

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 9, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Alan Rosen, County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

*Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.*

*To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 9, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. EMPLOYEE SERVICE AWARDS

IV. COVID-19 UPDATE

V. MINUTES APPROVAL

Tab 1

Request approval of the following minutes:

- November 17, 2020 (Regular Meeting)
- December 1, 2020 (Special Meeting)

VI. COMMISSIONER'S BOARD AND COMMITTEE UPDATES

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

VII. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Request approval of the Clerk of Courts' Consent Agenda (Items 1-2):

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
2. Request to acknowledge receipt of Lake County's Semi-Annual Investment Report of December 31, 2020.

VIII. CONSENT AGENDA (Tabs 3 through 17):

A. PROCLAMATIONS

Tab 3 Request approval of a proclamation designating April 4 - 10, 2021, as National Library Week in Lake County. There is no fiscal impact.

B. ADMINISTRATIVE SERVICES

Management and Budget

Tab 4 Request approval to apply for the Bureau of Justice Assistance Fiscal Year 2020 State Alien Assistance Program Grant. The estimated fiscal impact is \$59,100 (Revenue).

C. HUMAN RESOURCES AND RISK MANAGEMENT

Tab 5 Request approval to advertise an Ordinance creating Section 2-42, Lake County Code, to be entitled *Criminal History Checks*. The current fiscal impact is approximately \$5,000.00 (expenditure); however, due to enhanced fingerprint scanning capabilities and a more comprehensive background screening package, the 2021 fiscal impact will be approximately \$7,500.00 (expenditure).

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Fire Rescue

Tab 6 Request approval to apply for the 2020 Federal Emergency Management Agency's Staffing for Adequate Fire and Emergency Response (SAFER) grant. The total fiscal impact for staffing over three years is \$573,012.27 (revenue/expenditure - 100% grant funded) and \$16,500 (expenditure) for gear and uniforms.

Tab 7 Request approval of six new firefighter positions for the Office of Fire Rescue for staffing of Fire Station 56 in Fruitland Park. The estimated Fiscal Year 2021 impact is \$225,493.47 (expenditure) and has been identified in the existing Fiscal Year 2021 budget.

Tab 8 Request approval to utilize Florida Sheriff Association Contract FSA20-VEL28.0 to purchase a command vehicle pickup truck from Duval Ford (Jacksonville, FL) for the Office of Fire Rescue.

The fiscal impact is \$39,083.00 (expenditure) and is within Fiscal Year 2021 budget.

Planning and Zoning

Tab 9 Request approval of a resolution adopting the revised Fiscal Year 2021 Planning and Zoning Fee Schedule, Exhibit N. The fiscal impact (revenue) cannot be determined at this time.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Facilities Management

Tab 10 Request approval of Contract 21-0430 with Greenway Electrical Services, LLC (Apopka, FL) for the Lake County Courthouse electrical upgrades. The fiscal impact is \$45,404.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 3.

Tab 11 Approval of a Developer's Agreement and an Annexation Agreement with the City of Eustis required for utility connections to Fire Station 39 located at 24815 Wallick Road in Sorrento. The fiscal impact is \$33,459.00 (expenditure). Commission District 4.

Housing and Human Services

Tab 12 Request approval:

1. To apply for the Florida Department of Economic Opportunity Community Development Block Grant - Coronavirus (CDBG-CV) program. The fiscal impact is \$653,511.00 (expenditure - 100% grant funded).
2. Of the supporting resolution authorizing the County Manager to execute the grant application, amendments, and other documents related to the application for CDBG-CV funds.

Tab 13 Request approval and authorization for the Chairman to sign the Community Development Block Grant (CDBG) Sub-recipient Contract with the City of Leesburg for the construction of the Leesburg Teen Enrichment Center. The fiscal impact is not to exceed \$820,000.88 (expenditure - 100% grant funded). Commission District 1.

Public Works

Tab 14 Request approval of Contract 20-0919B with Raynor Shine Services, LLC (Apopka, FL) for vegetative debris grinding and disposal services. There is no fiscal impact.

Tab 15 Request approval:
1. Of Contracts 21-0705 for agricultural chemicals with Helena Agri Enterprises, LLC (Mount Dora, FL) and Nutrien Ag Solutions (Haines City, FL).
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$60,000.00 (expenditure) and is within, and will not exceed, the Fiscal Year 2021 budget.

Tab 16 Request approval to accept the final plat for Serenoa Lakes Phase 1 and all areas dedicated to the public as shown on the Serenoa Lakes Phase 1 final plat, located near Clermont.

The fiscal impact is \$1,551.00 (revenue - final plat application fee). Commission District 1.

Tab 17 Request approval of a resolution designating certain County maintained roads within the Astor community as appropriate for the operation of golf carts.

The fiscal impact is estimated at \$1,150.00 (expenditure) for sign materials and is within, and will not exceed, the Fiscal Year 2021 Budget. Commission District 5.

IX. PRESENTATIONS

Tab 18 Presentation by Levey Consulting, LLC on the Wellness Way Implementation Plan. There is no fiscal impact. Commission Districts 1 and 2.

Tab 19 Presentation by Ernie Cox, President of Family Lands Remembered, LLC and Allison Megrath of Kimley Horn, on rural land protection and rural land stewardship.

Tab 20 Presentation by John Jackson on the Citrus Label Tour.

Tab 21 Presentation by Lesha Buchbinder, Executive Director for the Early Learning Coalition.

X. REGULAR AGENDA

A. COUNTY MANAGER

Tab 22 Discussion and direction on legislative items currently in session.

Tab 23 Discussion and approval of a short-term strategic plan.

B. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

Tab 24 Discussion and direction regarding the City of Groveland's proposed expansion of its Community Redevelopment Agency (CRA) into the unincorporated portions of Lake County, Florida.

C. PUBLIC SERVICES AND INFRASTRUCTURE

Housing and Human Services

Tab 25 Request for approval to advertise the Affordable Housing Waiver Program Ordinance. The fiscal impact cannot be determined at this time.

Tab 26 Provide direction to staff on the re-allocation of available Community Development Block Grant (CDBG) funds which will require a substantial amendment to the 2018, 2019 and 2020 CDBG Annual Action Plans.

XI. OTHER BUSINESS

Tab 27 Request approval to appoint members to the Library Advisory Board to fill vacancies in Districts 1, 3 and 5, and two municipal members for the City of Mount Dora.

District 1: Kristin Graffeo

District 3: Belynda Rinck

District 5: John Nystrom (reappointment)

City of Mount Dora: John Stewart (member), Tiffany Patterson (alternate member)

XII. REPORTS

A. County Attorney

Tab 28 Discussion and direction regarding Lake May Reserve and Eustis Annexation of Thrill Hill Properties.

B. County Manager

XIII. COMMISSIONER REPORTS

A. Commissioner Shields - District #1

Tab 29 Request approval of revisions to LCC-59, Grant Policy, to allow the County Manager, or designee, to approve grant applications.

- B. Commissioner Smith - District #3
- C. Commissioner Campione - District #4
- D. Commissioner Blake - District #5
- E. Commissioner Parks - Chairman and District #2

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.