

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 10, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Alan Rosen, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 10, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

III. COVID UPDATE

IV. EMPLOYEE SERVICE AWARDS & SPECIAL RECOGNITION

V. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- April 27, 2021 (Regular Meeting)

VI. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VII. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

2. Lake County's Semi-Annual Investment Report of June 30, 2021 is hereby provided.

VIII. CONSENT AGENDA (Tabs 3-12):

A. COUNTY ATTORNEY

- Tab 3 Recommend approval of a Lease Agreement between Lake County and GTMJ Investment Group, LLC, for the Sheriff's substation located at 108 LaGrande Boulevard in Lady Lake. The estimated fiscal impact is \$2,128.50 (one month) for FY21 and \$25,542.00 for FY22 (expenditure). Commission District 5.
- Tab 4 Request approval of Second Amendment to the Lease Agreement between Lake County and William F. Baker, Jr., as Trustee of the William F. Baker, Jr. Trust dated May 23, 1998, as to an Undivided One-Half Interest, and Janie Mae Baker, Trustee of the Janie Mae Baker Trust dated May 23, 1998, as to an Undivided One-Half Interest, for the Eustis/Mt. Dora Business Opportunity Center located in the Century Plaza at 17521 U.S. Highway 441, Suite 6, Mt. Dora. The fiscal impact is \$1,167.44 for FY 2021 (rent payment for September 2021) and \$14,009.28 for FY 2022. Commission District 4
- Tab 5 Request authorization for the County Manager to execute a Partial Release of Final Judgment of Foreclosure.
- Tab 6 Request approval:
1. To file a Declaratory and/or Injunctive Relief Action Relating to Hoboh Lane naming all property owners along the road as defendants; and
 2. To authorize the County Attorney to execute a letter of engagement with Rissman, Barrett, Hurt, Donahue, McClain & Mangan, P.A., to represent the County in the litigation.

The estimated fiscal impact is not to exceed \$25,000 (expenditure).

B. ADMINISTRATIVE SERVICES

Extension Services

- Tab 7 Request approval of employment of Brandon White as Extension Agent I, Commercial Crop Production and Food System Agent (Multi County). The fiscal impact is \$13,226.44 annually, which is within, and will not exceed, the Fiscal Year 2021 Budget.

Management and Budget

- Tab 8 Request approval of reimbursement to the Lake County Sheriff's Office from the State Law Enforcement Trust Fund for expenditures authorized under the Florida Contraband Forfeiture Act. The fiscal impact is \$26,401.60 (expenditure).

Tab 9 Request approval of reimbursement to the Lake County Sheriff's Office from the State Law Enforcement Trust Fund for expenditures authorized under the Florida Contraband Forfeiture Act. The fiscal impact is \$138,210.69 (expenditure).

C. **PUBLIC SERVICES AND INFRASTRUCTURE**

Housing and Human Services

Tab 10 Recommend approval for the County Manager to execute documents required by the U. S. Department of Housing and Urban Development (HUD) for the submission of the Fiscal Year 2021-2022 Community Development Block Grant (CDBG) Annual Action Plan. There is no fiscal impact.

Tab 11 Discussion and Possible Approval of:

1. A local government contribution in the amount of \$460,000 to Provident Housing Solutions for the proposed development of 81 affordable housing units for seniors, located at 13550 Hunt Trace Boulevard, Clermont, payment of which is contingent upon the developer receiving funding through the Low-Income Housing Tax Credit (LIHTC) Program offered through the Florida Housing Finance Corporation.
2. Reserve funding through the HUD HOME Program, provided project meets eligibility standards or the American Rescue Plan Act of 2021 (ARPA) allocation for this purpose if deemed eligible.
3. Authorizing the Chairman to execute the Local Government Verification of Contribution Loan Form to be submitted with the LIHTC Program application.

The fiscal impact is \$460,000 (expenditure). Commission District 1.

Public Works

Tab 12 Recommend adoption of a Resolution accepting a portion of Cagan View Road (County Road No. 0162M) into the County Road Maintenance System. The fiscal impact equates to approximately \$7,357 annually in expenditures. Commission District 1.

IX. **PRESENTATIONS**

Tab 13 Recommend approval of a Developer's Agreement and an Annexation Agreement with the City of Eustis required for utility connections to new Fire Station 39 located at 24815 Wallick Road in Sorrento.

The fiscal impact is \$33,459 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 4.

- Tab 14 Electronic Game Room Facilities permitting update presentation; and recommend approval to advertise an ordinance to amend Section 3-72, Lake County Code, entitled *Permitting and Fees*, to address and correct language pertaining to the Electronic Game Room Facilities.
- Tab 15 Discussion and direction relating to an Amendment of Lake County Code, Chapter 13, Article III, entitled Tourist Development Tax. There is no fiscal impact.
- Tab 16 Presentation, discussion and direction on the Proposed Fiscal Year 2022 Infrastructure Sales Tax Projects in anticipation of the public hearing scheduled for August 24, 2021.
- Tab 17 Office of Animal Services update.

X. PUBLIC HEARINGS

- Tab 18 Recommend approval:
1. Of Interlocal Agreements with municipalities at the following funding levels:
 - Minneola Library at \$250,000. Commission District 2.
 - Astor County Library at \$150,000. Commission District 5.
 - East Lake County Library at \$150,000. Commission District 4.
 - W.T. Bland Public Library Children’s Room Expansion at \$34,200. Commission District 4.
 - W.T. Bland Public Library Parking Lot Expansion at \$60,343. Commission District 4.
 - Helen Lehmann Memorial Library at \$472,000. Commission District 2.
 2. Of a two-year extension to the Interlocal Agreement with the City of Minneola dated August 11, 2020; and
 3. Of an Unanticipated Revenue Resolution adding \$324,771 to the Library Impact Fee Fund.
- The fiscal impact is \$1,116,543 (expenditure). Commission Districts 2, 4, and 5.
- Tab 19 Recommend approval of The Village Center Community Development District renewal of the Certificate of Public Convenience and Necessity through September 30, 2023. The fiscal impact is \$1,500 (revenue). Commission Districts 1 & 5.

XI. REGULAR AGENDA

A. AGENCY FOR ECONOMIC PROSPERITY

Tab 20 Discussion and direction regarding amending Section 22-39, Lake County Code, entitled *Dedication of Land and Impact Fee Credits*, to modify or remove the requirement that a public road construction project must be competitively bid in order to be eligible for a cash reimbursement from the transportation impact fee account.

XII. REPORTS

A. County Attorney

B. County Manager

XIII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

Tab 21 1. Discussion and direction on a new policy to provide a grant up to \$5,000 to assist with travel costs for County high schools participating in a state or national competition.

2. Discussion and direction to provide a grant in the amount of \$5,000 to Eustis High School to cover the cost of State Championship rings for the Lady Panthers.

The fiscal impact is not to exceed \$25,000 annually.

Tab 22 Request approval of:
1. A letter to the City of Leesburg requesting that the annexation of the property known as Whispering Hills be postponed; and
2. The adoption of a resolution initiating the periodic review provisions of the Interlocal Service Boundary Agreements with the City of Leesburg, the City of Tavares, and the City of Clermont.

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

ADJOURN AS BOARD OF COUNTY COMMISSIONERS AND RECONVENE AS
XIV. MT. PLYMOUTH-SORRENTO COMMUNITY REDEVELOPMENT AGENCY
(CRA) BOARD (See Separate Agenda)

Tab 23

Request approval of the Mt. Plymouth-Sorrento Community Redevelopment Agency's (CRA) Fiscal Year 2022 Budget and adoption of the corresponding resolution in a Public Hearing.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.