

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 11, 2022

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, Interim County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 11, 2022

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS & QUARTERLY AWARDS

IV. ARPA UPDATE

V. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- September 1, 2021 (Special Meeting)

VI. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VII. CLERK OF COURT'S CONSENT AGENDA

- Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-4):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the following items from the City of Eustis: Annexation Ordinance 21-34, corresponding Future Land Use Ordinance 21-35, and corresponding Design District Designation Ordinance 21-36; Annexation Ordinance 21-37, corresponding Future Land Use Ordinance 21-38, and corresponding Design District Designation Ordinance 21-39.
 3. Notice is hereby provided of having received the Report 2022-059 – Lake County District School Board Comprehensive Annual Financial Report and Federal Single Audit.
 4. Notice is hereby provided of having received the St. Johns River Water Management District Governing Board's 2022 meeting schedule.

VIII. CONSENT AGENDA (Tabs 3-13 and Tab 19):

A. COUNTY ATTORNEY

- Tab 3 Recommend approval regarding the following County-owned properties:
1. Award bid to the highest bidder for purchasing Alternate Keys 3499832 and 3499859.
 2. Authorize the Chairman to execute any necessary closing documents.
- The total fiscal impact is \$750.00 (revenue). Commission Districts 5.
- Tab 4 Recommend approval for a waiver of conflict for Gray Robinson regarding its representation of property owners in potential eminent domain discussions or actions related to the Lake Wekiva Trail, Segment 2. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 5 Recommend approval of an interlocal Agreement with the City of Minneola for disbursement of American Rescue Plan Act funds for the purposes of assisting the City with implementing three (3) drinking water service line extensions and one (1) stormwater project to improve lake water quality.

The fiscal impact is \$3,430,736 (revenue/expenditure - 100 percent grant funded).

C. AGENCY FOR ECONOMIC PROSPERITY

Tab 6 Recommend approval of the sponsorship agreements with THE Spring Games, LLC to provide up to \$80,000 for the 2022 THE Spring Games NCAA Division III events and \$10,000 for the 2022 THE Spring Games NCAA Division I events to be held at multiple softball venues across Lake County.

The fiscal impact is not to exceed \$90,000 (expenditure - Tourist Development Tax funding) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 2 and 3.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 7 Recommend approval to purchase one Pierce aerial ladder truck from Ten-8 Fire Equipment (Sanford, FL) for Lake County Fire Rescue, and to authorize the Director of Procurement Services to execute all implementing documentation. The fiscal impact is \$849,580 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 budget. Commission District 5.

Public Safety Support

Tab 8 Recommend approval of the Second Amendment to the Lease Agreement with Plaza Truck & RV Center for Lake County Public Safety Support Logistics and Fleet Facility located at 2345 U.S. Highway 27, Leesburg. The fiscal impact is \$91,789.08 (expenditure) in Fiscal Year 2023 and \$94,542.72 (expenditure) in Fiscal Year 2024, both of which will be included in the respective Fiscal Year Budget. Commission District 3.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 9

Recommend approval:

1. Of Contract 22-405 for as-needed electrical services to Base 3, LLC (Ocala, FL), Greenway Electrical Services, LLC dba Gibson Electric (Apopka, FL), Joe Ciceri Public Service, Inc d/b/a Electrical Works (Leesburg, FL) and Prime Electric, L.L.C. (Leesburg, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$236,000 (expenditure) and is within, and will not exceed, the fiscal year budget.

Public Works

Tab 10

Recommend adoption of a resolution to reduce the speed limit from 40 MPH to 35 MPH on Mt Homer Road from US 441 to David Walker Drive and on S. Mt Homer Road from Dora Avenue to US 441 in the cities of Tavares and Eustis.

The fiscal impact is estimated at \$400 (expenditure -for sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 3, 4.

Tab 11

Recommend approval to accept the final plat for Las Colinas Phase II-A Partial Replat and all areas dedicated to the public as shown on the Las Colinas Phase II-A Partial Replat, located near Howey-In-The-Hills.

The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 3.

Transit Services

Tab 12

Recommend:

1. Approval to apply to the Florida Department of Transportation under the Section 5310 Operating Grant Program for Fiscal Year 2023.
2. Adoption of the Supporting Resolution authorizing Signing and Submission of Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation.
3. Approval to accept and implement the grant if awarded.

The fiscal impact is \$442,670 (revenue/expenditure - \$221,335 grant funded and \$221,335 in County funding) and will be included in the Fiscal Year 2023 Budget.

Tab 13

Recommend:

1. Approval to apply for the Florida Department of Transportation Section 5311 Capital Grant for Fiscal Year 2023.
2. Adoption of the Supporting Resolution authorizing Signing and Submission of Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation.
3. Approval to accept and implement the grant, if awarded.
4. Approval of the procurement of vehicles under the State's bid list through the Transit Research Inspection Procurement Services (TRIPS) Program or through the State of New Mexico Department of Transportation contract (Agreement #: 00-00000-20-00087) with Creative Bus Sales for the procurement of low floor paratransit buses.
5. Approval of the procurement of buses through the Second Amendment of the Contract (RFP# P-18-005) between Jacksonville Transportation Authority and Gillig, LLC.

The fiscal impact is estimated at \$1,552,773 (revenue/expenditure - \$1,242,217 in grant funding, and \$155,278 in-kind Toll Revenue Credit, and \$155,278 in County funding), and will be included in the Fiscal Year 2023 Budget.

IX. PRESENTATIONS

- Tab 14 Presentation and request for approval to advertise a proposed Ordinance codifying a procedure for declaring a Local State of Emergency and setting forth the delegation of powers to provide for Emergency Management Powers and Procedures. There is no fiscal impact.

X. PUBLIC HEARINGS

- Tab 15 Recommend adoption and execution of an Ordinance amending Lake County Code, Appendix E, Land Development Regulations, to revise the criteria pertaining to *Accessory Dwelling Units*. There is no fiscal impact.
- Tab 16 Recommend adoption and execution of an Ordinance amending Section 11-37, Lake County Code, entitled *Affordable Housing Advisory Committee*, to remove the requirement that appointments to the committee be made by resolution. There is no fiscal impact.

XI. REGULAR AGENDA

A. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

Tab 17 Recommend approval of Real Estate Purchase Agreements between Lake County and three different property owners (Robert and Pamela Meijer; Scott and Mary Waldrop; and Gary Logan) related to the CR455 Extension Project in the Clermont area, contingent upon a simultaneous closing on all three parcels, clear title, and proper due diligence; and authorization for the Chairman to execute any necessary documents. The fiscal impact is estimated at \$2,200,000 (expenditure). Commission District 2.

XII. REPORTS

A. **County Attorney**

B. **County Manager**

XIII. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Parks - Chairman and District #2**

Tab 18 Recommend approval to Increase the Annual Leave Accrual Limit for Interim County Manager, Jennifer Barker.

XIV. ADDENDUM

CONSENT AGENDA

A. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

Tab 19

Recommend adoption of a Resolution for "No Parking on Right of Way" signs on Lakeshore Drive and Hull Road in the Clermont area. The fiscal impact is estimated at \$500 (expenditure - sign materials). Commission District 1.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.