

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

July 12, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

July 12, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS & QUARTERLY AWARDS

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- April 26, 2022 (Regular Meeting)
- May 3, 2022 (Regular Meeting)
- May 10, 2022 (Regular Meeting)

V. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-6):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District proposed budget for fiscal year 2022/2023 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information only.
3. Notice is hereby provided of having received the Village Center Community Development District and the Village Community Development District No. 11 proposed budget for Fiscal Year 2022/2023 in accordance with Section 190.008(2)(b)(c), Florida Statutes.
4. Notice is hereby provided of having received Ordinance 2022-011 from the City of Fruitland Park, amending the city's boundaries at North Myrtle Lake Avenue and west of CR 468.
5. Notice is hereby provided of having received Annexation Ordinance 22-13, corresponding Future Land Use Ordinance 22-14, corresponding Design District Designation Ordinance 22-15 from the City of Eustis, and corresponding backup documents.
6. Notice is hereby provided of having received Annexation Ordinance 22-10, corresponding Future Land Use Ordinance 22-11, and corresponding Design District Designation Ordinance 22-12 from the City of Eustis.

VII. CONSENT AGENDA (Tabs 3-13):

A. PROCLAMATIONS

Tab 3 Recommend approval of a proclamation designating July 17-23, 2022 as Pretrial, Probation, and Parole Supervision Week in Lake County.

B. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 4

Recommend approval:

1. To accept two 2022 Florida Legislative Appropriations grant awards for the Office of Fire Rescue; and
2. To authorize the County Manager to sign award letters and other documents as necessary to accept and implement the grants.

The fiscal impact is \$3,500,000 (revenue/expenditure) and will be included in the Fiscal Year 2023 Budget. Commission districts 1 and 3.

Public Safety Support

Tab 5

Recommend approval:

1. To accept and execute both Spring 2022 E9-1-1 State Grant Program awards for Next-Generation 9-1-1 System and Logging Recorder upgrades; and
2. To authorize the Office of Procurement Services to perform a Request for Proposal (RFP), selection process, and to execute all supporting documentation; and
3. To authorize the County Manager, or designee, to execute the selected vendor contract and all supporting documentation and related expenditures; and
4. To adopt Unanticipated Revenue Resolutions for the revenues and expenditures.

The fiscal impact is not to exceed \$2,869,208.15 (revenue and expense – 100 percent grant funded).

C. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 6

Recommend approval:

1. Of Contract 22-452 with Randall Mechanical, Inc. (Apopka, FL) for fire protection system services; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$110,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Public Works

Tab 7

Recommend approval:

1. To award Contract 22-902 with Halff Associates, Inc. (Tavares, FL) for Professional Engineering Design Services for the design of an asphalt trail located on Segment 1 of the Wekiva Trail, from 350 feet west of Tremain Street to State Road 46 (Sorrento Avenue); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$2,000,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 3 and 4.

Tab 8

Recommend approval:

1. Of Contract 21-0525 with Burgess & Niple, Inc. (Orlando, FL) to provide professional engineering and design services for the Villa City Road Safety Design; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$581,057.57 (expenditure - 100 percent grant funded). Commission District 1.

Tab 9

Recommend approval :

1. To award Contract 22-901 with Stantec Consulting Services, Inc. (Lake Mary, FL) to provide project planning, preliminary engineering and environmental analysis services (PD&E) for Phase 3 of the North Lake Trail from East Collins Street (County Road (CR) 450) in Umatilla to State Road (SR) 40 in Astor Park, for approximately 19 miles.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$1,365,017.66 (expenditure) and is within, and will not exceed, the Fiscal Year Budget. Commission District 4.

Tab 10

Recommend approval to accept the final plat for Sorrento Pines Phase 1A and all areas dedicated to the public as shown on the Sorrento Pines Phase 1A final plat, located off County Road 437 in the Sorrento area.

The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 4.

Tab 11

Recommend approval:

1. To accept the final plat for Sorrento Pines Phase 2 and all areas dedicated to the public as shown on the Sorrento Pines Phase 2 final plat; and
2. To execute a Temporary Easement Agreement.

The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 4.

Tab 12 Recommend approval to accept the final plat for Phillips Landing and all areas dedicated to the public as shown on the Phillips Landing final plat, located near Groveland.

The fiscal impact is \$1,551 (revenue - final plat application fee).
Commission District 1.

Transit Services

Tab 13 Recommend approval of the Agency for Persons with Disabilities (APD) Medicaid Waiver Services Agreement to provide transportation to the developmentally disabled.

The fiscal impact is estimated at \$82,790 (\$172,790 (expenditure) and \$90,000 in APD provided funding (revenue/reimbursement) with a net of \$82,790 in County funding), and is within, and will not exceed, the Fiscal Year 2022 and 2023 Budget.

VIII. PRESENTATIONS

- Tab 14 Request:
1. Board direction for the construction of a new facility for the Supervisor of Elections.
 2. Approval to submit an application to the State for a Local Support Grant in the amount of \$5 million for the construction of a new facility for the Supervisor of Elections.
- Tab 15 Recommend adoption of a resolution, which initiates the annual process for preparation of the Solid Waste Assessment Roll, authorizes the publication of the advertisement for September 13, 2022, public hearing, provides direction to notify all affected parties of the proposed rate, and directs the imposition of the Solid Waste Assessment fee for the fiscal year beginning October 1, 2022. The fiscal impact is \$15,425,358 (revenue).
- Tab 16 Recommend approval of a resolution which initiates the annual process for preparation of the Fire Assessment Roll, authorizes the publication of the advertisement for a September 13, 2022, Public Hearing, provides direction to notice all affected parties of the proposed rates, and directs the imposition of the Fire Assessment fees for the fiscal year beginning October 1, 2022. The fiscal impact is \$25,621,534 (revenue).
- Tab 17 Recommend approval to establish maximum millage rates to be included in the Truth in Millage (TRIM) notifications, and approval to hold public hearings at 5:05 p.m. on September 13, 2022 and September 27, 2022, and to advertise these public hearings.

IX. PUBLIC HEARINGS

Tab 18 Request for adoption and execution of an Ordinance creating Chapter 24, Lake County Code, to be entitled *Lake County Water District*. The Fiscal Impact is undetermined at this time.

X. OTHER BUSINESS

Tab 19 Request appointment of two County Commissioners and one citizen member to the Value Adjustment Board (VAB). Commissioner Blake and Commissioner Shields are current members of VAB.

The following have expressed interest in serving as the citizen member to the VAB:

- Elaine Gardnrt-Lott
- Bryan Rubio
- Tanya Moore

There is no fiscal impact.

Tab 20 Request approval to appoint members to the Public Safety Coordinating Council and applicable waivers.

No Terms

1. State Attorney: William M. Gladson, (Alternate: Jonathan Olson, Division Supervisor with conflict waiver)
2. Public Defender: Michael A. Graves, (Alternate: Wanda Green, Chief Assistant Public Defender)
3. Chief Circuit Judge: Honorable G. Richard Singeltary (Alternate: Honorable Cary Rada, Judge for the Fifth Judicial Circuit Court)
4. Chief County Judge: Honorable Emily Curington, (Alternate: Honorable Carla Pepperman)
5. Chief Correctional Officer: Major Skott Jensen with conflict waiver
6. Sheriff: Honorable Peyton C.Grinnell (Alternate: Major Skott Jensen with conflict waiver)
7. Police Chief and designee: Chief Charles Broadway (Alternate: Deputy Chief John Graczyk with conflict waiver)
8. Representative of the Substance Abuse Program Office and Mental Health Program Office of the Department of Children and Families: Joelle Aboytes
9. Chief Probation Officer of the Department of Juvenile Justice: Chief Randy Reynolds (Alternate: Kimberly Lambert)
10. Local Court Administrator: Debbie Clark, Fifth Judicial Circuit with conflict waiver
11. Director of a Community Mental Health Agency: Jon Cherry, President / CEO, LifeStream Behavioral Center with conflict waiver; and Alternate: Rick Hankey, Executive Vice President, LifeStream Behavioral Center with conflict waiver.

Four-Year Terms

12. State Probation Circuit Administrator: Susan Cizmadia

13. Director of County Probation or Pretrial Intervention Program: Tony Deaton, Chief Probation Officer

14. Director of a Local Substance Abuse Treatment Program: Karen Rogers, Vice President Adult Clinical Services, LifeStream Behavioral Center, with conflict waiver

15. One representative from a county and/or state jobs program or other community group who works with offenders and victims: Mimi Coenen, COO, Career Source Central Florida with conflict waiver

Commissioner Blake is the liaison to the Public Safety Coordinating Council.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

XIII. ADDENDUM

CONSENT AGENDA

County Attorney

Tab 21

Recommend approval and authorization for the County Attorney or designee to execute a Letter of Engagement from Windersweedle, Haines, Ward & Woodman, P.A. for services regarding Elimwood Orlando Golf Resort. The estimated fiscal impact is not to exceed \$25,000. Commission District 4.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.