

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

April 27, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Alan Rosen, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

April 27, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. COVID-19 UPDATE

IV. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- February 9, 2021 (Regular Meeting)

V. LEGISLATIVE UPDATE

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VI. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-5):

1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.

2. Notice is hereby provided of having received the Financial Reports, year ended September 30, 2020, from the City of Mascotte and the City of Mascotte Community Redevelopment Agency.
3. Notice is hereby provided of having received the fiscal year 2020 Annual Report from the City of Umatilla Community Redevelopment Agency.
4. Notice is hereby provided of having received the 2020 Annual Financial Report from the City of Leesburg.
5. Notice is hereby provided of having received a list of property placed on the Lands Available List.

VII. CONSENT AGENDA (Tabs 3-22):

A. PROCLAMATIONS

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| <u>Tab 3</u> | Recommend adoption of a proclamation designating May 4, 2021, as International Firefighters' Day in Lake County. There is no fiscal impact. |
| <u>Tab 4</u> | Recommend adoption of a proclamation designating May 2021 as Building Safety Month in Lake County. There is no fiscal impact. |
| <u>Tab 5</u> | Recommend adoption of a proclamation designating May 2021 as Law Enforcement Month in Lake County. There is no fiscal impact. |
| <u>Tab 6</u> | Recommend adoption of a proclamation designating May 16-22, 2021, as National Emergency Medical Services Week in Lake County. There is no fiscal impact. |

B. ADMINISTRATIVE SERVICES

Procurement Services

- | | |
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| <u>Tab 7</u> | Recommend approval to declare items as surplus and grant authorization to remove them from the County's official fixed asset inventory system records. The fiscal impact (revenue) cannot be determined at this time. |
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C. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Public Safety

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| <u>Tab 8</u> | <p>Recommend approval of Contract 21-0406 with Anixter, Inc. (Orlando, FL) utilizing the Volusia County contract 21-B-26JRD for various types of communication equipment needed for repairs and maintenance, and authorize the Office of Procurement Services to execute all supporting documentation.</p> <p>The fiscal impact is estimated at \$29,000.00 (expenditure) and is within, and will not exceed, the 2021 Fiscal Year Budget.</p> |
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Tab 9 Recommend approval of the Interlocal Agreement between Lake County Board of County Commissioners and City of Groveland for law enforcement radio console services. The fiscal impact is \$1,296.00 (revenue) for additional radio consoles. Commission District 1.

D. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 10 Recommend approval of Contract 21-0446 with Asset Security Systems, Inc. (Brooksville, FL) for Property Records Storage Facility Camera System. The fiscal impact is \$29,739.87 (expenditure) and is within, and will not exceed, Fiscal Year 2021 Budget. Commission District 3.

Tab 11 Recommend approval of Contract 21-0447 with Asset Security Systems, Inc. (Brooksville, FL) for Office of Fleet Management Camera System. The fiscal impact is \$68,296.14 (expenditure) and is within, and will not exceed, Fiscal Year 2021 Budget. Commission District 1.

Housing and Human Services

Tab 12 Recommend approval and authorization for the Chairman to execute the 2021-2024 State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan (LHAP), effective July 1, 2021, and approval of the related resolution. There is no fiscal impact.

Tab 13 Recommend approval:

1. Of a substantial amendment to the Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan and 2020 Annual Action Plan, and associated resolution.
2. To authorize the Chairman to execute any related documents required by the U.S. Department of Housing and Urban Development (HUD). There is no fiscal impact.

Tab 14 Recommend approval of Contract 20-0909F with GCIGCCMA, LLC (Mount Dora, FL) as an additional contractor for the Residential Rehabilitation for State Housing Initiatives Partnership (SHIP) Program, and authorize the Office of Procurement Services to execute supporting documentation. There is no additional fiscal impact (expenditures are 100% grant funded).

Public Works

Tab 15 Recommend adoption of a resolution to advertise a public hearing to vacate portions of platted rights of way on the plat of the Town of Hampton located south of County Road 450, and north of Lake Yale Road in the Umatilla area. The fiscal impact is \$2,295.00 (revenue - vacation application fee). Commission District 5.

- Tab 16 Recommend adoption and execution of a resolution and perpetual drainage easement to the Florida Department of Transportation (FDOT) for the installation of drainage structures under County Road 561A, in the Minneola area. There is no fiscal impact. Commission District 1.
- Tab 17 Recommend approval of the Right of Way Dedication Agreement for a portion of Schofield Road. There is no fiscal impact. Commission District 2.
- Tab 18 Recommend approval to execute Change Order #4 to the Citrus Grove Road Phase 3 construction contract. The fiscal impact is \$194,225.63 (expenditure - federal/state grant funds) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 2.
- Tab 19 Recommend approval to:
1. Accept the final plat for Oak Pointe Preserve and all areas dedicated to the public as shown on the Oak Pointe Preserve final plat, located near Groveland; and
 2. Adopt a resolution accepting Reynolds Road (County Road No. 1028) into the County's maintenance system.
- The fiscal impact is \$1,551.00 (revenue - final plat application fee). Commission District 1.
- Tab 20 Recommend approval:
1. Of Contracts 21-0516A and 21-0516B for guardrail and handrail installation and repair service to Grading Bush Hog Services, Inc. (Keystone Heights, FL) and South East Highway Guardrail and Attenuators, LLC (Lakeland, FL); and
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The annual fiscal impact for Public Works Department is estimated at \$10,000.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. The annual fiscal impact for Risk Management is unknown as it is based on verified claims received.
- Tab 21 Request approval of a Haul Permit application submitted by Jen Florida 39, LLC (Oviedo, FL) for hauling activity associated with the Hartwood Residential project located on Hartwood Marsh Road near the City of Clermont. The fiscal impact is \$33,280.00 (revenue – permit application fees). Commission District 2.
- Tab 22 Request approval of the renewal of a Haul Permit issued to Jen Florida 30, LLC (Oviedo, FL) for hauling activity associated with the Hills of Minneola Planned Unit Development located on North Hancock Road within the City of Minneola. There is no fiscal impact. Commission District 2.

VIII. PRESENTATIONS

- Tab 23 Presentation of the 2021 Regional Economic Update by Tim Giuliani, President and CEO of the Orlando Economic Partnership.

- Tab 24 Presentation on the Agency for Economic Prosperity Economic Action Plan.
- Tab 25 Office of Library Services updates and proposed Fiscal Year 2022 Budget Presentation.
- Tab 26 Office of Communications update and proposed Fiscal Year 2022 Budget Presentation.
- Tab 27 Office of Extension Services update and proposed Fiscal Year 2022 Budget Presentation.
- Tab 28 Department of Information Technology updates and proposed Fiscal Year 2022 Budget presentation.

IX. PUBLIC HEARINGS: REZONINGS - 1:00 PM OR AS SOON THERE AFTER (SEE SEPARATE AGENDA)

- Tab 29 Recommend approval of Rezonings, Conditional Use Permits and Comprehensive Plan Amendments.

X. PUBLIC HEARINGS

- Tab 30 Recommend adoption of a resolution to vacate permanent grading and drainage easements lying on the east side of North Hancock Road between the Turnpike interchange and County Road 561 in the Minneola area. There is no fiscal impact (vacation application fee included in Approval to Advertise Agenda).
Commission District 2

- Tab 31 Recommend approval of:
1. An amended budget for Fiscal Year 2021 to include a reconciliation of beginning fund balance and other adjustments; and
 2. A resolution adopting a supplemental budget for Fiscal Year 2021.

The fiscal impact is \$71,241.00 (revenue/expenditure).

XI. OTHER BUSINESS

- Tab 32 Request approval of the appointment of Maritza Parrilla to the Board of Adjustments to fill a current vacancy for an At-Large member.

XII. REPORTS

A. County Attorney

- Tab 33 Discussion and direction on a request from Titan Florida, LLC to join in its lawsuit against the City of Winter Garden.

B. County Manager

XIII. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

Tab 34 Discussion and direction regarding Educational Impact Fees.

E. **Commissioner Parks - Chairman and District #2**

XIV. ADDENDUM

A. **Housing and Human Services**

Tab 35 Recommend approval of a State Housing Initiatives Partnership (SHIP) sub-recipient agreement with the United Way of Lake and Sumter Counties, to provide rental assistance to qualified applicants. The fiscal impact is \$525,000.00 (expense) and is 100% grant funded.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.