

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 9, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 9, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS & SPECIAL RECOGNITION

IV. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

V. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- June 14, 2022 (Regular Meeting)
- June 28, 2022 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

- Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received Annexation Ordinance 2022-39 from the City of Mount Dora.

VII. CONSENT AGENDA (Tabs 3-24 and 32):

A. COUNTY ATTORNEY

- Tab 3 Recommend approval of Temporary Access and Utility Easement to the City of Leesburg for Fire Station 71 in Bassville Park. There is no fiscal impact. Commission District 3.
- Tab 4 Recommend approval to accept an Offer to Purchase on Alternate Key 2569557 and authorize the Chairman to execute any necessary closing documents. The fiscal impact is \$1,000 (revenue). Commission District 5.
- Tab 5 Recommend approval of a resolution regarding Disposition of County Property for Affordable Housing and Inventory of County-Owned Property. There is no fiscal impact.

B. COUNTY MANAGER

- Tab 6 Recommend approval to hold a special meeting on November 22, 2022 for the County Commission District 2 and District 4 Investiture Ceremony.

C. ADMINISTRATIVE SERVICES

Management and Budget

- Tab 7 Recommend approval of seven resolutions providing for certification of the non-ad valorem assessment rolls for the Greater Groves Municipal Services Benefit Unit, Greater Hills Municipal Services Benefit Unit, Greater Pines Municipal Services Benefit Unit, Picciola Island Subdivision, Sylvan Shores Subdivision, Valencia Terrace Subdivision and Village Green Subdivision for the fiscal year beginning October 1, 2022.

The total estimated amount to be collected for these MSBUs is \$949,055.60.

Tab 8

Recommend approval:

1. Of an unanticipated revenue resolution amending the Fiscal Year 2022 General Fund budget by \$23,750 for receipt of funds from Mascotte Charter School for School Resource Deputies;
2. To increase the Fiscal Year 2022 transfer from the General Fund to the Lake County Sheriff by \$23,750 for these services.

The total fiscal impact is \$23,750 (revenue/expenditure).

D. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 9

Recommend approval:

1. Of Contract 22-453 with Advanced Pressure Cleaning, LLC (Apopka, FL) for pressure washing services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$140,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Tab 10

Recommend approval:

1. Of Contract 22-932 for the Collection of Solid Waste from County Facilities to Waste Pro of Florida, Inc. (Longwood, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$87,819.48 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Office of Housing and Community Services

Tab 11

Recommend approval of the Affordable Housing Advisory Committee Incentive Plan Report recommendations. There is no fiscal impact.

Tab 12

Recommend approval of the Civil Rights Certification for Qualified Public Housing Agencies (PHA's), and authorize the Chairman to execute the Annual Certification.

Public Works

Tab 13

Recommend approval:

1. Of the purchase of one John Deere front end loader at end of lease for a total cost of \$134,600; and
2. A budget transfer of \$134,600 from Solid Waste Landfill Operations-Astatula Outside Disposal to Capital Expenditure-Machine and Equipment-County Maintained, for the requested equipment.

The fiscal impact is \$134,600 (expenditure).

Tab 14

Recommend approval:

1. Of Contracts 21-0940A, 21-0940B, and 21-0940C for transportation and traffic engineering services on an as-needed basis to Metric Engineering, Inc. (Lake Mary, FL), Traffic Engineering Data Solutions, Inc. (DeBary, FL), and W.E. Oliver, P.E., LLC (Tampa, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated at \$135,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Tab 15

Recommend approval and execution of a Subordination of Utility Interest Agreement which provides for the City of Minneola to subordinate to the interests of Lake County along portions of the proposed Citrus Grove Road extension, for the construction of Citrus Grove Road Phase 4. The fiscal impact is \$341.50 (expenditure-recording fees) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 2.

Tab 16

Recommend adoption of a resolution to post a “No Trucks Over 10 Tons Local Delivery Exempt” sign on Lona Street in the Tavares area.

The fiscal impact is estimated at \$300 (expenditure – sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 3.

Tab 17

Recommend adoption of a resolution to post "No Parking No Stopping No Standing Any Time" signs on Hancock Road between Clearview Street and the entrance to Windy Hill Middle School in the Clermont area.

The fiscal impact is estimated at \$500 (expenditure – sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 2.

Tab 18

Recommend adoption of a resolution to install stop signs and all-way plaques on Green Valley Boulevard at Green Valley Country Club driveway in the Clermont area. The fiscal impact is estimated at \$100 (expenditure – sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 1.

Tab 19 Recommend adoption of two resolutions establishing speed limits of 25 MPH on Triple E Road, Bridges Glen Lane, Bridgedale Court, Grace Ridge Road and Hunters Trace Lane, in the Clermont/Ferndale area and 25 MPH on Reedy Road, in the Eustis area.

The fiscal impact is estimated at \$800 (expenditure - sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 2 and 4.

Tab 20 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Granville Avenue in Lake County. There is no fiscal impact. Commission District 2.

Tab 21 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Colley Drive in Lake County. There is no fiscal impact. Commission District 3.

Tab 22 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Firethorn Road in Lake County. There is no fiscal impact. Commission District 4.

Transit Services

Tab 23 Recommend approval of the resolution for the Board of County Commissioners to continue as the Community Transportation Coordinator (CTC) for Lake County, Florida. There is no fiscal impact.

Tab 24 Recommend approval of Lease Agreement between Florida Department of Transportation (FDOT) and Lake County for property located at 1995 US Highway 27, in Clermont (a/k/a the Clermont Park and Ride). There is no fiscal impact. Commission District 2.

VIII. PRESENTATIONS

Tab 25 Presentation and recommend approval to authorize the Chairman to send a letter requesting a Grant Adjustment Modification (GAM) for the Mobile Crisis Response Service to allow for the following:

1. Substitution of the Eustis Police Department for the Groveland Police Department; and
2. Modification of the behavioral health professional's credentials.

There is no fiscal impact.

Tab 26 Presentation, discussion and direction on the Proposed Fiscal Year 2023 Infrastructure Sales Tax Projects in anticipation of the public hearing scheduled for August 23, 2022.

Tab 27 Presentation from Sheriff Grinnell regarding license plate readers.

Tab 28 Presentation by two high school delegates on their experience in the Florida Girls State Program.

IX. PUBLIC HEARINGS

Tab 29 Recommend adoption of a resolution to vacate a platted right of way in the Sorrento area. There is no fiscal impact (vacation application fee included in Approval to Advertise Agenda). Commission District 4.

Tab 30 Recommend adoption and execution of an Ordinance amending Chapter 24, Lake County Code, entitled *Lake County Water District*, renaming the District to the Lake County Water Authority, and amending the membership requirements to allow the appointment of members without regard to district residency. There is no fiscal impact.

X. OTHER BUSINESS

Tab 31 Request approval to appoint members to the Lake County Water Authority and approval of applicable waivers. Only 5 members may be appointed from the following applicants and members should reside in the district unless the Board determines a more qualified applicant is available:

- Marty Proctor (resides in District 1)
- Joseph Bonjorn (resides in District 2)
- Kristan Zenishek (resides in District 3)
- Sid Grow (resides in District 3)
- Robert Hendrick (resides in District 4)
- Richard Donohue and waiver (resides in District 4)
- Courtney Stokes (resides in District 5)

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

XIII. ADDENDUM

CONSENT AGENDA

Office of Housing and Community Services

<u>Tab 32</u>	Recommend approval of Fiscal Year 2022-23 Community Development Block Grant (CDBG) Proposed Projects and Annual Action Plan and approval for County Manager to execute CDBG documents for Fiscal Year 2022-23 Annual Action Plan. The fiscal impact for Fiscal Year 2022-23 is \$1,449,875 for CDBG Projects and \$647,195 for the HOME program (revenue/expense - 100 percent grant funded).
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The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.