

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

December 21, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jennifer Barker, Interim County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

December 21, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ARPA UPDATE

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- August 24, 2021 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-3):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

2. Notice is hereby provided of having received Comprehensive Plan Amendment Ordinance 2021-10 from the City of Minneola, with the changes the DEO required.

3. Notice is hereby provided of having received Annexation Ordinance 2021-10-621 from the City of Mascotte.

VI. CONSENT AGENDA (Tabs 3-15):

A. COUNTY ATTORNEY

Tab 3 Recommend approval to:

1. Surplus County-owned property located north of Sorrento Avenue and northwest of Fourth Street in Sorrento (a/k/a Alternate Key 3855949); and
2. Authorize the County Manager to determine the best method of disposal of the property, which may include but not limited to retaining a realtor to market the property.

The fiscal impact cannot be determined at this time. Commission District 4.

Tab 4 Recommend acknowledgment of the Lake County Opioid Task Force as the group that will make recommendations to the County for the abatement of the opioid epidemic and accept the Opioid Abatement Plan. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 5 Recommend approval of an Interlocal Agreement with the Town of Montverde for disbursement of American Rescue Plan Act funds for the purposes of assisting the Town with implementing a sewer infrastructure project.

The fiscal impact is \$4 million (revenue/expenditure - 100 percent grant funded).

C. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Building Services

- Tab 6 Recommend approval:
1. Of Contracts 21-0937A, 21-0937B, and 21-0937C for building plan review and inspection services on an as-needed basis to American Building Safety Associates, Inc. (Clermont, FL), C.A.P Government, Inc. (Coral Gables, FL), and Joe Payne, Inc. d/b/a JPI (Tampa, FL); and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated at \$75,055 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

D. PUBLIC SERVICES AND INFRASTRUCTURE

Office of Housing and Community Services

- Tab 7 Recommend approval of Second Amendment for Disbursement of Emergency Rental Assistance (ERA) Funds with United Way of Lake & Sumter Counties. The fiscal impact is \$1,000,000 (revenue/expenditure - 100 percent grant funded).

Public Works

- Tab 8 Recommend adoption of a resolution accepting Crestavista Avenue “Part” (County Road No. 0654), Catania Loop (County Road No. 0655), Syracuse Drive “Part” (County Road No. 0656), and Taormina Way (County Road No. 0657) into the County's maintenance system.

There is no fiscal impact. Commission District 2

- Tab 9 Recommend adoption of a resolution to advertise a public hearing to vacate a portion of a public non-exclusive easement located south of Florida Avenue and west of Adams Street. The closest municipality is the Town of Astatula. The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2022 Budget. Commission District 3.

- Tab 10 Recommend adoption of a resolution to advertise a public hearing to vacate a portion of Adams Street. The closest municipality is Clermont. The fiscal impact is \$2,295 (revenue-vacation application fee) and is within the Fiscal Year 2022 Budget. Commission District 2.

- Tab 11 Recommend adoption of a resolution supporting the Lake County list of projects to be included on the Lake-Sumter Metropolitan Planning Organization's (MPO) List of Priority Projects (LOPP). There is no fiscal impact.

Tab 12

Recommend:

1. Approval and execution of an interlocal agreement with the City of Groveland;
2. Approval to declare the specified county-owned right of way as surplus;
3. Adoption of the associated resolution; and
4. Approval and execution of a County deed for the conveyance of public right of way to the City of Groveland for the construction and maintenance of a portion of South Lake Trail Phase 3.

The fiscal impact is \$54 in recording fees (expenditure). Commission District 1.

Tab 13

Recommend adoption of an Unanticipated Revenue Resolution adding \$1,000 to the Stormwater MSTU for the Keep Lake Beautiful Program.

The fiscal impact is \$1,000 (revenue/expenditure).

Tab 14

Recommend approval:

1. Of Contract 22-907 for solid waste engineering services on an as-needed basis to S2L, Incorporated. (Maitland, FL); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated at \$100,000 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

Transit Services

Tab 15

Recommend approval to:

1. Apply to the Florida Department of Transportation under the Section 5310 Capital and Operating Grant Program for Coronavirus Response and Relief Supplemental Appropriation Act and American Rescue Plan for Fiscal Year 2022.
2. Adopt the supporting resolution authorizing the signing and submission of the grant application, supporting documents and assurances to the Florida Department of Transportation.
3. Accept and implement the grant if awarded.
4. Procure vehicles under the State's bid list through the Transit Research Inspection Procurement Services (TRIPS) Program.

The fiscal impact is estimated at \$430,582 (revenue/expenditure - 100 percent grant funded).

VII. PUBLIC HEARINGS

Tab 16

Recommend adoption of a resolution to vacate and annul a Platted Tract located in the Clermont area. There is no fiscal impact (vacation application fee included in Approval to Advertise Agenda). Commission District 1.

Tab 17 Recommend adoption of an amendment to Ordinance 2016-16 to expand the Avalon Grove Community Development District to include an additional 39.97 acres. There is no anticipated fiscal impact.

VIII. REGULAR AGENDA

A. COUNTY ATTORNEY

Tab 18 Discussion and direction regarding Option Agreement for potential Supervisor of Elections and Sheriff's Facility location.

B. COUNTY MANAGER

Tab 19 Presentation on Animal Control functions provided to municipalities, and discussion on Mount Dora's request for the County to provide animal control enforcement to the City.

Tab 20 Recommend approval to adopt a resolution changing commission district boundaries.

IX. OTHER BUSINESS

Tab 21 Request approval to appoint Thomas Grayford to the Board of Building Examiners to fill an unexpired term ending January 14, 2023 as a member who is a Licensed Contractor in the following areas: Sheet Metal, Roofing, Class A Air Conditioning, Class B Air Conditioning, Class C Air Conditioning, Mechanical, Commercial Pool/Spa, Residential Pool/Spa, Swimming Pools/Spa, Plumbing, Underground Utility and Excavation, or Solar in accordance with section 489.105(3)(d)-(o), Florida Statutes.

Tab 22 Request approval to reappoint Monica Hite to the Children's Service Council as a member representing the Lake County School Board and approval of applicable waiver, as well as approval to appoint a candidate as a District 5 Member to the Children's Services Council to complete an unexpired term ending May 14, 2022 and to serve an additional two-year term ending May 14, 2024. The District 5 candidates include:

Chris Boogar - Resides in District 3
Cassandra Brown - Resides in District 3
Juana Delacruz - Resides in District 2
Morris Rushing - Resides in District 1

Members can sit outside their district. Commissioner Blake is the liaison to the Children's Services Council.

X. **REPORTS**

A. **County Attorney**

B. **County Manager**

XI. **COMMISSIONER REPORTS**

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

Tab 23 Discussion and direction regarding the creation of a Municipal Service Taxing Unit (MSTU) for services provided by the Sheriff.

C. **Commissioner Campione - District #4**

Tab 24 Discussion and direction regarding the creation of a Special Purpose District for Utilities pursuant to Chapter 189, Florida Statutes.

D. **Commissioner Blake - District #5**

Tab 25 Recommend approval to pay the Fire Assessment Fee for Institutional land uses within the municipal limits of Fruitland Park and Mascotte to provide the organizations with an additional year to budget for the expense.

The fiscal impact is \$46,038 (expenditure).

E. **Commissioner Parks - Chairman and District #2**

Tab 26 Recommend adoption of a resolution expressing opposition to Senate Bill 620 and House Bill 569 which seek to provide compensation for business damages caused by the enactment of county ordinances.

XII. **ADDENDUM**

COMMISSIONER REPORTS

Commissioner Campione - District #4

Tab 27 Discussion and update on the Eustis JPA.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.