

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

July 26, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

July 26, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ARPA UPDATE

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- May 11, 2022 (Regular Meeting)
- May 17, 2022 (Regular Meeting)
- May 24, 2022 (Regular Meeting)
- May 25, 2022 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

- Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received Annexation Ordinance 2021-20 from the City of Mount Dora.

VI. CONSENT AGENDA (Tabs 3-11):

A. COUNTY ATTORNEY

- Tab 3 Recommend approval to advertise an Ordinance amending Section 24-5, Lake County Code, entitled *Governing Board; Surety*, to amend the membership requirements of the Lake County Water District to allow the appointment of members without regard to district residency. There is no fiscal impact.

B. ECONOMIC GROWTH

- Tab 4 Recommend approval:
1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County and the Florida Region USA Volleyball, Inc.'s bid to host the 2022 USAVP Pro Series Tour Event, to take place at Hickory Point Beach in Tavares. The target event date is November 29-December 4, 2022; and
 2. To authorize the Chairman to execute the agreement with Florida Region USA Volleyball, Inc. if selected as the host location.

The fiscal impact is not to exceed \$45,000 (expenditure – TDT funding) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3.

C. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

- Tab 5 Recommend approval:
1. To accept the Emergency Management Preparedness and Assistance (EMPA) Trust Fund Base Grant; and
 2. To execute the EMPA Trust Fund Base Grant Agreement for Fiscal Year 2022-2023 in the amount of \$105,806; and
 3. To authorize the County Manager to execute future amendments/modifications that do not involve financial impact; and

4. To authorize the Director of the Office of Emergency Management to execute Exhibit 2 - Single Audits, Audit Compliance Certification (page 25); and
5. To authorize the Director of the Office of Emergency Management to execute Exhibit 3-27-19 Florida Administrative Code, EM Director or Part-Time Coordinator Certification (page 26).

The fiscal impact is \$105,806 (revenue/expenditure) and is 100 percent grant funded.

Fire Rescue

Tab 6

Recommend approval:

1. Of Contracts 22-730A through 22-730K for Fire Equipment, Supplies, and Services to: All Safe Industries, Inc. (Louisville, KY), Bennett Fire Products Company, LLC (Woodstock, GA), Fisher Scientific (Tampa, FL), Henry Schein, Inc. (Melville, NY), Life-Assist, Inc. (Rancho Cordova, CA), Medline Industries, LP (Northfield, IL), Municipal Emergency Services, Inc. (Sandy Hook, CT), Municipal Equipment Company, LLC (Orlando, FL), North America Fire Equipment, Co., Inc. (Decatur, AL), TechnicalRescue.com, Inc. (Cooper City, FL), and Ten-8 Fire Equipment, Inc. (Bradenton, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated at \$1,100,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

D. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 7

Recommend approval:

1. Of Contract 22-458 with Skyline Elevator, Inc. (Groveland, FL) for elevator repair and maintenance services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$145,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Office of Housing and Community Services

Tab 8

Recommend approval:

1. Of the Substantial Amendment to the Community Development Block Grant (CDBG) 2019 Annual Action Plan for CDBG-Cares Act Funds; and
2. Of the supporting resolution; and
3. To authorize the County Manager to execute any documents required by the U.S. Department of Housing and Urban Development.

There is no fiscal impact.

Public Works

Tab 9

Recommend approval:

1. To award Contract 22-932 for Leachate Disposal Services to Aqua Clean Environmental LLC (Lakeland, FL), Delta Pioneer, Inc. (Sarasota, FL), Liquid Environmental Solutions of Florida (Jacksonville, FL), and Water Recovery, LLC (Jacksonville, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$500,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Tab 10

Recommend approval:

1. Of Contract 22-736 for Operating Lease and Maintenance for Various Heavy Equipment to Dobbs Equipment, LLC (Riverview, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact for the four motor graders with maintenance is \$187,973.21 (expenditure) and one excavator with maintenance is \$73,810.29 (expenditure) with a total estimated annual fiscal impact of \$261,783.50 (expenditure) and is within, and will not exceed, each Fiscal Year Budget.

Tab 11

Recommend approval to execute a Proportionate Share Mitigation Agreement with the Lake County School Board and VK Avalon Groves, LLC.

There is no fiscal impact. Commission District 1.

VII. PRESENTATIONS

Tab 12

Discussion and direction regarding Transportation, Library, Park and Fire Rescue Impact Fees rates.

VIII. PUBLIC HEARINGS

Tab 13 Recommend adoption of a resolution accepting Challenger Drive (County Road No. 3358B) and Lenze Drive (County Road No. 3356) into the County Road Maintenance System and adoption of an assessment roll containing the properties subject to the non-ad valorem assessments associated with the Challenger Drive and Lenze Drive Municipal Service Benefit Unit (MSBU-1).

The fiscal impact is \$200 (expenditure - recording fees) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 3.

IX. REGULAR AGENDA

A. COUNTY MANAGER

Tab 14 Discussion and direction regarding a leased facility for the Supervisor of Elections.

X. OTHER BUSINESS

Tab 15 Request approval to appoint Andrew Hooten as the alternate member to the Library Advisory Board and move the current alternate member, Janie Wilkins-Earley to the primary seat representing the Town of Howey-in-the Hills.

Commissioner Blake is the liaison to the Library Advisory Board.

Tab 16 Request approval to appoint two new members to the Keep Lake Beautiful Committee.

- Member who is a business owner or chamber representative: Deborah Jayne
- Member who is a citizen representative: Melissa Samar

Commissioner Parks is the liaison to the Keep Lake Beautiful Advisory Committee.

Tab 17 Request approval to appoint members to the Children Services Council. There are two At-Large vacancies.

- At-Large: Connor Hartman, to complete an unexpired term for Col Herbert Scott Smith and an additional two years.
- At-Large: Juana Delacruz or Tanya Moore.

Commissioner Smith is the Board Liaison for the Children Services Council.

Tab 18 Request approval to appoint Carroll Jaskulski as the District 4 member to the Planning and Zoning Board filling an unexpired term ending January 31, 2023 and to complete an additional 4 year term.

XI. REPORTS

A. **County Attorney**

B. **County Manager**

XII. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

Tab 19 Discussion and direction on getting an appraisal for the YMCA facility in the City of Tavares for use as the Golden Triangle Regional Park - East Campus.

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Parks - Chairman and District #2**

Tab 20 Discussion and approval of an agreement between Lake County and Strong Towns. The estimated fiscal impact for the project is \$116,725 (expenditure) and will be paid based on the completion of phases over the course of FY 2022 - 2024.

XIII. ADDENDUM

CONSENT AGENDA

A. **COUNTY ATTORNEY**

Tab 21 Recommend approval and execution of an Interlocal Agreement between Lake County and the City of Groveland to transfer permitting jurisdiction for a specific historical property pending annexation. There is no fiscal impact.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.