

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

July 13, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Alan Rosen, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

July 13, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE AWARDS, QUARTERLY AWARDS & SPECIAL RECOGNITION

IV. COVID UPDATE - DELTA VARIANT

V. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- December 21, 2020 (Special Meeting)
- January 26, 2021 (Special Meeting)
- March 23, 2021 (Regular Meeting)

VI. COMMISSIONER'S BOARDS AND COMMITTEES UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VII. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-5):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.
2. Notice is hereby provided of having received the Arlington Ridge Community Development District approved budget for Fiscal Year 2022 in accordance with Section 190.008 (2)(b), Florida Statutes, for purposes of disclosure and information only.
3. Notice is hereby provided of having received the Central Lake Community Development District proposed budget for Fiscal Year 2022 in accordance with Section 190.008 (2)(b), Florida Statutes, for purposes of disclosure and information only.
4. Notice is hereby provided of having received the Olympus Community Development District proposed budget for Fiscal Year 2022 in accordance with Section 190.008 (2)(b), Florida Statutes, for purposes of disclosure and information only.
5. Notice is hereby provided of having received the following from the Town of Lady Lake: Ordinance 2020-10; Ordinance 2020-13; Ordinance 2021-01; Ordinance 2021-02; Resolution 2020-112; Resolution 2020-113; Resolution 2021-101; Resolution 2021-102; and Resolution 2021-103.

VIII. CONSENT AGENDA (Tabs 3-21):

A. PROCLAMATIONS

Tab 3 Recommend adoption of a proclamation recognizing the Eustis High School Lady Panthers Softball Team for winning the FHSAA Class 4A State Championship.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 4 Recommend approval of an Unanticipated Revenue Resolution to accept funds from the U.S. Department of Treasury for the Emergency Rental Assistance (ERA2) Program. The fiscal impact is \$3,508,538 (revenue/expenditure).

C. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 5 Recommend approval of a liability claim settlement with Dale Fletcher Williams, and authorize the Human Resources & Risk Management Director to execute any necessary documents associated with the settlement. The fiscal impact is \$40,000 (expenditure). The estimated reimbursement from the County's excess insurance carrier is \$30,129 (revenue).

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Medical Services

Tab 6 1. Recommend approval of Contract 21-0723, based on Florida Sheriff Association (FSA) Contract FSA20-VEF14.0, with Emergency Tactical Rescue Vehicles (ETR, LLC, Sanford, FL) for ambulance refurbishment services; and
2. Authorization for the Office of Procurement Services to execute all supporting documentation.

The first annual fiscal impact is \$108,208 (expenditure) and each remaining fiscal year's impact will be in alignment with future growth and will not exceed each respective fiscal year's budget.

Fire Rescue

Tab 7 Recommend approval of Contract 21-0721 with Ten-8 Fire & Safety, LLC (Bradenton, FL) for the purchase of Self-Contained Breathing Apparatus (SCBA) for the Office of Fire Rescue and approval of the associated budget transfer.

The first year fiscal impact of \$1,784,629.21 (expenditure) is within, and will not exceed, the Fiscal Year 2021 budget. Each remaining fiscal year's impact will be in alignment with future growth and will not exceed each respective fiscal year's budget.

Tab 8 Recommend approval:
1. Of Contract 21-0530 for the renovation of Fire Station No.15 to PCDG Construction, LLC (New Smyrna Beach, FL);
2. Of an up to 10% contingency for unforeseen material costs that may arise;
3. Of the associated Fiscal Year 2021 budget transfers reallocating funds from other capital projects to this project; and
4. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact of \$1,192,576 (expenditure: \$1,084,160 contract and contingency of \$108,416). Commission District 5.

Public Safety

Tab 9

Recommend approval:

1. For utilization of the existing Standardization Agreement;
2. Of the Motorola contract to add the Motorola Site Equipment to the Lake County system at the Apopka tower site;
3. Of a budget amendment to transfer funds to the established project number; and
4. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact for the Motorola contract is \$206,900 (expenditure) and is included in the overall project fiscal impact. The overall project fiscal impact will be \$258,427, which also includes all incidental costs such electric, propane, HVAC, and generator to be performed by others. The overall project fiscal impact is within, and will not exceed, the 2021 Fiscal Year Budget.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Housing and Human Services

Tab 10

Recommend approval of Form HUD-50071 for the Housing Choice Voucher Program. There is no fiscal impact.

Tab 11

Recommend approval of Fiscal Year 2021- 2022 Community Development Block Grant (CDBG) Proposed Projects and Annual Action Plan. The fiscal impact for Fiscal Year 2022 is \$1,513,925 for CDBG Projects and \$568,429 for the HOME program (revenue/expense – 100 percent grant funded).

Library Services

Tab 12

Recommend approval to enter into an Interlocal Agreement for Data Sharing for Virtual Library Card Services with the Lake County School System. There is no fiscal impact.

Parks and Trails

Tab 13

Recommend approval:

1. Of Contract 21-0919 for Lake May Reserve Site No. 1 improvements to Bayshore Construction, Inc. (Myakka City, FL);
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact of \$174,566 (expenditure - 100 percent grant funded) is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 4.

Tab 14

Recommend approval:

1. Of Contract 21-0918 for Butler Street Boat Ramp Improvements to Live Flyer, Inc. (Carrabelle, FL);
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$181,368 (expenditure - 100 percent Boating Improvement Funds) is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 5.

Tab 15

Recommend approval:

1. Of Contract 21-0439 for playground swings at East Lake Sports and Community Complex to Lanier Plans, Inc. dba Korkat (Carrollton, GA).
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$32,166.38 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 4.

Public Works

Tab 16

Recommend adoption of a resolution to reduce the speed limit from 35 MPH to 25 MPH on South Haines Creek Road from Learn Road to Northern Avenue, from 35 MPH to 25 MPH on Ocklawaha Drive from South Haines Creek Road to Pierce Avenue, and from 30 MPH to 25 MPH on Virginia Drive from Lincoln Road to the end of the road, in the Bassville Park area.

The fiscal impact is estimated at \$600 (expenditure) and is within, and will not exceed, Fiscal Year 2021 Budget. Commission District 3.

Tab 17

Recommend approval of the First Amendment to the agreement between Atlantic Civil Constructors Corporation and the Board of County Commissioners for the construction of Challenger Drive and Lenze Drive Special Assessment; Project No. 2020-06. There is no fiscal impact. Commission District 3.

Tab 18

Recommend approval of the First Amendment to the agreement between Commercial Industrial Corp. and the Board of County Commissioners for the construction of CR 466A Phase 3B Pond #4; Project No. 2021-01. There is no fiscal impact. Commission District 5.

Tab 19

Recommend approval of the First Amendment to the agreement between D.A.B. Constructors, Inc. (DAB) and the Board of County Commissioners for the construction of Lakeshore Drive and Lake Louisa Road Safety Improvements; Project No. 2020-05. There is no fiscal impact. Commission District 2.

Tab 20 Recommend approval of the revised Exhibit A to Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation (FDOT) and authorize the Director of Public Works to execute the revised exhibit.

The fiscal impact is estimated at \$812,541.61 (revenue).

Tab 21 Recommend approval to accept the final plat for Ridgeview Phase 2 and all areas dedicated to the public as shown on the Ridgeview Phase 2 final plat, located near Clermont. The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 2.

IX. PRESENTATIONS

Tab 22 Discussion and direction on the proposed spending plan for the funds awarded under the American Rescue Plan Act of 2021; and

Recommend adoption of an Unanticipated Revenue Resolution to accept funds from the U.S. Department of Treasury for the American Rescue Plan Act of 2021 (ARPA). The fiscal impact is \$35,654,184 (revenue/expenditure).

Tab 23 Office of Communications Update Presentation

Tab 24 Recommend adoption of a resolution, which initiates the annual process for preparation of the Solid Waste Assessment Roll, authorizes the publication of the advertisement for a September 14 public hearing, provides direction to notify all affected parties of the proposed rates, and directs the imposition of the Solid Waste Assessment fees for the fiscal year beginning October 1, 2021. The fiscal impact is \$14,867,074 (revenue).

Tab 25 Recommend adoption of a resolution which initiates the annual process for preparation of the Fire Assessment Roll, authorizes the publication of the advertisement for a September 14 public hearing, provides direction to notice all affected parties of the proposed rates, and directs the imposition of the Fire Assessment fees for the fiscal year beginning October 1, 2021. The fiscal impact is \$24,497,823 (revenue).

Tab 26 Recommend approval to establish maximum millage rates to be included on TRIM notifications, and approval to hold public hearings at 5:05 p.m. on September 14, 2021, and September 28, 2021, and to advertise these public hearings.

X. PUBLIC HEARINGS

Tab 27 Adoption and execution of an ordinance amending Chapter 7, Lake County Code, entitled Economic Development and Business Incentives, to allow grants of up to 20 years for phased development projects if higher job creation and capital investments thresholds are met. The fiscal impact cannot be determined at this time.

XI. REGULAR AGENDA

A. PUBLIC SERVICES AND INFRASTRUCTURE

Public Works

Tab 28 Discussion on Possible Alternatives to Septic Systems in Lake County

XII. OTHER BUSINESS

Tab 29 Request appointment of Mollie Cunningham to the Planning & Zoning Board as the School Board Representative, and approval of applicable waiver.

Tab 30 Request approval to appoint a candidate to the District 1 and District 4 seats on the Children's Services Council.

- District 1 - Evelisse Bookhout, (resides in District 1)
- District 4 - Trella Mott, (requesting reappointment and waiver)

Candidates can be appointed outside of their district to fill an open seat.

Tab 31 Request appointment of members to the Parks, Recreation and Trails Advisory Board, and approval of applicable waivers:
District 1: Sean O. Johnson (seeking reappointment); or Roland Nunez, and waiver
District 2: Eric Jacob White
District 3: David Clutts (seeking reappointment)
District 4: Michael Matulia, and waiver (seeking reappointment)
District 5: Andrew LoFaro (seeking reappointment), or David Serdar

Tab 32 Request approval and appointment of two citizen representatives to the Keep Lake Beautiful Advisory Committee from the following list of applicants:

- Robert Olson (requesting reappointment)
- Cheryl Smith
- Teresa Guastella
- Sheilah Yakovetic
- Lilawatie (Lily) Ramcharran
- Chris Boogar
- CJ Blancett

XIII. REPORTS

A. County Attorney

B. County Manager

XIV. COMMISSIONER REPORTS

- A. **Commissioner Shields - District #1**
- B. **Commissioner Smith - District #3**
- C. **Commissioner Campione - District #4**
- D. **Commissioner Blake - District #5**
- E. **Commissioner Parks - Chairman and District #2**

XV. ADDENDUM

A. CONSENT AGENDA

MANAGEMENT AND BUDGET

Tab 33 Recommend approval of the purchase of the Nationwide Communications Access Control Project for the Lake County Courthouse. The fiscal impact is \$33,831 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget.

Housing and Human Services

Tab 34 Recommend Approval:

1. Of Unanticipated Revenue Resolution adding \$588,432 to the Section 8 Fund.
2. Of a Memorandum of Understanding with Mid Florida Homeless Coalition to assist in administering the voucher program.

The fiscal impact is \$588,432.00 (revenue/expense 100% grant funded).

B. PRESENTATIONS

Tab 35

Recommend approval of proposed Office of EMS Wage Scale and American Rescue Plan Act spending plan.

Fiscal Impacts:

1. Wage Scale Proposal for FY 2021 \$300,000 (expense), which is within and will not exceed current budget. FY 2022 fiscal impact is \$900,000 (expense) comprised of funds currently budgeted per the presentation.
2. ARPA Funding Proposed impact would be \$1,500,000 (expense) from Federal ARPA funding received.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.