

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

May 25, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Alan Rosen, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

May 25, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. COVID-19 UPDATE

IV. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- February 23, 2021 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-6):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

2. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District Annual Financial Audit Report for the fiscal year ended September 30, 2020, pursuant to Section 11.45, Florida Statutes, and Section 189.418, Florida Statutes.
3. Notice is hereby provided of having received the Cascades at Groveland Community Development District proposed budget for fiscal year 2021/2022 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information.
4. Notice is hereby provided of having received the Southwest Florida Water Management District's Comprehensive Annual Financial Report for the fiscal year ended September 30, 2020, and the District's Fiscal Year 2020 Annual Financial Report (AFR), which was filed electronically with the Department of Financial Services, Bureau of Local Government on April 28, 2021.
5. Notice is hereby provided of having received the Country Greens Community Development District's proposed operating budget for Fiscal Year 2022 in accordance with Section 190.008 (2)(b), Florida Statutes, for purposes of disclosure and information only.
6. Notice is hereby provided of having received Annexation Ordinance 21-03, corresponding Future Land Use Ordinance 21-04, and corresponding Design District Amendment Ordinance 21-05 from the City of Eustis.

VI. CONSENT AGENDA (Tabs 3-27):

A. PROCLAMATIONS

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| <u>Tab 3</u> | Recommend adoption of a proclamation designating May 22-28, 2021, as National Safe Boating Week in Lake County. |
| <u>Tab 4</u> | Recommend adoption of a proclamation designating June 2021 as Tobacco-Free Parks Month in Lake County. |
| <u>Tab 5</u> | Recommend adoption of a proclamation designating the second Sunday of June as Race Amity day, per Commissioner Parks. |
| <u>Tab 6</u> | Recommend adoption of a proclamation honoring Dr. Diane Culpepper for her commitment, dedication and leadership while serving in the capacity as the Executive Director of Lake Technical College. |

B. COUNTY ATTORNEY

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| <u>Tab 7</u> | Request approval of Second Amendment to Lease Agreement between Lake County and PRVR of Tavares, LLC, for the Office of Housing and the Office of Community Services located at 2004/2008 Classique Lane in Tavares. The fiscal impact is \$15,425.28 (4 months) for Fiscal Year 2021 and \$46,275.84 for Fiscal Year 2022 (expenditure). Commission District 3. |
| <u>Tab 8</u> | Request for Closed Session of the Board of County Commissioners on June 8, 2021, to discuss Gulfstream Towers, LLC vs. Lake County, Florida. There is no fiscal impact. |

Tab 9 Request for a Closed Session to be held June 8, 2021, regarding Collective Bargaining Negotiations pursuant to Section 447.605, Florida Statutes.

C. ADMINISTRATIVE SERVICES

Management and Budget

Tab 10 Recommend approval of the Veterans Treatment Intervention Program Agreement that provides financial support to Lake County for aid in felony and/or misdemeanor pretrial or post-adjudicatory veterans treatment intervention programs. The total estimated fiscal impact is \$133,813.00 (revenue). This includes revenue of \$66,913.00 in Fiscal Year 2021 and \$66,900.00 in Fiscal Year 2022.

Procurement Services

Tab 11 Recommend approval to declare items as surplus and grant authorization to remove them from the County's official fixed asset inventory system records. The fiscal impact (revenue) cannot be determined at this time.

D. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 12 Recommend approval of a Workers' Compensation Claim Settlement for a former employee who sustained an injury on 5/1/2019 in the amount of \$125,000.00 (expenditure); and authorize the Chairman to sign the Settlement Agreement and Addendum.

E. AGENCY FOR ECONOMIC PROSPERITY

Tab 13 Recommend approval of funding associated with various facility improvements at Hickory Point Beach Volleyball Facility, and approval of a budget transfer from the Resort/Development Tax Fund reserve account to fund the improvements. The fiscal impact is not to exceed \$500,000.00 (expenditure – TDT funded). Commission District 3.

Tab 14 Recommend approval:
1. To provide Tourist Development Tax funding for host fees and related event expenses for Lake County and the Greater Orlando Sports Commission's bids to host the 2022-2024 Big Bass Tour, 2022 Bassmaster Elite Series, 2022 Bassmaster College & High School Series, 2022 Major League Fishing (MLF) BIG5 Tackle Warehouse Pro Circuit, and the MLF BIG5 Toyota Series fishing tournaments to take place on the Harris Chain of Lakes.

2. For the Chairman to execute the agreement with B.A.S.S., LLC, MLFLW, LLC and the Central Florida Sports Commission, Inc. dba Greater Orlando Sports Commission, if selected as tournament host location.

The fiscal impact is not to exceed \$325,000.00 (expenditure - TDT funding) Commission District 3.

Tab 15

Recommend approval:

1. Of Contract 21-0512 for professional advertising and related destination marketing services to Madden Preprint Media, LLC (Tucson, AZ); and
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$750,000.00 (expenditure) and is within, and will not exceed, the Fiscal Year Budget.

F. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Management

Tab 16

Recommend approval:

1. Of the Interlocal Agreement for Public Emergency Shelters with the Lake County School Board
 2. To designate the Office of Emergency Management Director as the primary County representative.
 3. To authorize the Chairman to execute the agreement.
- There is no fiscal impact.

Fire Rescue

Tab 17

Recommend approval:

1. Of Contract 21-0912 for the restoration of the training burn prop to Alpine Metal Tech North America, Inc. (Pittsburgh, PA); and
2. To authorize the Office of Procurement Services to execute all supporting documentation; and
3. Of the associated Fiscal Year 2021 budget transfer moving funds from non-capital repairs/maintenance to capital improvements other than buildings.

The fiscal impact of \$40,890.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 3.

Tab 18 Recommend approval to utilize Florida Sheriff Association Contract FSA20-VEL28.0 to purchase a command vehicle pickup truck from Duval Ford (Jacksonville, FL) for the Office of Fire Rescue. The fiscal impact is \$39,083.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission Districts 3, 4, and 5.

Public Safety

Tab 19 Recommend approval:

1. For the utilization of Xybix Systems Inc. NASPO Contract # 05715, State of Florida Participating Addendum #43190000-18-NASPO-ACS-2 for procurement of furniture; and
2. Of an Unanticipated Revenue resolution recognizing the Sheriff's payment for a portion of the project cost; and
3. To authorize related budget amendment; and
4. To authorize the Office of Procurement Services to execute all supporting project documentation.

The fiscal impact is \$736,397.72 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget.

G. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 20 Recommend approval:

1. Of Contract 21-0445 with GW Systems, Inc. (Longwood, FL) for replacement fire alarm systems for the Sheriff's Administration Building, Historical Courthouse, and County Administration Building; and
2. To authorize a budget amendment reclassifying funds from operating expenditures to capital expenditures for this project.

The fiscal impact is \$264,900.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 3.

Tab 21 Recommend approval to adjust approved Contract 20-0462 for Fire Alarm System Services from \$30,000.00 to an estimated \$49,000.00 (expenditure). The fiscal impact is within, and will not exceed, the Fiscal Year 2021 Budget.

Housing and Human Services

Tab 22 Recommend approval of First Amendment to Lake County Community Development Block Grant Program (CDBG) Sub-Recipient Contract with Forward Paths Foundation, Inc. The fiscal impact is \$100,000.00 (expenditure - 100 percent grant funded). Commission District 4.

Tab 23 Recommend approval of subrecipient agreement with Lifestream Behavioral Center for Community Development Block Grant Fiscal Year 2020-21 funds to expand homeless services. The fiscal impact shall not exceed \$120,000.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 4.

Public Works

Tab 24 Request approval of a corrected resolution supporting and authorizing County staff to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant for funding of design, right of way acquisition, and construction of the Wekiva Trail segment 1 and segment 5 in Tavares, Mount Dora, and Sorrento.

The fiscal impact is \$13,000.00 (expenditure) for the application preparation cost and is within, and will not exceed, the Fiscal Year 2021 Budget. After construction, the anticipated annual fiscal impact to the County for maintenance of the approximate 4 miles of the 11.5 mile length, is \$23,000.00 to be funded from the Parks Municipal Service Taxing Unit (MSTU). Commission Districts 3 and 4.

Tab 25 Recommend adoption of a resolution to advertise a public hearing to vacate tracts and platted rights of way in the plat of Groveland Farms, located west of County Road 561 and east of Montevista Road. The closest municipality is the City of Clermont. The fiscal impact is \$2,295.00 (revenue-vacation application fee). Commission District 1.

Tab 26 Request approval:
1) To execute a Joint Participation Agreement and supporting Resolution with the State of Florida Department of Transportation for analysis, design, and construction of a replacement pump and pipe system on Lake Woodward for flood control.
2) Of an Unanticipated Revenue Resolution to receive the grant funding.

The estimated fiscal impact is \$729,950.00 (revenue/expenditure - 100 percent grant funded). Commission District 4.

Tab 27

Request approval:

- 1) To execute a Memorandum of Agreement (MOU) and associated resolution with the Florida Department of Transportation for the transfer of roadway segments of State Road (SR) 46 and the Realignment of SR 46A (a/k/a County Road (CR) 46A0 to Lake County;
- 2) Adopt a resolution accepting SR 46 and SR 46A into the County Road Maintenance System;
- 3) Authorize the Chairman to sign the MOU and all associated Road Transfer Agreements; and
- 4) Adopt an Unanticipated Revenue Resolution to recognize the additional funding for programmed maintenance associated with the roadway segments.

The fiscal impact is \$3,000,000.00 (revenue).

VII. PRESENTATIONS

- Tab 28 Presentation on the Central Florida Expressway Authority's 2045 Master Plan
- Tab 29 Office of Fire Rescue update and proposed Fiscal Year 2022 Budget Presentation
- Tab 30 Presentation and acceptance of the Fiscal Year 2021 Fire Assessment Study presented by Tindale Oliver
- Tab 31 Presentation of the Public Works Road Workshop
- Tab 32 Emergency Management Preparedness presentation by Tommy Carpenter, Director of Emergency Management

VIII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

- Tab 33 Public Hearings for Rezonings, Conditional Use Permits and Comprehensive Plan Amendments.

IX. PUBLIC HEARINGS

- Tab 34 Recommend adoption of a resolution to vacate portions of platted rights of way on the plat of the Town of Hampton located south of County Road 450, and north of Lake Yale Road in the Umatilla area. There is no fiscal impact (vacation application fee included in Approval to Advertise Agenda). Commission District 5.

X. OTHER BUSINESS

- Tab 35 Recommend approval of the following municipal appointments for the Arts and Cultural Alliance, and respective waivers:
- Nan Cobb, alternate member for the City of Eustis, and waiver
 - Ileanne Buigas, alternate member for the City of Tavares, and waiver

Tab 36 Request approval to fill one vacancy from Districts 1, 2, 3, 4, 5, and At-Large on the Children's Services Council. Applicants are as follows:
District 1: Lora Pace
District 2: Lilawatie "Lily" Ramcharran
District 3: Christie Mysinger and waiver, Cassandra Brown, Chris Boogar
District 5: Amy Stone
At-Large: Colonel Herbert Scott Smith (requesting reappointment)
District 4 had no applicants, however candidates can be appointed outside of their district to fill an open seat.

Tab 37 Request adoption of resolution appointing Michael Pederson to the Tourist Development Council to fill an unexpired term for an Elected Municipal Officer, approval of the conflict waiver and ratifying previous appointments via resolution.

XI. REPORTS

A. County Attorney

B. County Manager

XII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

B. Commissioner Smith - District #3

C. Commissioner Campione - District #4

D. Commissioner Blake - District #5

E. Commissioner Parks - Chairman and District #2

Tab 38 Request approval to reappoint Sheri Olson to represent Lake County on the CareerSource Central Florida Board of Directors as a private sector representative to a three-year term starting on July 1, 2021, and ending on June 30, 2024.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.