. CONSENT AGENDA (Tabs 4-20):

A. PROCLAMATIONS

Tab 4 Request approval of a proclamation declaring September 2022 as Hunger Action Month, per Commissioner Smith.

Tab 5 Request approval of a proclamation declaring September 17, 2022 as Usher Syndrome Awareness day, per Commissioner Shields.

B. COUNTY ATTORNEY

Tab 6 Recommend approval to extend the 2022 tax roll until completion of the Value Adjustment Board hearings. There is no fiscal impact.

C. COUNTY MANAGER

Tab 7 Recommend approval of the 2023 meeting dates for the Board of County Commissioners:

January 3, 4, 10 and 24; February 7, 8, 14 and 28; March 7, 8, 14 and 28; April 4, 5, 11 and 25; May 2, 3, 9 and 23; June 6, 7, 13 and 27; July 11 and 25; August 1, 2, 8 and 22; September 5, 6, 12 and 26; October 3, 4, 10 and 24; November 14 and 28; and December 5 and 19.

D. ADMINISTRATIVE SERVICES

Management and Budget

Tab 8 Recommend approval of revisions to the interlocal agreement with the City of Minneola, utilizing American Rescue Plan Act (ARPA) funds, for the purpose of providing funds to the City for implementing various drinking water, wastewater, and stormwater infrastructure projects.

E. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 9 Recommend approval:

1. Of the County's annual loss control insurance policies with Princeton and other insurance companies; and
2. Of Brown & Brown's annual fee for professional services; and
3. Pre-funding of the Tenant Users Liability Insurance Program (TULIP); and
4. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$2,523,167 and is within, and will not exceed, the Fiscal Year 2023 Budget.

F. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 10

Recommend approval:

1. To accept a 2021 Assistance to Firefighters Grant (AFG) for the purchase of equipment to fully outfit an aerial ladder apparatus; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The total estimated fiscal impact is \$170,220.60 (revenue/expenditure - \$154,746.00 in grant funding and \$15,474.60 in County funding) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 5.

G. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 11

Recommend approval:

1. Of Contract 22-941 for Health Administration Building Asbestos Abatement Services to Qualis General Contractors, LLC (Tampa, FL);
2. To increase the spending limit of Contract 21-0715 with Bekins Commercial Installations, Inc. (Orlando, FL) for moving and storage of furniture, equipment, and supplies; and
3. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact for abatement services is \$293,127 (expenditure) and for moving and storage is estimated at \$80,308 (expenditure). Both are within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 3.

Office of Housing and Community Services

Tab 12

Recommend approval of the Annual State Housing Initiatives Partnership (SHIP) Closeout Report for Fiscal Year 2019, and adoption of a resolution delegating signature authority to Maria AbdoulKarim, Director of Housing and Community Services, for execution of the Local Housing Incentives Certification. There is no fiscal impact.

Tab 13

Recommend approval of Sub-Recipient Agreement with LifeStream Behavioral Center for Community Development Block Grant Fiscal Year 2021-22 funds to expand homeless services.

The fiscal impact shall not exceed \$120,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

Library Services

Tab 14 Recommend approval and execution of an amendment to extend the interlocal agreements for one year between Lake County and the governing bodies of the member libraries relating to the provision of library services.

The fiscal impact is \$1,107,294 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. All Commission Districts.

Public Works

Tab 15 Recommend approval:
1. To accept the final plat for Sanctuary Phase 2 and all areas dedicated to the public as shown on the Sanctuary Phase 2 final plat; and
2. To execute a Temporary Easement Agreement.

The fiscal impact is \$1,551 (revenue - final plat application fee).
Commission District 1.

Tab 16 Recommend adoption of a resolution accepting Crestavista Avenue "Part" (County Road No. 0654), Modica Street (County Road No. 0654A), Syracuse Drive "Part" (County Road No. 0656), Agrigento Street "Part" (County Road No. 0658), Noto Avenue "Part" (County Road No. 0658A), and Ragusa Way (County Road No. 0659) into the County's maintenance system.

These roads, totaling 1.30 miles, have an Annualized Average Maintenance Cost Impact of \$28,877.46 per year or \$577,549.19 over a 20 year life cycle. This is based on current costs for road maintenance efforts including road surface, curb and gutter, drainage systems, sidewalks and roadway tree trimming.

The estimated annual fiscal impact is \$28,877.46 (expenditure) and is within, and will not exceed, the Fiscal Year Budgets. Commission District 1.

Tab 17 Recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.

The fiscal impact is \$1,180.90 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 1, 2, 3 and 4.

Tab 18 Recommend approval of the Fiscal Year 2023 Annual Certified Budget for Arthropod Control for the Lake County Mosquito Control Program, pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.027, Florida Administrative Code. The fiscal impact is \$50,519.43 (revenue/expenditure - 100 percent grant funded).

Tab 19 Recommend adoption and execution of an interlocal agreement between Lake County and the City of Leesburg, for the transfer of jurisdiction of a public right of way, previously known as Blackstarr Road. The interlocal will be considered by the Leesburg City Council on September 26, 2022. There is no fiscal impact. Commissioner District 5.

Transit

Tab 20 Recommend approval of the Office of Transit Services Transit Asset Management Plan for the years 2022-2025. There is no fiscal impact.

X. PUBLIC HEARINGS

Tab 21 Recommend adoption and execution of an Ordinance amending Chapter 24, Lake County Code, entitled *Lake County Water Authority*, to adjust the staggered terms for members of the Lake County Water Authority to coincide with the terms of the Board of County Commissioners and to align the two entities' budget processes. There is no fiscal impact.

Tab 22 Recommend adoption and execution of an Ordinance amending Section 4-2, Lake County Code, entitled Scope, to add the City of Mount Dora to the list of communities to which Chapter 4, Lake County Code entitled *Animals*, is applied and enforced.

Fiscal impact is accounted for in the Sheriff's proposed Fiscal Year 2023 Budget attached.

Tab 23 Recommend approval:
1. To adopt a resolution for Solid Waste Assessments for the fiscal year beginning October 1, 2022; and
2. Of the rates of assessment and the assessment roll.

The fiscal impact is \$15,425,358 (revenue).

Tab 24 Recommend approval:
1. To adopt a resolution for Fire Assessments for the fiscal year beginning October 1, 2022; and
2. Of the rates of assessment and the assessment roll.

The fiscal impact is \$25,621,534 (revenue).

Tab 25 Recommend approval:
1. To adopt a resolution for the Local Provider Participation Fund (LPPF) Assessments for the fiscal year beginning October 1, 2022; and
2. Of the rates of assessment and the assessment roll.

The fiscal impact is \$34,099,691 (revenue/expense) and is within, and will not exceed, the Fiscal Year 2023 Budget.

XI. REGULAR AGENDA

A. ADMINISTRATIVE SERVICES

Management and Budget

Tab 26 Presentation and discussion on the proposed Fiscal Year 2023 Budget and millage rate for the Lake County Water Authority, and adoption of the associated resolution.

XII. OTHER BUSINESS

Tab 27 Request approval to appoint members to the Women's Hall of Fame Selection Committee as follows:

District 2 - Mary Butts Kelly
District 3 -Nan Cobb
District 4 - Tracy Belton
District 5 - Jean M. Martin

Please note, District 1 is vacant and no applications were received.

XIII. REPORTS

A. **County Attorney**

B. **County Manager**

XIV. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

Tab 28 Discussion on Hickory Point

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Parks - Chairman and District #2**

XV. 5:05 P.M. OR AS SOON THEREAFTER – BUDGET PUBLIC HEARING

Tab 29

Recommend approval:

1. To adopt Fiscal Year 2023 tentative millage rates for the Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, and the Lake County Fire Rescue MSTU Levy; and
2. To adopt the Fiscal Year 2023 Tentative Budget for Lake County; and
3. To announce that the final public hearing to adopt the Fiscal Year 2023 budget and millage rates will be held September 27, 2022, at 5:05 p.m. in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.