

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 24, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Alan Rosen, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 24, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. ARPA UPDATE

IV. MINUTES APPROVAL

Tab 1 Request approval of the following minutes:

- May 3, 2021 (Special Meeting)
- May 11, 2021 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of a proclamation celebrating the Orlando Cat Cafe's 5th Anniversary, per Commission Parks.

VI. CLERK OF COURT'S CONSENT AGENDA

- Tab 3 Request approval of the Clerk of Courts' Consent Agenda (Items 1-4):
1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
 2. Notice is hereby provided of having received the following from the City of Umatilla: Corrective Ordinances 2020-M, 2020-M-1 & 2020-M-2; and Corrective Ordinances 2021-C, 2021-C-1 & 2021-C-2.
 3. Notice is hereby provided of having received the Cascades at Groveland Community Development District adopted Fiscal Year 2022 budget Resolution 2021-09 and budget.
 4. Notice is hereby provided of having received from Utilities, Inc. of Florida a Notice of Application for Amendment to Certificates of Authorization to Extend Service Area pursuant to Section 367.045, Florida Statutes, and Section 25-30.036, Florida Administrative Code, to provide water and wastewater service in Sections 25 and 26, Township 24 South, Range 26 East, generally consisting of phase II of the Orlando RV Resort Thousand Trails, located at 2110 Thousand Trails Blvd., Clermont, FL 34714. Docket No. 20210109-WS.

VII. CONSENT AGENDA (Tabs 4-26):

A. PROCLAMATIONS

- Tab 4 Request approval of a proclamation proclaiming September 17-23, 2021, as Constitution Week, per Commissioner Parks.

B. COUNTY ATTORNEY

- Tab 5 Approval of outside counsel's recommendation to accept the Mallinckrodt Plan and authorize the County Attorney to approve any future recommendations of outside counsel regarding the Opioid Litigation. There is no fiscal impact.

C. ADMINISTRATIVE SERVICES

Information Technology

- Tab 6 Recommend approval of the third amendment to the service exchange and lease agreement with Summit Broadband and authorize the Office of Procurement Services to execute all supporting documentation. The amendment will upgrade the data service at 44 remote locations, which currently have slow or unreliable data service. The fiscal impact is \$109,818.72 (expenditure) per year for eight years with an initial \$2,200 (expenditure) one-time charge.

Management and Budget

Tab 7 Recommend approval of seven resolutions providing for certification of the non-ad valorem assessment rolls for the Greater Groves Municipal Service Benefit Unit, Greater Hills Municipal Service Benefit Unit, Greater Pines Municipal Service Benefit Unit, Picciola Island Subdivision, Sylvan Shores Subdivision, Valencia Terrace Subdivision and Village Green Subdivision for Fiscal Year 2022. The total amount to be collected for these MSBUs is \$946,478.25.

Procurement Services

Tab 8 Recommend approval:
1. Of contract 21-0520 to PFM Financial Advisors, LLC (Philadelphia, PA) for provision of specialized financial advisory services on an as-needed basis.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The average annual fiscal impact (expenditure) is estimated at \$35,000 and is within, and will not exceed, the fiscal year budgets.

D. AGENCY FOR ECONOMIC PROSPERITY

Tab 9 Recommend approval of an agreement with the University of Central Florida for the management of Lake County's Small Business Development Center (SBDC) services for Fiscal Year 2022. The fiscal impact is \$150,000.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 budget.

Tab 10 Recommend approval of Sixth Amendment to Declaration of Restrictive Covenants for Lake County Central Park. There is no fiscal impact. Commission District 1.

Tab 11 Request approval of Second Amendment to the Lease Agreement between Lake County and William F. Baker, Jr., as Trustee of the William F. Baker, Jr. Trust dated May 23, 1998, as to an Undivided One-Half Interest, and Janie Mae Baker, Trustee of the Janie Mae Baker Trust dated May 23, 1998, as to an Undivided One-Half Interest, for the Eustis/Mt. Dora Business Opportunity Center located in the Century Plaza at 17521 U.S. Highway 441, Suite 6, Mt. Dora. The fiscal impact is \$1,167.44 for FY 2021 (rent payment for September 2021) and \$14,009.28 for FY 2022. Commission District 4.

E. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 12

Recommend approval:

1. Of a change order for Contract 20-0905 with PCDG Construction, LLC (Mount Dora, FL); and
2. Of a 10% contingency should additional unexpected costs arise during the remainder of the project.

The fiscal impact is \$291,276 (expenditure: \$119,526 change order and \$171,750 contingency) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 4.

F. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 13

Recommend approval:

1. Of Contract 21-0422 with Y Tech, Inc. dba Redd Ash Technologies (Apopka, FL) for the Avigilon Camera System for the Office of Transit Services.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is projected at \$112,203.54 (expenditure - FTA 100 percent grant funded) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission Districts 1 & 3.

Tab 14

Recommend approval:

1. Of Contract 21-0456 with Emerald Facility Management (St. Petersburg, FL) for on-call pressure washing and window washing services for Lake County facilities.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$50,000 (expenditure) and is within, and will not exceed, the Fiscal Year budgets.

Housing and Community Services

Tab 15

Recommend approval of Agreement with United Way for Disbursement of SHIP Funds (LHAP Funding Year 2018-19). The fiscal impact is \$150,000 (expenditure).

Tab 16 Recommend approval of the Annual State Housing Initiatives Partnership Closeout Report for Fiscal Year 2018, and adoption of a resolution delegating signature authority to Maria AbdoulKarim, Director of Housing and Community Services, for execution of the Local Housing Incentives Certification. There is no fiscal impact.

Tab 17 Recommend approval of Third Amendment to Lease Agreement between Lake County and PRVR of Tavares, LLC, for the Office of Housing and the Office of Community Services located at 2004/2008 Classique Lane in Tavares. The fiscal impact is estimated at \$217,413.74 (expenditure) for Fiscal Year 2022 Budget. Commission District 3.

Parks and Trails

Tab 18 Recommend approval:
1. Of Contract 21-0930 for Hickory Point Improvements to Advanced Commercial Contractors, Inc. (Eustis, FL);
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated fiscal impact is \$448,900 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 3.

Public Works

Tab 19 Recommend approval:
1. Of Contract 21-0923 with DB Civil Construction (St. Augustine, FL) for the Dead River Road at SR 19 Intersection Improvements construction project.
2. Of an Unanticipated Revenue Resolution adding \$344,759 to the North Central Transportation Impact Fees Fund.
3. Of an Unanticipated Revenue Resolution adding \$33,500 to County Transportation Trust Fund.

The fiscal impact is \$714,835 (expenditure - \$33,500 in City of Tavares reimbursement). Commission District 3.

Tab 20 Recommend approval to accept the final plat for Lake Apopka Sound and all areas dedicated to the public as shown on the Lake Apopka Sound final plat, located near Clermont. The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 2.

- Tab 21 Recommend:
1. Approval of a Local Agency Program Agreement.
 2. Adoption of a supporting resolution with the Florida Department of Transportation (FDOT) for construction and inspection services for the County Road (CR) 452 safety project in the Leesburg area.
 3. Adoption of an Unanticipated Revenue Resolution adding \$2,776,771 to the Federal/State Grant Fund.
- The fiscal impact is estimated at \$2,776,771 (revenue/expenditure - 100% grant funded) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission Districts 4 and 5.
- Tab 22 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Granville Avenue in Lake County. There is no fiscal impact. Commission District 2
- Tab 23 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Firethorn Road in Lake County. There is no fiscal impact. Commission District 4
- Tab 24 Recommend adoption of a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Colley Drive in Lake County. There is no fiscal impact. Commission District 3
- Tab 25 Approval to advertise an Ordinance amending Chapter 22, Section 22-39, Lake County Code, entitled *Dedication of land and impact fee credits*.

Transit Services

- Tab 26 Recommend approval of the 2021 Transit Development Plan Progress Report. There is no fiscal impact.

VIII. PRESENTATIONS

- Tab 27 Presentation on the Coalition for Housing and Economic Development of Lake County by Kent Adcock.

IX. PUBLIC HEARINGS

- Tab 28 Recommend approval of the Fiscal Year (FY) 2022-2026 Transportation Improvement Program, which includes the funding of projects by utilizing Road Impact Fees, Federal/State Grants, Sales Tax Capital Projects - Public Works/Roads, and County Transportation Trust Funds. The estimated fiscal impact for 2022 is \$30,843,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 Budget.

- Tab 29 Adoption and execution of an Ordinance amending Section 3-72, Lake County Code, entitled "*Permitting and Fees*," relating to Electronic Game Room Facilities.
- Tab 30 Recommend approval of the Fiscal Year 2022 Infrastructure Sales Tax Project Plan.
- Tab 31 Recommend adoption of a resolution to vacate an unimproved public right of way, located north of Laney Road, and west of North Buckhill Road in the Howey-in-the-Hills area. There is no fiscal impact. Commission District 1.

X. REGULAR AGENDA

A. COUNTY MANAGER

- Tab 32 Request:
1. Acceptance of the Impact Fee Study Update for Parks & Trails, Fire Rescue and Library Services as presented by Tindale Oliver.
 2. Approval for Tindale Oliver to provide a Transportation Impact Fee Study Update.
- The fiscal impact is \$58,660 (expenditure - Transportation Impact Fee Study Update).
- Tab 33 Presentation and discussion of legislative priorities

B. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

- Tab 34 Discussion and direction on MPO projects.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

Tab 35

Request:

1. Acceptance of Mr. Rosen's resignation as a termination without cause;
2. Approval of an On-Call Consulting Agreement with Alan Rosen;
3. Appointment of Interim County Manager with associated salary.

The estimated fiscal impact is \$125,158.07 (expenditure).

XIII. ADDENDUM

A. CONSENT AGENDA

HOUSING AND COMMUNITY SERVICES

Tab 36

Recommend approval of Amendment for Disbursement of Emergency Rental Assistance (ERA) Funds with United Way of Lake & Sumter Counties. There is no fiscal impact.

B. COMMISSIONER REPORTS

Commissioner Shields - District #1

Tab 37

Recommend approval to provide Hands of Hope a letter of support for their grant application.

Commissioner Parks - District #2

Tab 38

Discussion on rural land protection and Joint Planning Agreements (JPA).

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.