

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

June 14, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

June 14, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- March 8, 2022 (Regular Meeting)
- March 22, 2022 (Regular Meeting)

V. SALES SURTAX OVERSIGHT COMMITTEE PRESENTATION

Tab 2 Presentation of the Sales Surtax Committee report.

VI. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VII. CLERK OF COURT'S CONSENT AGENDA

- Tab 3 Request approval of the Clerk of Courts' Consent Agenda (Items 1-7):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the Small Scale Comprehensive Plan Amendment Ordinance 2021-26 and corresponding Annexation and Rezoning Ordinance 2021-25 from the City of Minneola.
 3. Notice is hereby provided of having received Comprehensive Plan Amendment Ordinance 2021-26 and Annexation and Rezoning Ordinance 2021-25 from the City of Minneola.
 4. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District Annual Financial Audit Report for the fiscal year ended September 30, 2021, pursuant to Section 11.45, Florida Statutes, and Section 189.418, Florida Statutes.
 5. Notice is hereby provided of having received Annexation Ordinance 2022-011 from the City of Fruitland Park.
 6. Notice is hereby provided of having received the Olympus Community Development District proposed budget for Fiscal Year 2023 in accordance with Chapter 190.008, Florida Statutes.
 7. Notice is hereby provided of having received the Southwest Florida Water Management District's Annual Comprehensive Financial Report for the fiscal year ended September 30, 2021, and the District's Fiscal Year 2021 Annual Financial Report (AFR), which was filed electronically with the Department of Financial Services, Bureau of Local Government on May 25, 2022.

VIII. CONSENT AGENDA (Tabs 4-18):

A. PROCLAMATIONS

- Tab 4 Request approval of a proclamation declaring July 2022 as Pride in America Month, per Commissioner Parks.

B. COUNTY ATTORNEY

- Tab 5 Recommend approval of First Amendment to Lease Agreement between Lake County and NWS Holdings, LLC for Commercial Office Space. The additional fiscal impact for Fiscal Year 2023 is \$57,963.72 (expenditure).

Tab 6

Recommend approval:

1. For the Chairman to execute an Estoppel Letter regarding a portion of Lot 10, Lake County Central Park Phase 1 (Alternate Key 3612116); and
2. Delegate authority to the County Manager and County Attorney to review and approve future Estoppel Letters related to the Lake County Central Park/Christopher C. Ford Park.

There is no fiscal impact. Commission District 1.

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 7

Recommend approval of the Veterans Treatment Intervention Program Agreement that provides financial support to Lake County for aid in felony and/or misdemeanor pretrial or post-adjudicatory veterans treatment intervention programs.

The total estimated fiscal impact is \$136,900 (revenue). This includes revenue of \$66,900 in Fiscal Year 2022 and \$70,000 in Fiscal Year 2023. This is a cost reimbursement agreement based on actual expenses incurred by the County. The County will be reimbursed on a monthly basis by the State of Florida for the actual service-related expenditures.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 8

Recommend approval of an amendment to the Interlocal Agreement for Fire Protection and Rescue Services between Lake County and the City of Mascotte to allow the County to manage any construction or renovation projects the City undertakes to Fire Station 91. There is no fiscal impact. Commission District 1.

Tab 9

Recommend approval:

1. Of two change orders (4 and 4.1) for Fire Station 39 for Contract 20-0905 with PCDG Construction, LLC (Mount Dora, FL); and
2. Of a contingency for additional unexpected costs that may arise during the remainder of the project; and
3. Of a budget transfer in the amount of \$308,478 to reallocate Fiscal Year 2022 Sales Tax funds; and
4. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$395,096 (expenditure: \$319,645 change order and \$75,451 contingency) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 4.

Tab 10

Recommend approval:

1. Of the Professional Fire Fighters of Lake County, IAFF, Local 3990, Collective Bargaining Agreement for Fiscal Year 2022 through Fiscal Year 2024; and
2. Of the associated Fiscal Year 2022 budget transfer in the amount of \$1,984,111; and
3. To authorize the Chairman to execute the agreement.

The estimated fiscal impact for Fiscal Year 2022 is \$1,984,111 (expenditure).

Tab 11

Recommend approval:

1. Of Contract 22-738 to Mullinax Ford of Central Florida, Inc. (Apopka, FL) to purchase Brush Truck Vehicles for the Office of Fire Rescue; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$159,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 12

Recommend approval of a budget transfer in the amount of \$124,495.50 from the Facilities Repair and Maintenance account to Facilities Capital Buildings account for the chiller replacement at the Umatilla Health Department Building.

The fiscal impact is \$129,494.50 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 4.

Public Works

Tab 13

Recommend approval:

1. Of Contract 22-735 to Cumberland International Trucks of Florida, LLC (Ocala, FL) for the one-time purchase of a Flat Bed Dump Truck for Public Works Department, Road Operations Division; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$116,002 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

- Tab 14 Recommend approval to execute a Proportionate Share Mitigation Agreement with the Lake County School Board, McKinnon Groves, LLP, Dayne A. and Lisa A. Jones, and the Preserve at Avalon, LLC.
- There is no fiscal impact. Commission District 1.
- Tab 15 Recommend approval to execute a Proportionate Share Mitigation Agreement with the Lake County School Board and Oak Ridge 1, LLC.
- There is no fiscal impact. Commission District 1.
- Tab 16 Recommend approval to accept the final plat for Phillips Landing and all areas dedicated to the public as shown on the Phillips Landing final plat, located near Groveland.
- The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 1.
- Tab 17 Recommend approval to accept the final plat for Estates at Lakeview Preserve and all areas dedicated to the public as shown on the Estates at Lakeview Preserve final plat, located southeast of the City of Clermont.
- The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 2.

Transit Services

- Tab 18 Recommend approval:
1. Of Contract 22-916 for Provision, Warehousing, Installation and Repair of Transit Shelters and Related Amenities to Spencer Fabrications, Inc. (Tavares, FL); and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The County will use funding from the Federal Transit Administration and the Florida Department of Transportation for all purchases resulting from this contract. The fiscal impact is \$200,000 (expenditure - 100 percent grant funded), and is within, and will not exceed, the Fiscal Year Budget.

IX. PRESENTATIONS

- Tab 19 Presentation of the Fiscal Year 2023 Proposed Budget Summary
- Tab 20 Discussion and direction regarding the Rural Conservation Subdivision Ordinance and Comprehensive Plan amendments.
- Tab 21 Presentation of the 2022 Hurricane Season Outlook.

X. PUBLIC HEARINGS

Tab 22 Recommend approval of a waiver to the mandatory water connection requirements for 3215 E. CR 44 (Project No. 202205011, Application Request No. 4884). There is no fiscal impact.

XI. OTHER BUSINESS

Tab 23 Request approval to appoint Tracy Hauserman to the Parks, Recreation and Trails Advisory Board as a member representing the Lake County Water Authority. There is no fiscal impact.

Commissioner Campione is the liaison to the Parks, Recreation and Trails Advisory Board.

Tab 24 Request approval to appoint members to the Children's Services Council and applicable waivers.

District 2: Diana G. Violette (reappointment), Jauna Delacruz
District 4: Byron E. Thompson and waiver (reappointment)
District 5: Melody Duckins (reappointment)
At- Large: Connor Hartman

Commissioner Smith is the liaison to the Children's Services Council.

XII. REPORTS

A. **County Attorney**

B. **County Manager**

XIII. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Parks - Chairman and District #2**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.