

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 22, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 22, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ARPA UPDATE

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- November 2, 2021 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period.

Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a proclamation declaring March 20-26, 2022 as Florida Surveyors and Mappers Week.

Tab 3 Request approval and presentation of a Proclamation designating April 10 - 16, 2022, as National Public Safety Telecommunicators Week. There is no fiscal impact.

VI. CLERK OF COURT'S CONSENT AGENDA

- Tab 4 Request approval of the Clerk of Courts' Consent Agenda (Items 1-3):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the Comprehensive Plan Amendment Ordinance 2021-20 and corresponding Annexation and Rezoning Ordinance 2021-19, and various supporting documents, from the City of Minneola.
 3. Notice is hereby provided of having received Ordinance 2022-101 from the City of Umatilla.

VII. CONSENT AGENDA (Tabs 5-28):

A. PROCLAMATIONS

- Tab 5 Request approval of a proclamation designating April 3 - 9, 2022, as National Library Week in Lake County. There is no fiscal impact.
- Tab 6 Request approval of a Proclamation designating April 10, 2022, as Gopher Tortoise Day in Lake County. There is no fiscal impact.

B. COUNTY ATTORNEY

- Tab 7 Recommend adoption and execution of a Resolution Increasing Certain District Five Medical Examiner Fees. The fiscal impact is undetermined at this time.

C. COUNTY MANAGER

- Tab 8 Request approval to appoint Allison Tesla to the Central Florida Expressway Authority Finance Committee.

D. ADMINISTRATIVE SERVICES

Procurement Services

- Tab 9 Recommend approval to declare items as surplus and grant authorization to remove them from the County's official fixed asset inventory records. The fiscal impact (revenue) cannot be determined at this time.

E. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Animal Services

Tab 10 Recommend approval to accept the Maddie's Fund Scholarship for Compassion in Balance Training, and to authorize Whitney Boylston, Director of Office of Animal Services, to execute the agreement. There is no fiscal impact.

Planning and Zoning

Tab 11 Recommend approval to advertise an Ordinance amending Lake County Code, Appendix E, Land Development Regulations, to revise the criteria pertaining to Accessory Dwelling Units. There is no fiscal impact.

Public Safety Support

Tab 12 Recommend approval:
1. To adopt Sourcewell (a cooperative purchasing public agency f/k/a National Joint Powers Alliance) Contract #042021 with Motorola Solutions, Inc. (Chicago, IL) for the purchase and replacement of Public Safety Microwave equipment; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$4,500,000 (expenditure) utilizing currently approved ARPA Fiscal Recovery Grant funds.

F. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 13 Recommend approval:
1. Of Contract 22-408 for Countywide Janitorial Services to American Janitorial, Inc. (Umatilla, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$838,437.84 (expenditure) and is within, and will not exceed, the fiscal year budget.

Tab 14

Recommend approval:

1. Of Contracts 21-0933A, 21-0933B, and 21-0933C for architectural services on an as-needed basis to Forefront Architectural and Engineering, LLC (Clermont, FL), K.T.H. Architects, Inc. (Orlando, FL), and Powell Studio Architects, LLC (Clermont, FL).
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated at \$250,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

Parks and Trails

Tab 15

Recommend approval:

1. Of Contract 22-722 with Lake Jem Farms, LLC (Tavares, FL) for Bermuda Sod delivery and installation.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$125,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

Tab 16

Recommend approval to:

1. Apply for a \$100,000 Florida Fish and Wildlife Conservation Commission Boating Improvement Grant to be used towards the construction costs of a boat ramp, aluminum floating dock, a floating ADA compliant paddle launch, and improvements to the entry road and staging area.
2. Adopt the supporting Resolution authorizing signing and submission of the grant application and supporting documents and assurances to the Florida Fish and Wildlife Conservation Commission.
3. Approval to accept and implement the grant, if awarded.

There is no fiscal impact from this action. Commission District 4.

Tab 17

Recommend approval:

1. Of Contract's 22-413 for bahia mowing at North Lake Regional Park to JD MF, LLC (Gotha, FL).
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$71,880. (expenditure) and is within, and will not exceed, the Fiscal Year 2022 budget. Commission District 4.

Public Works

- Tab 18 Recommend approval of an Interlocal agreement between Lake County and the cities of Eustis, Tavares, and Umatilla relating to the North Lake Trail Phases 1 & 2 Project.
- There is no fiscal impact. Commission Districts 3 and 4.
- Tab 19 Recommend approval of a Roadway Improvement Agreement Amendment with Jen Florida 30, LLC (Oviedo, FL) to extend North Hancock Road from County Road (CR) 561A to the proposed entrance of the Del Webb Minneola residential subdivision.
- The fiscal impact is \$1,098,280.38 (expenditure) from the South Impact Fee Benefit District, as transportation impact fee credits. Commission District 2.
- Tab 20 Recommend approval of a Roadway Improvement Agreement with Richland Developers - Florida, Inc. to extend North Hancock Road and associated Trail from 1,200 feet north of County Road (CR) 561A (the proposed entrance of the Del Webb Minneola residential subdivision) to CR 455 (Green Mountain Scenic Overlook).
- The estimated fiscal impact is \$8,724,724.33 in South Transportation Impact Fees credits and \$2,000,000 (expenditure) in South Transportation Impact Fees Infrastructure funds. The total fiscal impact is \$10,724,724.33. Commission District 2.
- Tab 21 Recommend:
1. Approval of a Local Agency Program (LAP) agreement and
 2. Adoption of a supporting resolution with the Florida Department of Transportation (FDOT) for construction and inspection services for the Lake Ella Road safety project in the Lady Lake and Fruitland Park area.
 3. Adoption of an Unanticipated Revenue Resolution adding \$425,945 to the Federal/State Grants Fund for the Lake Ella Road Safety Improvement Project.
- The fiscal impact is estimated at \$425,945 (revenue/expenditure - 100 percent grant funded). Commission District 5.

Tab 22

Recommend:

1. Approval of a Local Agency Program (LAP) agreement; and
2. Adoption of a resolution with the Florida Department of Transportation (FDOT) for design services for the Lake Wekiva Trail Segment 1 from Tremain Street to State Road 46 in the Mount Dora and Sorrento area; and
3. Adoption of an Unanticipated Revenue Resolution adding \$2,000,000 to the Federal/State Grants Fund for the Lake Wekiva Trail Segment 1 Project.

The fiscal impact is estimated at \$2,001,070. \$2,000,000 is grant funded (expenditure/revenue) and \$1,070 (expenditure) is funded through 2nd Renewal Sales Tax. Commission District 4.

Tab 23

Recommend adoption of a resolution to advertise a public hearing to vacate a platted Right of Way located east of CR 450 and north of East Umatilla Blvd. The closest municipality is the City of Umatilla.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2022 Budget. Commission District 4.

Tab 24

Recommend adoption of a resolution to advertise a public hearing to vacate unimproved rights of way as shown on the unrecorded Map of Higley. The closest municipality is the City of Leesburg.

The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2022 Budget. Commission District 4.

Tab 25

Recommend adoption of a resolution supporting and authorizing County staff to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant for funding of design, right of way acquisition, and construction of the Wekiva Trail Segment 1 and Segment 5 in Tavares, Mount Dora, and Sorrento.

The fiscal impact is estimated at \$8,000 (expenditure) and is within and will not exceed the Fiscal Year 2022 Budget. Commission Districts 3 and 4.

Tab 26

Recommend adoption of a resolution and perpetual communications systems easement to AT&T Corp. for the relocation, installation, operation, maintenance, and replacement of communication systems consisting of cables and wires, waveguides, surface testing terminals, conduits, manholes, markers, regeneration huts and other appurtenances for a portion of Schofield Road.

The fiscal impact is \$130.50 (expenditure-recording fees). Commission District 1.

Tab 27

Recommend approval:

1. Of Contract 22-711 for Roadside Mowing and Litter Removal Services to Aero Groundtek, LLC (Ocoee, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$446,558.32 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

Tab 28

Recommend approval:

1. Of Contract 21-0921 with OM Engineering, Inc. (Orlando, FL) to provide engineering and design services for Hartwood Marsh Road - Phase I; and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$787,906 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission District 2.

VIII. PRESENTATIONS

Tab 29

Presentation regarding the Lake Norris Conservation Area and Blackwater Creek Mitigation Bank and approval of:

- 1) The Settlement Agreement between Blackwater Creek Wetlands Mitigation, LLC and Lake County in *Blackwater Creek Wetlands Mitigation, LLC, et al. vs. Lake County* (Circuit Court Case No. 2020-CA-001656); and
- 2) The Memorandum of Understanding with St. Johns River Water Management District regarding the conveyance of the Lake Norris Conservation Area to the County; and
- 3) A budget transfer reallocating funding from reserves for FY 2022 settlement payment.

Fiscal impact is \$5,750,000 over three years (expenditure). Commission District 4.

Tab 30

Discussion and direction regarding Lake County Septic to Distributed Sewer Program.

Tab 31

Presentation of the 2022 Economic Forecast.

IX. PUBLIC HEARINGS

Tab 32

First Public Hearing of an Ordinance amending Section 3.01.03, Lake County Code, Land Development Regulations, entitled *Schedule of Permitted and Conditional Uses*. Fiscal impact is unable to be determined at this time.

Tab 33

Recommend approval:

- 1) To adopt and execute an Ordinance for the inclusion of the Town of Montverde into the Lake County Municipal Service Taxing Unit (MSTU) and Lake County Assessment for fire protection and creating a new section of the Lake County Code; and
- 2) Of Interlocal Agreements with the Property Appraiser and Tax Collector to levy and collect the MSTU and Fire Assessment; and
- 3) To adopt and execute a Resolution expressing the intent of Lake County to use the uniform method of collection in Section 197.3632, Florida Statutes, for the levy, collection and enforcement of non-ad valorem assessments associated with the Lake County Fire Assessment and Lake County Municipal Service Taxing Unit (MSTU).

The anticipated annual 2022/2023 fiscal impact is \$354,050 (revenue) based on current tax roll information. Commission District 2.

X. OTHER BUSINESS

Tab 34

Request approval to appoint Jim Purvis to the Tourist Development Council as an Elected Municipal Officer to complete the unexpired term ending December 1, 2022, and to serve an additional four years for a term ending December 1, 2026; and approval of applicable waiver; and approval of associated Resolution.

Commissioner Shields is the liaison to the Tourist Development Council.

Tab 35

Request approval to appoint Betsy Dokken to the Library Advisory Board as a member representing the City of Eustis.

Commissioner Blake is the liaison to the Library Advisory Board.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.