

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 23, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 23, 2022

9:00 AM. Invocation

 Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

III. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- July 5, 2022 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a proclamation celebrating the 6th Anniversary of the Orlando Cat Cafe, per Commissioner Parks.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 3

Request approval of the Clerk of Courts' Consent Agenda (Items 1-6):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received Resolution 2022-06 from the Cascades at Groveland Community Development District relating to the annual appropriations and adopting the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, along with the FY23 Meeting Schedule, Resolution 2022-08.
3. Notice is hereby provided of having received the City of Tavares's Annual Comprehensive Financial Report and the Annual Financial Report for the Tavares Greater Downtown TIF District CRA for the fiscal year ended September 30, 2021.
4. Notice is hereby provided of having received the City of Mount Dora Community Redevelopment Agency (CRA) and the City of Mount Dora Northeast CRA Resolutions 2022-10, 2022-11, 2022-26, and 2022-27 adopting the budget and amendments for the 2021-2022 fiscal year.
5. Notice is hereby provided of having received Annexation Ordinances 2022-06 and 2022-08 from the City of Tavares.
6. Notice is hereby provided of having received the City of Clermont Community Redevelopment Agency Resolution 26 adopting the budget amendment for the 2021-2022 Fiscal Year.

VI. CONSENT AGENDA (Tabs 4-24):

A. COUNTY ATTORNEY

Tab 4

Recommend approval to advertise an Ordinance amending Chapter 24, Lake County Code, entitled *Lake County Water Authority*, to adjust the staggered terms for members of the Lake County Water Authority to coincide with the terms of the Board of County Commissioners and to align the two entities' budget processes. There is no fiscal impact.

B. COUNTY MANAGER

Tab 5

Recommend adoption of a resolution supporting the Lake County Agricultural Education and Expo Center grant, which will be submitted to the Florida Department of Agriculture and Consumer Services (DACS). There is no fiscal impact.

Tab 6 Recommend approval for the installation of automated license plate readers (LPRs) on county rights-of-way as proposed by Sheriff Grinnell. Funding for the LPRs is available in the Sheriff's budget.

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 7 Recommend approval of reimbursement from the Lake County Sheriff's Office \$2.00 Education Trust Fund for Fiscal Year 2022. The fiscal impact is \$68,512.92 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Animal Services

Tab 8 Recommend approval:

1. To execute the Interlocal Agreement between Lake County, the Lake County Sheriff and the City of Mount Dora for Animal Services; and
2. To advertise an Ordinance amending Section 4-2, Lake County Code, to add the City of Mount Dora to the list of communities to which Chapter 4, Lake County Code, is applied and enforced.

The fiscal impact is accounted for in the Sheriff's proposed Fiscal Year 2023 Budget attached.

Fire Rescue

Tab 9 Recommend approval:

1. To move forward with the property purchase from the Town of Montverde pursuant to the Interlocal Agreement for Fire Protection Services for replacement of Fire Station 85; and
2. To authorize the Chairman to execute any necessary closing documents; and
3. Of a budget transfer to move \$267,000 from Buildings to Land.

The fiscal impact is estimated at \$265,000 for the land purchase plus an estimated \$2,000 in closing costs (\$267,000 expenditure) and is within, and will not exceed, the Fiscal Year 2022 budget. Commission District 2.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Parks and Trails

Tab 10

Recommend approval:

1. Of Contract 22-934 for Neighborhood Lakes Trailhead to Prime Electric, LLC (Leesburg, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$131,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 4.

Tab 11

Recommend approval:

1. Of increased spending limits for Contract 22-409 for Clay Grooming Services at North Lake Regional Park to Earthscapes Unlimited, Inc. (Coleman, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$152,061.28 (expenditure) and will not exceed the 2023 Fiscal Year Budget. Commission District 4.

Tab 12

Recommend approval:

1. Of increased spending limits for Contract 22-410 for Clay Grooming Services at East Lake Sports & Community Complex to Earthscapes Unlimited Inc. (Coleman, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$87,351.84 (expenditure) and is within, and will not exceed, the 2023 Fiscal Year Budget. Commission District 4.

Tab 13

Recommend approval:

1. Of increased spending limits for Contract 22-411 for Clay Grooming Services at Minneola Athletic Complex to Earthscapes Unlimited Inc. (Coleman, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$78,931.28 (expenditure) and is within, and will not exceed, the 2023 Fiscal Year Budget. Commission District 2.

Tab 14

Recommend approval:

1. Of Contract #22-940 for Pine Meadows Conservation Area - Boat Ramp & Kayak Launch to Council's Tractor Services, Inc. d/b/a CTS Paving (Pierson, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$489,000 (expenditure) and is within, and will not exceed, the 2022 Fiscal Year Budget. Commission District 4.

Public Works

Tab 15

Recommend adoption of a resolution to install stop signs and all-way plaques on Bear Claw Road at Pin Tail Road and at Blue Wing Road and on East Deer Road at Pin Tail Road and at Blue Wing Road in the Altoona area.

The fiscal impact is estimated at \$500 (expenditure-sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 4.

Tab 16

Recommend adoption of a resolution to install stop signs and all-way plaques on Rose Moss Avenue at Callicarpa Lane and on Callicarpa Lane at Pale Grass Way in the Leesburg area.

The fiscal impact is estimated at \$450 (expenditure-sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 3.

Tab 17

Recommend adoption of a resolution to install stop signs and all-way plaques on Champlain Street at Blackshear Court/Glassy Loch Loop in the Clermont area.

The fiscal impact is estimated at \$100 (expenditure-sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 1.

Tab 18

Recommend approval:

1. To adopt a resolution to reduce the speed limit on roads within the Arrowtree Reserve subdivision from 30 MPH to 25 MPH; and
2. To adopt a resolution to install all way stop signs and all way plaques on Arrowtree Boulevard at Canoe Crossing Court and on Arrowtree Boulevard at Canoe Pass Street, in the Clermont area.

The fiscal impact is estimated at \$800 (expenditure – sign materials) and is within, and will not exceed, the Fiscal year 2022 Budget. Commission District 3.

Tab 19 Recommend adoption of a resolution to reduce the speed limit from 55 MPH to 45 MPH on County Road 561 from 300 feet south of Florida Boys Ranch Road, to 800 feet south of Lake Nellie Road, in the Clermont area.

The fiscal impact is estimated at \$300 (expenditure-sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 1.

Tab 20 Recommend adoption of a resolution to advertise a public hearing to vacate a platted right of way located north of E. Alfred Street and west of Anderson Drive. The closest municipality is the City of Tavares. The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2022 Budget. Commission District 3.

Tab 21 Recommend adoption of a resolution to establish a 15 MPH school zone speed limit on Woodcrest Way at the intersection of Cagan View Road, in the Clermont area. The fiscal impact is estimated at \$5,300 (expenditure – sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 1.

Tab 22 Recommend approval for the Chairman to submit a letter to the Florida Department of Agriculture and Consumer Services (DACS) recommending Douglas Nelson as the Mosquito and Aquatic Plant Program Manager.

Transit Services

Tab 23 Recommend approval:
1. To purchase two Mobile Column Lifts for the Office of Transit Services; and
2. To adopt an Unanticipated Revenue Resolution adding \$40,145 to the Transit Fund for a 5310 Capital Assistance Grant.

The fiscal impact is \$88,858 (revenue/expenditure - (\$84,398 grant funded and \$4,460 in County funding) and is within the Fiscal Year 2022 Budget.

Tab 24 Recommend approval:
1. Of the 2022 Transit Development Plan Progress Report; and
2. To adopt a Resolution supporting the 2022 Transit Development Plan Progress Report and if awarded the 2023 Public Transit Block Grant Agreement.

The fiscal impact is estimated at \$1,600,000 (expenditure - \$800,000 in grant funding and \$800,000 in County funding).

VII. PRESENTATIONS

- Tab 25 Presentation and update of the Emergency Medical Services system evaluation and discussion of future operations. Staff recommends approval to fund three vacant positions from the Office of EMS as Division Chiefs beginning October 1, 2022. The total fiscal impact is \$450,000 (expenditure – 100 percent EMS Fund) and is within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 26 Presentation by Laura Kelly, Executive Director, Central Florida Expressway Authority.

VIII. PUBLIC HEARINGS

- Tab 27 Recommend approval:
1. Of the following funding levels:
 - Umatilla Library at \$12,915. Commission District 4
 - Leesburg Library at \$4,787.35. Commission District 5
 - Lake County Library System Deep Freeze Software at \$66,975. All Commission Districts
 - Lake County Library System NewLine Displays at \$81,075. All Commission Districts
 - Marianne Beck Library Seating and Shelving at \$7,500. Commission District 3
 - East Lake County Library at \$165,660. Commission District 4
 - Helen Lehman Library Construction at \$500,000. Commission District 2
 - Marianne Beck Memorial Library Homeschool Collection at \$0. Commission District 3
 - W.T. Bland Public Library Manga collection at \$0. Commission District 4; and
 2. Of Interlocal Agreements with municipalities; and
 3. Of an Unanticipated Revenue Resolution adding \$112,258 to the Library Impact Fee Fund.
- The fiscal impact is \$838,912.35 (expenditure). Commission Districts 1, 2, 3, 4, and 5.
- Tab 28 Recommend approval of the Fiscal Year 2023-2027 Transportation Construction Program, which includes the funding of projects by utilizing Road Impact Fees, Federal/State Grants, Sales Tax Capital Projects - Public Works/Roads, and County Transportation Trust Funds. The estimated fiscal impact for 2023 is \$42,103,500 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget.
- Tab 29 Recommend approval of the Fiscal Year 2023 Infrastructure Sales Tax Project Plan.

IX. REGULAR AGENDA

A. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

Tab 30

Recommend approval:

1. Of FCC Environmental Collection Contract for Area 1; and
2. Of ARPA funding in the amount of \$3,134,150.

The fiscal impact is \$7,805,833 (expenditure - \$4,671,683 in Solid Waste funding and \$3,134,150 in ARPA funding) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission Districts 3 and 4.

X. REPORTS

A. County Attorney

B. County Manager

XI. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

Tab 31

Recommend:

1. Approval of an Economic Development Partnership Agreement with Lake Economic Area Development (LEAD).
2. Approval of a budget transfer in the amount of \$150,000 to transfer available funds for Contractual Services.

The fiscal impact is \$650,000 (\$150,000 Fiscal Year 2022; \$500,000 Fiscal Year 2023).

Tab 32

Discussion and presentation by Rachel Loague, Acton Children's Business Fair, regarding the Children's Business Fair.

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

Tab 33

Discussion and direction for a legislative priority related to Rural Protection Areas.

Tab 34 Recommend approval of a contract with the East Central Florida Regional Planning Council (ECFRPC) to develop a joint planning initiative between the County and cities. This fiscal impact for Phase I is \$193,500, however it will be offset by grant opportunities and a municipal partnership.

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

XII. IMPACT FEE WORKSHOP - TIME CERTAIN 1:00 P.M.

Tab 35 Impact Fee Workshop pursuant to Section 163.31801(6)(g), Florida Statutes, to present a demonstrated-need study and evidence of extraordinary circumstances necessitating the need to exceed the statutory phase-in limitations to increase the Library, Parks, Fire Rescue and Transportation Impact Fees.

XIII. ADDENDUM

REGULAR AGENDA

COUNTY MANAGER

Tab 36 Request approval for PFM Financial Advisors LLC to request interest rates from a group of lenders to determine the potential for Lake County to realize debt service savings by refunding the outstanding Capital Improvement Revenue Bonds, Series 2015B. There is no fiscal impact from this action.

COMMISSIONER REPORTS

Commissioner Parks - Chairman and District #2

Tab 37 Discussion and direction regarding a partnership with the City of Eustis to create a business incubator in Downtown Eustis.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.