

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 26, 2021

COUNTY COMMISSIONERS

Sean Parks, Chairman

Douglas B. Shields, District #1

Kirby Smith, District #3

Leslie Campione, District #4

Josh Blake, District #5

Jo Anne Drury, Interim County Manager

Gary J. Cooney, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

***Meetings are held in person with limited occupancy for social distancing.
Members of the public are invited to attend in person or join the meeting
virtually via Zoom with a computer or smart device. Attendees may also call
into the meeting using the information provided on our website.***

***To view upcoming meeting dates and locations, or for more information
on upcoming meetings, visit <https://lakecountyfl.gov/boardmeeting>.***

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 26, 2021

9:00 AM. Invocation

Pledge of Allegiance

I. VIRTUAL MEETING INSTRUCTIONS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. COVID-19 UPDATE

Discussion and direction on Emergency Rental Assistance implementation.

IV. MINUTES APPROVAL

Tab 1

Request to approve the following minutes:

- October 13, 2020 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 2

Request approval of the Clerk of Courts' Consent Agenda (Items 1-4):

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
2. Request to acknowledge receipt of Comprehensive Plan Amendment Ordinance 2020-11 from the City of Minneola.
3. Request to acknowledge receipt of the St. Johns River Water Management District 2021 Governing Board meeting schedule.

4. Request to acknowledge receipt of property placed on the Lands Available List.

VI. CONSENT AGENDA (Tabs 3 through 21):

A. COUNTY ATTORNEY

Tab 3 Request approval for the County Manager to execute a Receipt of Beneficiary of Trust and Acknowledgment and Consent of Trust Termination and any subsequent documentation required to disburse funds to the Animal Shelter from the Donald C. Abel and Patricia T. Abel Revocable Trust Agreement. The current fiscal impact is \$30,000.00 (revenue).

Tab 4 Request approval regarding the following County-owned properties:
1. Award bid to the highest bidder for purchasing Alternate Keys 1335396, 1416710, 1479428, 1514771, 1520118, 1537606, 2581034 and 3307763.
2. Authorize the Chairman to execute any necessary closing documents.

The total fiscal impact is \$21,527.00 (revenue). Commission District 5.

B. ADMINISTRATIVE SERVICES

Information Technology

Tab 5 Request approval:
1. For the continued utilization of various State of Florida Information Technology related hardware and software contracts on an as-needed basis.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The estimated annual fiscal impact is \$1,200,100.00 (expenditure) and is within and will not exceed the Fiscal Year 2021 Budget.

Management and Budget

Tab 6 Request approval to commit funds as a local government match for the 2021 legislative priorities in the amounts of:
1. \$750,000.00 for the Hurricane Proof Multi-Use Emergency Building.
2. \$1,125,000.00 million for the public safety radio microwave system.

The local match funding will come from the Infrastructure Sales Tax Fund if the projects are funded by the State Legislature during the 2021 legislative session.

Administrative Services

Tab 7

Request approval to:

1. Purchase Tyler Content Management (TCM) module for Tyler Technologies Integrated Financial System as requested by Lake County Clerk of Courts.
2. Authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$85,695.00 (expenditure) for Fiscal Year 2021 and estimated at \$10,875.00 for additional fiscal years the module is utilized. These amounts are within and will not exceed the Fiscal Year Budgets.

C. AGENCY FOR ECONOMIC PROSPERITY

Tab 8

Request approval:

1. Of an Economic Development Grant Incentive Program award for Lakeside at Waterman Village pursuant to Section 7-4, Lake County Code, after finalization of an agreement and public availability of Lakeside at Waterman Village information.
2. For the Chairman to execute the agreement upon review by the County Attorney's Office.

The fiscal impact of the incentive grant award is estimated to be \$779,374 over a five year span once Lakeside at Waterman Village operations begin. The total real estate and tangible personal property taxes to be received from the expansion through the incentive period is estimated to be \$2,226,325, with Lake County retaining a net tax amount estimated at \$1,445,298. Commission District 4.

Tab 9

Request approval of an amended agreement with the State of Florida Department of Economic Opportunity to revise the "Commencement Date" for the Florida Job Growth Infrastructure Grant awarded to Lake County for design and engineering of the Round Lake Road Expansion and the construction of a master lift station facility by the City of Mount Dora, within the Wolf Branch Innovation District. The fiscal impact is up to \$2,500,000.00 (revenue). Commission District 4.

D. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Emergency Medical Services

Tab 10

Request approval:

1. To purchase six ambulances and related equipment utilizing Contract 19-0702 with ETR, LLC (Sanford, FL) and Contract 19-0519 with Stryker Sales Corporation (Redmond, WA).
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The fiscal impact is \$1,850,210.03 (expenditure) and is within and will not exceed the Fiscal Year 2021 Budget.

E. PUBLIC SERVICES AND INFRASTRUCTURE

Fleet Management

Tab 11

Request approval to utilize Sourcewell (a cooperative purchasing public agency) Contract 120716-NAF to purchase a fleet service vehicle. The fiscal impact is \$87,767.00 (expenditure) and is within and will not exceed the Fiscal Year 2021 budget.

Housing and Human Services

Tab 12

Request approval of an Unanticipated Revenue Resolution to accept funds from the U.S. Department of Treasury for the Emergency Rental Assistance (ERA) Program. The fiscal impact is \$10,999,317.00 (revenue/expenditure).

Parks and Trails

Tab 13

Request approval of:

1. A Maintenance Memorandum of Agreement for On System Multi-use Trail Project with the Florida Department of Transportation (FDOT) for the maintenance of the State Road 50 Multi-use Trail, also referred to as the South Lake Trail/Coast To Coast Trail (South Lake Trail Segment 4).
2. A supporting resolution.

There is no fiscal impact from this action; however, there is an anticipated future annual recurring cost estimated to be \$20,000.00 for maintenance costs, once the trail is completed (expenditure - Parks MSTU funding). Commission District 1.

Public Works

- Tab 14 Request approval of Contract 20-0925 with AIM Engineering & Surveying, Inc. (Fort Myers, FL) for a Project Development and Environment Study for Wekiva Trail Segment 5, for approximately 5.5 miles, from Disston Avenue in Tavares to Tremain Street in Mount Dora. The fiscal impact is \$498,443.66 (expenditure) and is within the Fiscal Year 2021 Budget. Commission Districts 3 and 4.
- Tab 15 Request approval:
1. Of Contract 21-0901 with Habitat Restoration & Wildlife Protection Services, LLC (Eustis, FL) and Kleinfelder Southeast, Inc. (Mount Dora, FL) for environmental studies and assessments throughout the County.
 2. To authorize the Office of Procurement Services to execute all supporting documentation.
- The annual fiscal impact is estimated to be \$130,000.00 (expenditure) and is within and will not exceed the Fiscal Year 2021 Budget.
- Tab 16 Request approval of a resolution to advertise a public hearing to vacate an unimproved right of way in the unrecorded Map of Pittman, located west of State Road 19, south of Ravenswood Road, and north of Lake Road in the Altoona/Umatilla area. The fiscal impact is \$2,295.00 (revenue - vacation application fee) and is within the Fiscal Year 2021 Budget. Commission District 5.
- Tab 17 Request approval to release a:
1. Performance bond of \$66,916.83 provided for completion of sidewalk improvements in Louisa Grande, located south of Clermont.
 2. Maintenance bond of \$230,606.50 that was provided for the maintenance of improvements.
- There is no fiscal impact. Commission District 1.
- Tab 18 Request approval to release a performance bond of \$65,835.00 provided for completion of sidewalk improvements in Serenoa Village 1 Phase 1A2, located south of Clermont. There is no fiscal impact. Commission District 1.
- Tab 19 Request approval to release a letter of credit of \$235,303.75 for the construction of road improvements on Wilson Lake Parkway for the Bellevue at Estates at Cherry Lake subdivision in Groveland. There is no fiscal impact. Commission District 1.

Transit Services

Tab 20

Request approval:

1. Of Contract 20-0921 with Advanced Commercial Contractors, Inc. (Eustis, FL) for on-call construction of bus shelters and related services throughout the County.
2. To authorize the Office of Procurement Services to execute all supporting documentation.

The annual fiscal impact is estimated to be \$727,435.00 (expenditure - 100 percent Federal Transit Administration funded) and is within and will not exceed the Fiscal Year 2021 Budget.

Tab 21

Request approval of the Office of Transit Services Title VI Plan, with Limited English Proficiency Plan, and supporting resolution. There is no fiscal impact.

VII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

Tab 22

Request approval of Rezoning, Conditional Use Permits, and Comprehensive Plan Amendments.

VIII. PUBLIC HEARINGS

Tab 23

Request approval of:

1. An amended budget for Fiscal Year (FY) 2021 to include a reconciliation of beginning fund balance and other adjustments.
2. A resolution adopting a supplemental budget for FY 2021.

The fiscal impact is \$18,038,921 (revenue/expenditure).

Tab 24

Request approval of a resolution to vacate unimproved right of way in the plats of Lake Highlands Company, located east of the future extension of Good Hearth Boulevard and west of Magnolia Pointe Boulevard, in the Clermont area. There is no fiscal impact. Commission District 2.

Tab 25

Request approval of a resolution to vacate right of way and cease maintenance on a portion of Cook Road, located east of U.S. Highway 27 and south of Schofield Road, in the Clermont area. There is no fiscal impact. Commission District 2.

IX. REGULAR AGENDA

A. PUBLIC SAFETY AND DEVELOPMENT SERVICES

Planning and Zoning

Tab 26 Request approval to advertise an ordinance instituting a moratorium on simulated gambling until August 27, 2021 or alternatively, an ordinance regulating simulated gambling facilities through the use of permits, fees and inspections. The fiscal impact cannot be determined at this time.

B. PUBLIC SERVICES AND INFRASTRUCTURE

Housing and Human Services

Tab 27 Request approval of an agreement with LifeStream Behavioral Center, Inc. for Fiscal Year 2021 funding. The fiscal impact is \$1,223,987.00 (expenditure) and is within the Fiscal Year 2021 Budget.

X. OTHER BUSINESS

Tab 28 Request approval to appoint the following individuals to the Planning and Zoning Board, and approval of a potential ethical waiver for each. There is one vacancy for District 1 and one for District 3.

Applications received:

District 1: Kathryn McKeeby (reappointment)

District 3: Timothy Morris (reappointment)

Tab 29 Request approval to appoint Mollie Cunningham as the Lake County School Board Representative to the Parks, Recreation and Trails Advisory Board and approval of a potential ethical waiver.

Tab 30 Request approval to reappoint Susan Saunders to the Elder Affairs Coordinating Council as a District 1 member.

Tab 31 Request approval to reappoint members to the Board of Building Examiners to fill vacancies for terms that ended January 14, 2021, and approve an ethical waiver for Mr. Marek if appointed.

1. George Marek, P.E. to fill the vacancy for Engineer.
2. James A. Moore to fill the vacancy for a Certified Building Contractor.
3. Lori Brown to fill the vacancy for a Business Member.
4. Ray Newman to fill the vacancy for a Consumer Member.

Tab 32

Request approval to appoint members to the Affordable Housing Advisory Committee to fill two vacancies, and approval of the supporting resolution.

1. Nathaniel "Joe" Jamieson (District 2) OR Amanda Walters (District 3) to fill the vacancy for a resident actively engaged in banking or mortgage banking industry in connection with affordable housing.
2. Geoffrey Chernault (District 5), OR Danielle Roberts (District 3), OR Melissa Samar (District 4), OR Pamela S. Bonjorn (District 2) to fill the vacancy for a resident who is actively engaged as a real estate professional in connection with affordable housing.

XI. REPORTS

A. **County Attorney**

B. **County Manager**

XII. COMMISSIONER REPORTS

A. **Commissioner Shields - District #1**

B. **Commissioner Smith - District #3**

C. **Commissioner Campione - District #4**

D. **Commissioner Blake - District #5**

E. **Commissioner Parks - Chairman and District #2**

XIII. CLOSED SESSION – 1:00 P.M. OR AS SOON THEREAFTER

Tab 33

Closed Session of the Board of County Commissioners to discuss *Gulfstream Towers, LLC vs. Lake County, Florida*.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact (352) 343-9760 at least 48 hours before the scheduled meeting; if you are hearing or voice impaired, call 711 or (352) 253-1840.